

CITY OF
GALESBURG
ILLINOIS

February 5, 2024

City Council Agenda



55 W. TOMPKINS STREET
GALESBURG, IL 61401
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CITY OF
GALESBURG
ILLINOIS



City Council Meeting Agenda
City of Galesburg, Illinois
City Council Chambers
February 5, 2024

Galesburg City Council meetings are streamed live on the City's website and Comcast channel 7.

6:00 p.m.	Roll Call	Pledge of Allegiance
		Invocation
	Proclamation	Knox Proud & Founders Day Proclamation
	Presentation	Youth Extra Effort Award
	Approve	Minutes from January 16, 2024
		Public Comment
		Consent Agenda #2024-02
24-2002	Resolution	Bank signature authorization
24-4004	Approve	Updated zoning map
24-4005	Approve	Google Workspace contract renewal
24-4006	Approve	Remote control fly-in event at the airport
24-4007	Approve	Illinois Department of Transportation letter of commitment for replacing the structure carrying Seminary Street over the US 34 bypass
24-8001	Bills and Advance Checks	Approval and warrants drawn in payment of same
		Passage of Ordinances and Resolutions
24-1000	Ordinance	Remove a Class C-1 Liquor License from the City's inventory (First Reading)
		Bids, Petitions and Communications
24-3002	Bid	Lakeside pool liner replacement
		City Manager's Report

Miscellaneous Business (Agreements, Approvals, Etc.)

24-4008	Approve	Urban Ag Grant for the Lipanda Foundation
24-4009	Approve	Initial steps toward demolition of 55 Madison, 367 Lincoln, 286 Fulton, 624 E Losey, 1057 Emery, and 1911 E Main
24-4010	Approve	Amended salary schedule to incorporate a cost-of-living adjustment for exempt salaried and non-represented hourly employees, and reinstate the position of Executive Assistant
24-4011	Approve	Intergovernmental Cooperation Agreement with Sangamon Mass Transit District for select transit vehicle repairs
24-4012	Approve	Lancaster Park renovation construction administration agreement

Town Business

24-9001	Bills
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Closing Comments

Adjournment



CITY MANAGER'S OFFICE

Operating Under Council – Manager Government Since 1957

CITY COUNCIL MEETING

City Manager's Report

February 5, 2024

CONSENT AGENDA #2024-02

Item 24-2002 Bank Signature Authorization

Staff recommend approval of a bank signature authorization resolution. Due to the appointment of Bobbi Chockley as Interim Director of Finance and Information Systems and Sharon Heiden as Interim Assistant Finance Director, new signatures are required designating those authorized to sign checks and transfer funds from the City's various financial institutions.

Item 24-4004 Updated Zoning Map

Staff recommend approval of the updated zoning map, which incorporates all of the changes approved by the City Council during 2023.

Item 24-4005 Google Workspace Contract Renewal

Staff recommend approval of a three-year sole source renewal agreement with 66degrees in the amount of \$213,946.20 (\$71,315.40/year) for the use of Google Workspace. Email is the predominant feature utilized, but the system also provides Google Drive, Google Calendar, Google Meet, Google Chat, and Google Docs, as well as provides all users with unlimited storage and enhanced administrative functionality.

Item 24-4006 Remote Control Fly-in Event at the Airport

Staff recommend approval of hosting Midwest RC Fest, a remote-control fly-in event, at the Galesburg Municipal Airport on June 15 – 16, 2024, contingent upon the event also receiving regulatory approval from IDOT's Division of Aeronautics.

Item 24-4007 IDOT Letter of Commitment

Staff recommend approval of a letter of commitment with the Illinois Department of Transportation (IDOT) for replacing the structure carrying Seminary Street over US 34. IDOT is in the preliminary design phase of the project and has determined that bicycle and pedestrian accommodations are warranted to be included with the new bridge. The proposed 10-foot-wide multi-use path would be on the east side of the bridge and separated from traffic by a barrier wall. The path would extend just beyond the interchange ramps on the north and south side of the bridge. Any future development of a path system or bicycle accommodations along Seminary Street could connect to this proposed path and allow safe passage over the new bridge. IDOT is proposing to pay for all costs associated with the construction of the path as part of the proposed bridge project. However, the city would assume responsibility for future maintenance and reconstruction of the path.

Item 24-8001 Bills

Bills and advanced checks are submitted for approval. All purchases are made in accordance with purchasing policies, with purchases over \$25,000.00 utilizing the competitive bid process and approved individually by the City Council.

ORDINANCES AND RESOLUTIONS

Item 24-1000 Removal of a Class C-1 Liquor License (First Reading)

Staff recommend approval of amending Chapter 113 of the Galesburg Municipal Code to remove one ClassC-1 liquor license. Save More (formerly Save-a-Lot) is currently not in operation and this ordinance would remove the excess license from the city's inventory. Interested parties in the future can make an application to the Liquor Commissioner and City Council to approve a Class C-1 license.

BIDS, PETITIONS AND COMMUNICATIONS

Item 24-3002 Lakeside Pool Liner Replacement

Staff recommend approval of the bid submitted by Ntare Corporation in the amount of \$147,365.00 for the replacement of outdoor pool liners in the five-foot lap pool and waterslide catch pool at Lakeside Water Park. The current liners, included in the original installation in 2009, have reached their useful life expectancy and are in need of replacement. One bid was received for this request. The company is able to meet the installation deadline for the 2024 summer season, and the product comes with a 10-year warranty. There are sufficient funds in the Park Fund (1950) for this purchase.

CITY MANAGER'S REPORT

MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

Item 24-4008 Urban Ag Grant for the Lipanda Foundation

Staff recommend approval of \$25,000.00 Urban Agriculture Grant for Lipanda Foundation. The Urban Agriculture Grant program was created in February 2022 with the intention to determine the viability of urban agriculture in Galesburg. If the grant is approved, Lipanda Foundation will lease a vacant lot formerly known as 2325 E. Main Street from the City for \$1 per year. Two high tunnel structures will be erected on the sight, after proper construction drawings are approved and permits are issued. Members of the community will be able to rent plots for \$20 per month. There will be educational workshops, seasonal seedling sales, and a farm to table market to sell excess produce. The grant funds will be utilized for startup costs such as installing water service, crops, and equipment.

Item 24-4009 Demolitions

Staff recommend moving forward with the demolition process for properties located at 55 Madison Street (residence), 367 Lincoln Street (residence & detached garage), 286 Fulton Street (residence & detached garage), 624 E Losey Street (residence & garage), 1057 Emery Street (mobile home), and 1911 E Main Street (residence). The properties are in a dilapidated and unsafe condition. After an inspection of the properties, the Building Inspector sent the required notification to the owners of the properties requesting compliance. There has not been any progress towards compliance, and pursuing demolition action is recommended to remove the unsafe and blighted structures.

Item 24-4010 Salary Schedule

Staff recommend approval of the salary schedule for Exempt Salaried and Non-Represented Hourly personnel. The updated salary schedule includes a 4.0% cost of living adjustment for exempt salaried and non-represented hourly personnel, as well as reinstates the position of Executive Assistant. Sufficient funds are budgeted for both adjustments.

Item 24-4011 Intergovernmental Cooperation Agreement with Sangamon Mass Transit District

Staff recommend approval of an Intergovernmental Cooperation Agreement with Sangamon Mass Transit District (SMTD) for providing transit vehicle repairs that are outside of the capabilities of the city's in-house transit shop. Two upcoming repairs are needed for transit vehicles, which cannot be performed in-house. SMTD is approved by IDOT for these types of repairs, and the city will be reimbursed for the cost utilizing annual Federal/State grant funds, COVID funds, or a combination of the two funding sources. This agreement would remain in force until June 30, 2024, when the state fiscal year ends. A new agreement would then be presented for consideration should future repairs be required.

Item 24-4012 Lancaster Park Renovation Construction Administration Agreement

Staff recommend approval of an agreement with Farnsworth Group for construction administration services for the Lancaster Park renovation project, which is partially funded by an OSLAD grant and includes a shelter, playground, walking path, parking lot improvement and a half basketball court. The total construction administration services costs by Farnsworth Group are not to exceed \$21,650.00. There are sufficient funds available in Fund 13 to cover the cost, which is 50% paid by the OSLAD grant and 50% from local matching funds.

TOWN BUSINESS

Item 24-9001 Town Bills

Respectfully submitted,
Eric Hanson
City Manager

Galesburg City Council Regular Meeting
City Council Chambers
55 West Tompkins Street, Galesburg, Illinois
January 16, 2024
6:00 p.m.

Called to order by Mayor Peter Schwartzman at 6:00 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Wayne Dennis, Evan Miller, Dwight White, Heather Acerra, Sarah Davis, and Steve Cheesman, 8. Also Present: City Manager Eric Hanson, City Attorney Marilynn Dye, and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present.

The Pledge of Allegiance was recited.

Reverend James Hailey gave the invocation.

Proclamation: CASA of West Central Illinois 30th Anniversary

Council Member Miller moved, seconded by Council Member Dennis, to approve the minutes of the City Council's regular meeting from December 18, 2023, meeting.

Roll Call #2:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

PUBLIC COMMENT

Mayor Schwartzman stated that with the new year, new City Manager, and new staff, he wanted to remind everyone to be as positive as possible in their remarks and it is his hope that collectively everyone can help move the City forward.

Michael Spinks addressed the Council from All Sports Academy and Skate Palace. He stated that he wanted to clear up any misinformation and noted that he is not in business to get rich and only wants to help the kids in the hometown where he grew up. He does have insurance and has recently received non-profit status. He is not seeking a donation of \$60,000 for a new floor but is instead interested in a partnership with the City. Mr. Spinks added that anyone can contact him with questions.

Jeannette Chernin addressed the Council and noted how great the roads look after the recent snow. She feels that the City crews did a great job. She did note that the snow piled in the middle of Main Street makes it difficult to see around and forces traffic to one lane. Ms.

Chernin also wanted the City to know that the dilapidated home at 110 West North Street is being lived in with no electricity.

Reverend James Hailey addressed the Council and stated that he is looking forward to 2024 and working together to make Galesburg great. He noted that even though we all don't agree, everyone needs to be on the same team, be more positive, and help those in our community. He encouraged the City to help Mr. Spinks with Skate Palace.

CONSENT AGENDA #2024-01

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

24-2000

Approve MFT Maintenance Resolution in the amount of \$275,000 for the annual sealcoating for the 2024 calendar year.

24-4000

Approve the Property Tax Assessment Freeze Program for historic and owner-occupied residences.

24-4001

Approve the updated purchasing policies and procedures dated November 27, 2023.

24-5000

Receive Police Pension Fund Municipal Compliance Report for the fiscal year ended December 31, 2022.

24-5001

Receive Fire Pension Fund Municipal Compliance Report for the fiscal year ended December 31, 2022.

24-5002

Receive updated rate schedules for towing and storage services from Galesburg Towing, Inc., A to Z Towing, Winkler's Towing & Repair, Bolin's Towing & Repair, and Berg's Towing & Automotive, Inc.

24-8000

Approve bills in the amount of \$788,229.44 and advance checks in the amount of \$645,027.93.

Council Member Miller moved, seconded by Council Member Dennis, to approve Consent Agenda 2024-01.

Roll Call #3:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried by omnibus vote.

PASSAGE OF ORDINANCES AND RESOLUTIONS

24-2001

Council Member Miller moved, seconded by Council Member White, to approve Resolution 24-01 appointing the Director of Finance & Information Systems as the City Treasurer through May 2025.

Roll Call #4:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

BIDS, PETITIONS, AND COMMUNICATIONS

24-3000

Council Member Davis moved, seconded by Council Member White, to approve a bid from Brandt Construction in the amount of \$223,594 for Lancaster Park renovations.

Roll Call #5:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

24-3001

Council Member Miller moved, seconded by Council Member Acerra, to reject all bids for the backup dispatch center renovation project.

Roll Call #6:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Council Member Cheesman stated his appreciation to the City Manager and Chief Idle for addressing the Dispatch Center and explaining the reason for the rejection of the bids to the public.

CITY MANAGER'S REPORT

City Manager Hanson thanked City staff for their tremendous job during the past weather events, including the Public Works Department and Parks & Recreation Department, as well as both Police and Fire personnel. He noted that Council Members and many others have also expressed their appreciation and he wanted to publicly thank everyone for their hard work.

The City Manager also announced that after thirty-seven years at the City, twenty as the Director of Finance & Information Systems, Gloria Osborn will be retiring on Friday. He noted that she has long been identified as one of the top finance directors in the state for her leadership and excellence in budgeting. She is a trusted colleague and friend and will be greatly missed.

Council Member White added that he has known Gloria for thirty years and loves her name since she shares it with his sister. He has appreciated all she has done for the City.

Council Member Hix stated that he and Gloria graduated from high school together and is grateful for her help over the years as a director, friend, and citizen.

MISCELLANEOUS BUSINESS (AGREEMENTS, APPROVALS, ETC.)

24-4002

Council Member Dennis moved, seconded by Council Member Miller, to approve a one-year contractual agreement with Assured Partners to provide risk management consulting and insurance brokerage services at an annual fee of \$35,000 through 2024.

Roll Call #7:

Ayes: Council Members Hix, Dennis, Miller, White, Davis, and Cheesman, 6.

Nays: None

Absent: None

Abstain: Council Member Acerra, 1.

Chairman declared the motion carried.

24-4003

Council Member Miller moved, seconded by Council Member Cheesman, to approve fiscal year 2024 post-employment benefit (OPEB) contributions to the City's OPEB Trust in the amount of \$143,555.

Director Gloria Osborn, Finance and Information Systems, reported that the City Council has proactively funded the OPEB trust, which helps to reduce the City's liability and may be viewed positively when the City is requesting or receiving a credit rating. This in turn may help lower interest costs when issuing debt. In the end of the year statement received today, the ending balance for the OPEB trust is \$2.3 million.

Roll Call #8:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Council Member Miller moved, seconded by Council Member Acerra, to sit as the Town Board. The motion carried.

TOWN BUSINESS

24-9000

Trustee Miller moved, seconded by Trustee Davis, to approve Town bills and warrants to be drawn in payment of same.

Fund Title	Amount
Town Fund	\$729.05
General Assistance Fund	\$9,614.97
IMRF Fund	\$1,664.73
Social Security/Medicare Fund	\$652.97
Liability Fund	
Audit Fund	
Total	\$12,661.72

Roll Call #9:

Ayes: Trustees Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Trustee Miller moved, seconded by Trustee Davis, to resume as the City Council. The motion carried.

CLOSING COMMENTS

Council Member Cheesman stated that there have been many accolades given tonight and that the teams at the City are great. He thanked Gloria Osborn for making a difference at the City and for doing a superb job. He also thanked emergency personnel, the Public Works Department, and others for the great job they did through the challenging weather. He also thanked the Knox County Housing Authority and Salvation Army for their work on the warming center. He added that he was there Saturday night and saw firsthand how people are taken care of. He also thanked the CASA volunteers who were in attendance tonight for their service.

Council Member Cheesman stated that he is looking forward to a great 2024 and that he has great expectations for this team, the City Council. He knows they need to address some issues and hopes that they can reach a consensus and compromise as they have much to offer. Galesburg is a great place to live and hopes that we can bring others here too and make it the best it can be.

Council Member Hix thanked staff as well, particularly Orlee Lucero for helping with his City iPad, and Don Miles who he reached out to with an issue and it was solved quickly. He also noted that while shoveling his driveway at 2 a.m. he noticed that the Street and Park crews were out taking care of the roads. He knows that the Police Department was overwhelmed with calls as well and thanked the staff at every level.

Council Member Dennis also appreciated all the crews taking care of the streets and added that his 90-year-old neighbor had someone stop and clear his driveway at no cost, showing the compassion we have in our community. He also stated that he hates to see Gloria Osborn leave and thanked her for her service.

Council Member Miller also thanked Ms. Osborn for her service. He also believes the City crews did an unbelievable job with the snow storms. He noted the Police and Fire Departments, Public Works, and vehicle maintenance/garage, did a great job keeping everything going. He's looking forward to 2024.

Council Member White thanked Gloria Osborn for her service and fantastic job as well. He also stated that he appreciated the help of City Manager Hanson and Mike Doi, Public Works Director, for a snow issue. He also thanked Elizabeth Varner, Parks & Recreation Director, for all her hard work on the Lancaster Park project. He thanked those involved with the warming center as well as the City employees who have worked long hours to keep the streets clean and safe.

He is looking forward to 2024 and has great expectations. He hopes the Council is able to help everyone, from the rich to the poor, and old to young, and make Galesburg the best city.

Council Member Acerra announced that the cover of the Illinois Municipal League magazine cover is a picture of Galesburg and that we have a lot to be proud of. She also stated that Gloria used to work with her dad and that she will be missed. She thanked the Street Division crews, Police Department, and those involved with the warming shelter. She reminded people to take care of their animals during this cold weather and that they should call the Police Department and report a neglect issue if they see one. She is also looking forward to a new year with great progress forward.

Council Member Davis thanked Gloria Osborn for her leadership and stated that has impacted everyone with her presence at the City. She also thanked the Public Works and snowplow crews for their around the clock work and noted that she thought the roads look great. She reminded everyone to be watchful of people walking in the street due to snow covered sidewalks. She is also looking forward to making Galesburg even better in 2024.

Mayor Schwartzman thanked Gloria Osborn for her service and added that when he has interacted with others in the state it is clear that our finances are in a remarkable position. He also thanked all the workers over the last week, including the Street Division employees, first responders, vehicle maintenance workers, plumbers, electricians, and all other essential workers.

The Mayor announced that he was able to attend the Martin Luther King Jr. Convocation at Knox College to hear featured speaker Maurice McDavid. Mr. McDavid went to Knox College, Class of 2010, and is a current DeKalb middle school principal and minister. Both the Mayor and Council Member Cheesman had Mr. McDavid as a student. He added that he gave a powerful speech and loves Galesburg and Knox College.

Mayor Schwartzman expressed that during December he was able to do a lot of soul-searching and many things crystallized for him for the upcoming 2024 year. He is excited about the rebirth that a new year brings and is looking forward to making greater progress, working together, and setting aside differences and working on items that the Council has in common. He announced that the City Council will soon embark on strategic planning where they will work together as a unified team.

There being no further business, Council Member Miller moved, seconded by Council Member Acerra, to adjourn the regular meeting at 6:49 p.m.

Roll Call #10:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Peter D. Mayor Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

Proclamation
CITY OF
GALESBURG
ILLINOIS

WHEREAS, the City of Galesburg, Illinois, and Knox College share Founder, George Washington Gale, who set out for the Illinois prairie more than 185 years ago, with the intention to found both a college and a town, both supporting and sustaining the other; and

WHEREAS, Knox College has provided an excellent liberal arts education for over 185 years with the early commitment to increase access to all qualified students of varied backgrounds, races and conditions, regardless of financial means; and

WHEREAS, over 80% Knox College employees and several hundred Knox alumni and parents are Galesburg residents and involved in the community as scholars, parents, patrons, business owners and volunteers; and

WHEREAS, Knox's president and staff travel around the country promoting Galesburg to alumni, parents and friends – including the benefits of working and living in Galesburg; and

WHEREAS, Galesburg, Illinois supports Knox College through attending community events such as lectures, concerts and sporting events, partnering with College administrators, and philanthropic endeavors; and

WHEREAS, Knox College rankings include: one of the top liberal arts colleges in the nation according to the U.S. News & World Report; one of the 25 most diverse liberal arts colleges in America according to the Princeton Review; 12 consecutive years on Sierra Clubs' list of "Cool Schools" for sustainability efforts; and nationally known as a College that Changes Lives; and

WHEREAS, both Knox College and Galesburg continue to be invested and involved in each other's success.

THEREFORE, I, Peter D. Schwartzman, Mayor of the City of Galesburg, do hereby proclaim February 15, 2024, as

**FOUNDERS DAY
&
KNOX PROUD DAY**

Dated this 5th day of February 2024.

Mayor Peter D. Schwartzman

Proclamation

CITY OF GALESBURG

ILLINOIS

WHEREAS, the future of our community, our state and our nation depend upon the type of young people we rear to handle the affairs of tomorrow; and

WHEREAS, the accomplishments and achievements of these young citizens deserve recognition and commendation for their efforts; and

WHEREAS, the citizens of our community are pleased to join in expressing appreciation and approval of the contributions of our young people; and

WHEREAS, Alexandria Clark has been nominated by Doug Smith to receive the Galesburg Youth Extra Effort Award for some of the following reasons:

Alexandria is a freshman at Galesburg High School and is a 4.0 GPA student who goes above and beyond in her extracurricular activities and volunteer efforts in the community. She is passionate about her studies but is also an incredibly talented musician and is a member of the Drum line in the Galesburg High School marching band. Alexandria is also a member of the GHS Symphonic Band, Jazz Band, and Pep Band and throughout her band career has given of her time to speak with, and perform for, younger percussion students.

Alexandria volunteers her time and efforts in the community through her work with the Key Club, volunteers at the Knox Prairie Community Kitchen, and donates hundreds of the pumpkins she grows each summer to area schools, hospitals, nursing homes and daycares. She has also volunteered at the City's Candyland Ball, the Kiwanis Pancake Dinner, Illinois Music Education Association's competitions, junior high music concerts, the GHS Trunk or Treat event, and more.

Alexandria goes above and beyond the required number of service hours and by going the extra mile with her time, she makes more of an impact in our community. She has a bright future and a strong work ethic, and her servant's heart and strong desire to succeed will take her far. She is a valuable asset to the Galesburg community.

NOW, THEREFORE, I, Peter Schwartzman, Mayor of the City of Galesburg, Illinois, do hereby urge all citizens in Galesburg to join me in commending Alexandria Clark for her valuable service to our community.

Dated this 5th day of February 2024

Mayor Peter D. Schwartzman

**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 5, 2024**

AGENDA ITEM: Bank Signature Authorization Resolution

SUMMARY RECOMMENDATION: The City Manager, Interim Director of Finance and Information Systems and the City Clerk recommend the City Council approve the bank signature authorization resolution.

BACKGROUND: With the appointment of Bobbi J. Chockley as Interim Director of Finance and Information Systems and Sharon Heiden as Interim Assistant Finance Director, new signatures are required designating those authorized to sign checks and transfer funds from the City's various financial institutions where accounts are held. Approval is requested from the City Council to authorize the Mayor, City Clerk, and City Treasurer as the signatures on the checking account and for the facsimile signatures. The checks issued by the City of Galesburg for payroll and vendor payments will be by facsimile signatures. Authorization is requested from the City Council to include the Mayor, City Manager, City Clerk, Director of Finance & Information Systems and Assistant Finance Director as the designees to carry out the necessary banking functions.

BUDGET IMPACT: None.

SUPPORTING DOCUMENTATION:

1. Resolution

RESOLUTION NO. _____

WHEREAS, The City of Galesburg requires all checks to be executed by three signatures, and

WHEREAS, The City of Galesburg currently uses a facsimile stamp with three signatures that is honored by our designated financial institution, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS:

Section 1. The City Council authorizes the City's designated financial institutions to honor any City check showing the actual signature or facsimile stamp with the following names:

- a. Peter Schwartzman, Mayor
- b. Kelli R. Bennewitz, City Clerk
- c. Bobbi J. Chockley, Interim City Treasurer

Section 2. The City Council further authorizes the City's designated financial institutions to honor the signature and transfer of funds to other financial institution(s) for other activities such as investment with two of the following names and to honor the signature and transfer of funds to the City's designated financial institution with one of the following names:

- a. Peter Schwartzman, Mayor
- b. Kelli R. Bennewitz, City Clerk
- c. Bobbi J. Chockley, Interim Director of Finance & Information Systems
- d. Sharon Heiden, Interim Assistant Finance Director
- e. Eric Hanson, City Manager

Approved this _____ day of February 2024 by a roll call vote as follows:

Roll Call# _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 5, 2024**

AGENDA ITEM: Approve updated zoning map.

SUMMARY RECOMMENDATION: The City Manager and Director of Community Development recommend the City Council approve the updated zoning map.

BACKGROUND: Per 65 ILCS 5/11-13-19 the City Council shall approve an updated zoning map prior to March 31st of each year that shows all existing zoning uses, divisions and classifications and includes all changes from the preceding calendar year. All of the zoning related changes approved by the City Council during 2023 have been made to the zoning map. A copy of the revised map is attached for your approval.

Approved changes made during the 2023 calendar year (January 1, 2023 thru December 31, 2023) are as follows:

Zoning amendments:

- Part of 95-34-126-016, Lot 1 of Gale Village Resubdivision No 2, located on the west side of Gale Village Dr, Council approved 2/22/23 to amend from (R2) Two Family to (I) Institutional.
- 99-15-378-004 and 99-15-378-005 SW corner of Louisville Rd and S Academy St, Council approved 2/22/23 to amend from (R1B) Single Family to (R1A) Single Family.
- Parcel 99-03-226-008, southern portion of Lot of of the Benny Shachtrup Subdivision Phase II, Council approved 3/30/23 to amend from (R1C) Single Family to (I) Institutional

Annexations:

- 10-19-477-008, 694 US Hwy 150, approved by Council 5/15/23 and recorded on 5/19/23.
- 10-30-200-009, 695 Knox Highway 10 (Tompkins State Bank), approved by Council 10/2/23 and recorded on 10/26/23.

Streets, Alleys, Right-Of-Way (Names changed, dedicated or vacated):

- 1200 block of N Farnham St, Council accepted the R.O.W. at their 6/5/23 meeting, it contains about .23 acres.

Subdivisions:

- Minor Plat of Cooke Subdivision, located at 849 S Henderson St. It created a 2-lot subdivision. Council approved 12/5/22, recorded on 1/12/23 as document #1084479.
- Minor Plat of the Gale Village Resubdivision No 2, located west of Gale Village Drive, PIN 9534126016. It created a 2-lot subdivision. Council approved 2/6/23, recorded 06/23/23 as document #1087095.
- Minor Plat of 2200 Henderson LLC, located at 2200 N Henderson St. It created a 2-lot subdivision. Council approved 7/3/23.
- Minor Plat of Greenspace Subdivision, located at 905 Maple Ave. It created a 2-lot subdivision. Council approved 11/6/23, recorded on 11/9/23 as document #1089668.

BUDGET IMPACT: There is no anticipated budget impact.

SUPPORTING DOCUMENTS:

1. 2024 Zoning Map

City of Galesburg, Illinois
Legend and Summary of Zoning Regulations

Symbol	District	Minimum Setback – Ft.			Minimum Lot Width – Ft.	Minimum Lot Area – Sq. Ft.	Minimum Lot Area per Family – Sq. Ft.			Maximum Height (Feet)
		Front	Each Side	Rear			Single Family	Two Family	Multiple Dwellings	
AG	Agriculture	75'	50'	50'	500'	435,600 (10 acres)	435,600 (10 acres)	435,600 (10 acres)	435,600 (10 acres)	35'
B1	Neighborhood Business	20'	①	20'	NONE ②	NONE	7,500	③	④	35'
B2	General Business	⑤	⑥	⑥	NONE ②	NONE	7,500	③	④	45'
B3	Central Business	⑤	⑥	⑥	NONE	NONE	⑩	③	NONE	100' ⑤
CPD	Comprehensive Planned Development	SEE ORDINANCE FOR PERMITTED USES, REGULATIONS AND PROCEDURES								
ER	Estate Residential	30'	10'	30'	150' 100' 80'	43,560 ① 20,000 ② 18,000 ③	18,000	④	④	35'
I	Institutional	20'	10'	20'	50'	7,500	④	④	④	72' ⑥
M1	Light Industrial	⑤	⑥	⑥	NONE	NONE	④	④	④	45'
M2	Heavy Industrial	⑤	⑥	⑥	NONE	NONE	④	④	④	100' ⑤
O	Office	25'	5'	25'	50'	6,000	④	④	④	35'
R1A	Single Family	30'	10'	30'	70'	9,000	9,000	④	④	35'
R1B	Single Family	25'	5'	25'	60'	7,500	7,500	④	④	35'
R1C	Single Family Attached	30'	10'	30'	50'	6,000	6,000	⑦	⑦	35'
R2	Two Family	25'	5'	25'	60'	7,500	7,500	3,750	④	35'
R3A	Multiple Family	20'	5'	25'	50'	6,000	6,000	3,000	2,000	45'
R3B	Multiple Family	20'	5'	25'	50'	6,000	6,000	3,000	1,500	45'

- ① NO PUBLIC WATER OR PUBLIC SEWER SERVICE AVAILABLE
- ② PUBLIC WATER AVAILABLE, BUT NO PUBLIC SEWER AVAILABLE
- ③ PUBLIC WATER AND PUBLIC SEWER SERVICE AVAILABLE
- ④ NOT PERMITTED IN THIS DISTRICT
- ⑤ WHEN ADJACENT TO "R" DISTRICT BUILDING SET BACK ONE FOOT FOR EACH SEVEN FEET OF BUILDING HEIGHT
- ⑥ IF SET BACK IS PROVIDED WHERE NOT REQUIRED, IT MUST BE AT LEAST 5 FEET WIDE
- ⑦ 3,000 SQUARE FEET PER DWELLING FOR ATTACHED SINGLE FAMILY DWELLINGS NOT TO EXCEED MORE THAN THREE DWELLINGS IN A BUILDING
- ⑧ ONLY MULTI-FAMILY DWELLINGS OWNED AND/OR ASSOCIATED WITH CARL SANDBURG COLLEGE OR KNOX COLLEGE ALLOWED
- ⑨ SINGLE FAMILY DWELLINGS SHALL HAVE A MINIMUM LOT WIDTH OF 60 FEET
- ⑩ ONLY ALLOWED ON SECOND STORY OR ABOVE
- ⑪ ONLY ALLOWED FOR RESIDENT WATCHMEN AND CARETAKER EMPLOYED ON THE PREMISES

SEE TEXT OF ORDINANCE FOR SPECIFIC REGULATIONS, VARIATIONS AND EXCEPTIONS



DATE OF REVISION	REVISED BY	DATE APPROVED BY CITY COUNCIL
	CITY ENGINEERING DIVISION	

**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 5, 2024**

AGENDA ITEM: Approve annual Google Workspace renewal from 66degrees.

SUMMARY RECOMMENDATION: The City Manager, Interim Director of Finance and Information Systems, Information Systems Supervisor, and Purchasing Agent recommends waiver of normal purchasing policies and the approval of a three-year sole sourced renewal agreement with 66degrees in the amount of \$213,946.20 (\$71,315.40/yr) for the use of Google Workspace.

BACKGROUND: Google Workspace is a cloud-based system meaning that the entire service is accessed via a web browser from the Internet. Although E-mail is the predominant feature used as part of the service and the reason it was purchased, the City has also integrated many of the other capabilities that come with Google Workspace. Some examples of this are GoogleDrive, the calendar, GoogleMeet, GoogleChat and GoogleDocs. This service also provides all users with unlimited storage and MIS with some enhanced administrative functionality. Currently the City also manages E-mail for the Board of Elections, Township, and the Knox County Sheriff Office. Each entity is billed separately for their licenses used. This amount totals \$18,551.82 per year or \$55,655.46 over the 3-year term of the contract.

This system has performed very well, and it has provided users with many secure advanced communication capabilities. This is a sole-source item as 66Degree (who bought out Cloudbakers) is certified by Google for our territory. The current renewal date is 2/13/2024.

BUDGET IMPACT: The City portion of these fees are annually included in the Information Systems Budget (0207). The County, Elections, and Township portions of this purchase will be reimbursed by each entity.

SUPPORTING DOCUMENTS:

1. City of Galesburg - Workspace Pricing Options _ 2024 - Renewal Options.pdf

Customer Name	City of Galesburg	66 degrees					
Domain	ci.galesburg.il.us						
Current License Agreement (link)							
Renewal Date							
1 Year							
Edition	License Quantity	Billing	Monthly List Price	Discount (Percentage)	Monthly License Cost	Term (Months)	Total Contract Value
Workspace Enterprise Standard	361	Annual Invoices	\$23	32%	\$15.64	12	\$67,752.48
Workspace Archive User (Enterprise Str	195	Annual Invoices	\$5	41%	\$2.95	12	\$6,903.00
						Monthly Total	\$6,221.29
						Annual Total	\$74,655.48
						List Grand Total	\$111,336.00
						Grand Total	\$74,655.48
						Total Savings	\$36,680.52
3 Year							
Edition	License Quantity	Billing	List Price	Discount (Percentage)	Monthly Cost	Term (Months)	Total Contract Value
Workspace Enterprise Standard	361	Annual Invoices	\$23	35%	\$14.95	36	\$194,290.20
Workspace Archive User (Enterprise Str	195	Annual Invoices	\$5	44%	\$2.80	36	\$19,656.00
						Monthly Total	\$5,942.95
						Annual Total	\$71,315.40
						List Grand Total	\$334,008.00
						Grand Total	\$213,946.20
						Total Savings	\$120,061.80

**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 5, 2024**

AGENDA ITEM: Special Event Use of Airport – Remote Control Fly-In on June 15-16, 2024

SUMMARY RECOMMENDATION: Staff recommends the City Council approve hosting the event at the Galesburg Municipal Airport, contingent upon receiving regulatory approval from IDOT's Division of Aeronautics.

BACKGROUND: A special event called "Midwest RC Fest" will bring radio-controlled aircraft hobbyists and spectators from all over the Midwest to gather at Galesburg Municipal Airport on June 15 and 16, 2024.

This two-day event will be sponsored by the Kewanee RC Modelers and sanctioned by the Academy of Model Aeronautics. Pilots are required to be members of AMA, a community-based organization that provides insurance coverage to fly RCs.

Aircraft at the event will include:

- Micro aircraft
- Helicopters
- Electric, gas, and turbine powered aircraft
- Others, as permitted by the AMA.

The event will be from 9:00 a.m. to 5:00 p.m. on both days.

There will be daily pilot briefings to go over safety precautions and several spotters will be monitoring the air traffic at all times and remain in communication with pilots.

As this is a unique event that will draw people from the region to Galesburg and its airport, staff recommends approval. The Airport Advisory Commission also reviewed this special event request at its January 18, 2024 meeting and also recommends the City Council's approval.

BUDGET IMPACT: None

SUPPORTING DOCUMENTS:

1. None

**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 5, 2024**

AGENDA ITEM: Letter of Commitment with the Illinois Department of Transportation (IDOT) for replacing the structure carrying Seminary Street over US 34.

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works, and City Engineer recommend approval of the Letter of Commitment.

BACKGROUND: IDOT is planning to reconstruct the structure on Seminary Street over the US 34 bypass in Galesburg. They are in the preliminary design phase of the project and have determined that bicycle and pedestrian accommodations are warranted to be included with the new bridge. The decision to include accommodations on the new bridge is based off existing pedestrian and bicycle generators such as the hospital as well as the potential for future development in the area. The City's most recent Comprehensive Plan identified opportunities for development of multifamily housing north of US 34. The proposed 10-foot-wide multi-use path would be on the east side of the bridge and separated from traffic by a barrier wall. The path would extend just beyond the interchange ramps on the north and south side of the bridge. Any future development of a path system or bicycle accommodations along Seminary Street could then connect to this proposed path and allow safe passage over the new bridge.

IDOT is proposing to pay for all costs associated with the construction of the path as part of the proposed bridge project. However, the city would assume responsibility for future maintenance and reconstruction of the path. Prior to moving forward in the design process, IDOT has requested approval of a Letter of Commitment from the City agreeing to assume future responsibility for maintenance and reconstruction. As the project gets closer to construction, a Letter of Understanding will be brought to Council with final details concerning maintenance and jurisdictional responsibilities. The project is tentatively scheduled for a late 2026 letting. City staff recommend approval of the Letter of Commitment.

BUDGET IMPACT: None at this time. Potential future costs associated with maintenance of the path.

SUPPORTING DOCUMENTS:

1. Letter of Commitment
2. Exhibit

FAP Route 313 (US 34/IL 110)
Section: (21-HB-3)BR
Knox County
Location: Seminary St over US 34 bypass
Job No. C-94-039-20
Contract No. 68F36
Catalog No.: 036359-01D

LETTER OF COMMITMENT

This Letter of Commitment, entered into this ____ day of _____ A.D., 2024, by
and between the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF
TRANSPORTATION, hereinafter called the STATE, and the CITY OF GALESBURG, of the State
of Illinois, hereinafter called the CITY.

WITNESSETH:

WHEREAS, the STATE, in order to facilitate the free flow of traffic and ensure safety to the
motoring public, is desirous of replacing structure (S.N. 048-0067) carrying Seminary Street over
US 34 bypass in Galesburg; and

WHEREAS, the scope of work includes removal of the existing structure (S.N. 048-0067) and
construction of a new structure (S.N. 048-0109), reconstruction of adjacent roadway approaches
to match the new bridge widths and elevations, proposed bicycle and pedestrian accommodations;
and

WHEREAS, the STATE is in the preliminary design phase for the project and has determined that
the warrants for bicycle and pedestrian accommodations have been met, thereby creating a
requirement to consider bicycle and pedestrian accommodations as part of the project; and

WHEREAS, the STATE has developed a concept of the proposed bridge deck of S.N. 048-0109 to include a concrete barrier protected multi-use (MU) path to accommodate pedestrian and bicycle use on the structure along the east side of the bridge (see Exhibit 1-A); and WHEREAS, the STATE has developed a concept layout for a separated 10' multi-use path off the structure along the east side of Seminary Street (see Exhibit 1-B); and

WHEREAS, it is necessary to define responsibilities and commitments of both parties to ensure project scheduling and timeliness; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The STATE agrees to make the surveys, obtain all necessary rights of way, prepare plans and specifications, receive bids and award the contract, furnish engineering inspection during construction, and cause the MU path and all appurtenances to be built in accordance with plans, specifications, and contract.
2. The STATE agrees to pay for all right-of-way, construction, and engineering costs for the project, and other appurtenances constructed as part of this project to accommodate the installation of the MU path.
3. The CITY agrees to assume responsibility for the administration, control, reconstruction, and maintenance of the MU path not otherwise carried on State structures (see Location Map). The CITY further agrees to indemnify and hold harmless the State, its officers, employees, and agents from any and all claims, lawsuits, actions, costs, and fees (including reasonable attorney fees and expenses) of every nature and description arising from, growing out of, or connected with the construction and/or operation of the shared use path.

4. The CITY agrees to assume responsibility for snow, ice, litter, and debris removal on the shared-use path in its entirety, including that portion of the path on the State structure, if the CITY deems said removal necessary.
5. Final details concerning maintenance and jurisdictional responsibilities, and any required ordinance/resolutions shall be addressed in a Letter of Understanding as the proposed improvement's plans and contract are developed.

This LETTER OF COMMITMENT shall be binding upon and to the benefit of the parties hereto, their successors and assigns.

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

CITY OF GALESBURG

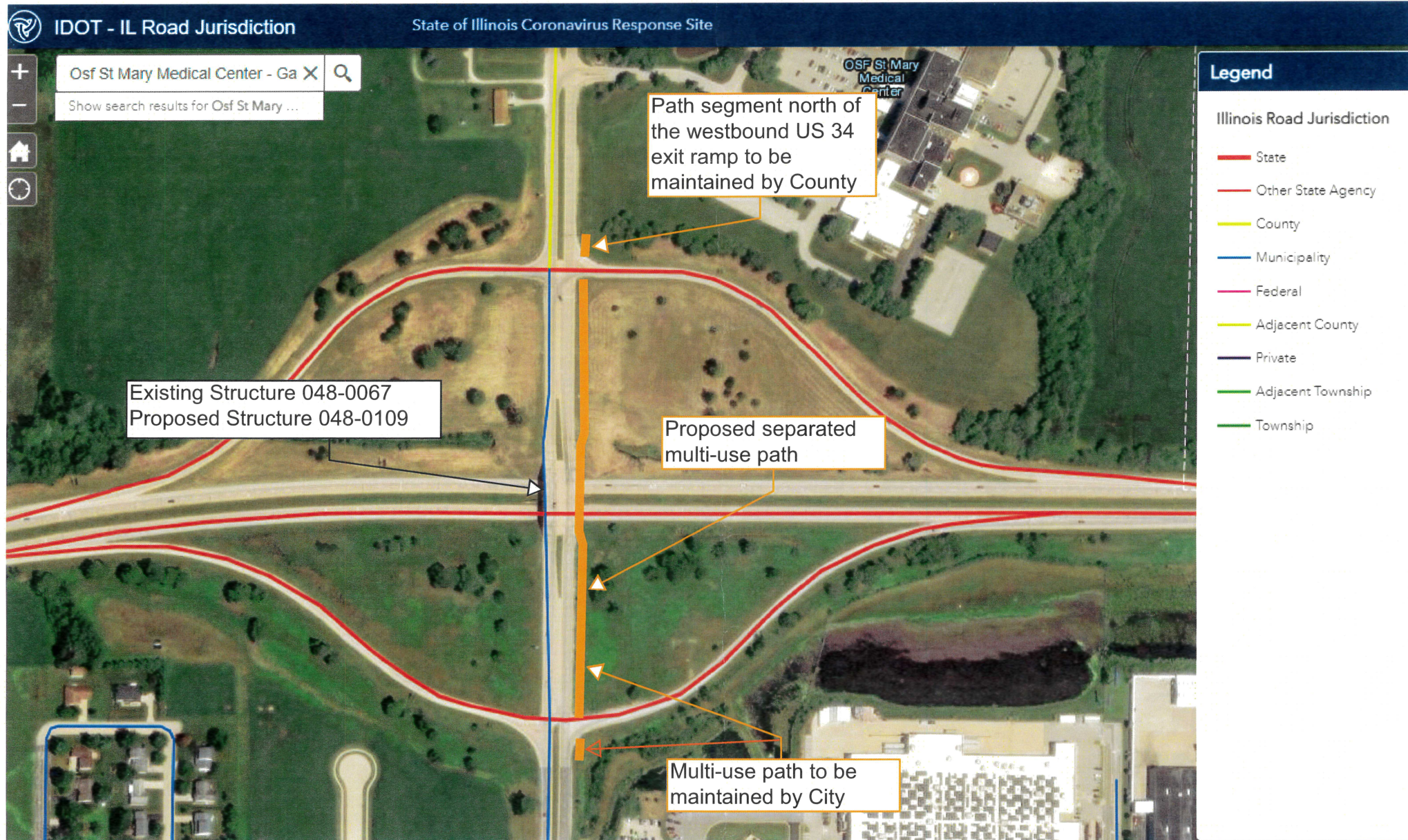
By: _____
Kensil A. Garnett, P.E.
Region Three Engineer

By: _____
Peter Schwartzman, Mayor

Date: _____

Date: _____

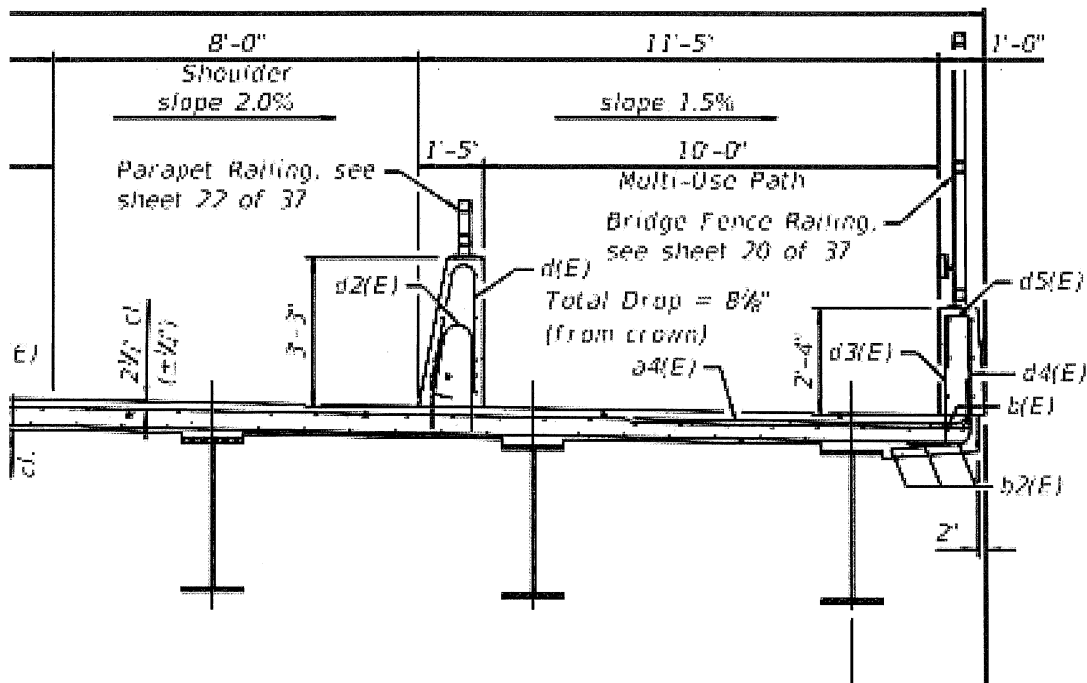
Attest: _____
Kelli R. Bennewitz, City Clerk



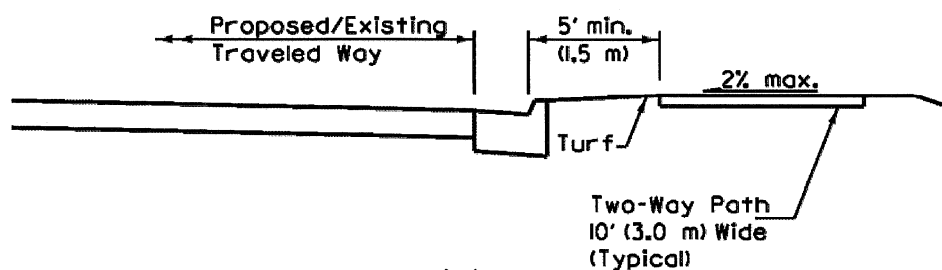
FAP Route 313 (US 34/IL 110)
 Section: (21-HB-3)BR
 Knox County
 Location: Seminary St over US 34
 bypass
 Job No. C-94-039-20
 Contract No. 68F36
 Catalog No.: 036359-01D

EXHIBIT 1

A. Multi-Use Path on the structure:



B. Multi-Use path off the structure:



*Dimensions and design are concept only

Accounts Payable

Transactions by Account

User: shelms
 Printed: 01/30/2024 - 2:49PM
 Batch: 00005.01.2024



Account Number	Vendor	Description	Date	Amount	PO No
001-0000-10701-00	ICC Community Development Solut	01/25 to 02/25 Laserfiche support renewal - Fire portion	01/30/2024	113.38	0000092644
001-0000-10701-00	ICC Community Development Solut	01/25 to 02/25 Laserfiche support renewal - Dispatch portion	01/30/2024	414.19	0000092644
001-0000-10701-00	ICC Community Development Solut	01/25 to 02/25 Laserfiche support renewal - Police portion	01/30/2024	225.84	0000092644
001-0000-10701-00	ICC Community Development Solut	01/25 to 02/25 Laserfiche support renewal - City portion	01/30/2024	2,072.77	0000092644
001-0000-10801-00	Advance Auto Parts	Wiper Blade	01/30/2024	30.80	
001-0000-10801-00	Advance Auto Parts	Wiper Blades	01/30/2024	49.55	
001-0000-10801-00	Advance Auto Parts	Bulbs	01/30/2024	13.20	
001-0000-10801-00	Midstate Manufacturing, Inc.	Couplers	01/30/2024	580.85	
001-0000-10801-00	Interstate Battery Systems of Central	Batteries	01/30/2024	1,197.70	
001-0000-10801-00	Midstate Manufacturing, Inc.	Couplers	12/30/2023	409.73	
001-0000-10801-00	Valley Distribution Corp.	DEF Fluid	01/30/2024	185.50	
001-0000-10802-00	Herr Petroleum Corp	1,400 Gal Diesel 2, Winter Fuel Additive, 600 Gal Diesel #1	01/30/2024	6,392.00	0000092634
001-0000-20101-00	ALFANOS PIZZA	BT Refund - 2023 Overpayment Taxes - Alfanos	01/30/2024	4.49	
001-0000-20101-00	ALFANOS PIZZA	BT Refund - 2023 Overpayment Taxes - Alfanos	01/30/2024	1.42	
001-0000-20101-00	ALFANOS PIZZA	BT Refund - 2023 Overpayment Taxes - Alfanos	01/30/2024	2.87	
001-0000-20101-00	ALFANOS PIZZA	BT Refund - 2023 Overpayment Taxes - Alfanos	01/30/2024	1.33	
001-0000-20101-00	ALFANOS PIZZA	BT Refund - 2023 Overpayment Taxes - Alfanos	01/30/2024	4.32	
001-0000-20101-00	AMAR MART INC.	BT Refund - 2023 Overpayment Taxes - Grand Tobacco	01/30/2024	8.02	
001-0000-20101-00	ALFANOS PIZZA	BT Refund - 2023 Overpayment Taxes - Alfanos	01/30/2024	4.36	
001-0000-20101-00	ALFANOS PIZZA	BT Refund - 2023 Overpayment Taxes - Alfanos	01/30/2024	1.08	
001-0000-20101-00	ALFANOS PIZZA	BT Refund - 2023 Overpayment Taxes - Alfanos	01/30/2024	1.19	
001-0000-20101-00	CALICO CAT A GIFT BOUTIQUE	BT Refund - 2023 Overpayment Taxes - Calico Cat	01/30/2024	0.04	
001-0000-20101-00	CALICO CAT A GIFT BOUTIQUE	BT Refund - 2023 Overpayment Taxes - Calico Cat	01/30/2024	1.23	
001-0000-20101-00	CALICO CAT A GIFT BOUTIQUE	BT Refund - 2023 Overpayment Taxes - Calico Cat	01/30/2024	0.69	
001-0000-20101-00	CALICO CAT A GIFT BOUTIQUE	BT Refund - 2023 Overpayment Taxes - Calico Cat	01/30/2024	0.01	
001-0000-20101-00	WILLIAM MAHNESMITH	Refund Payment Special Refuse Pickup - 169 Arnold St	01/30/2024	40.00	
001-0000-20101-00	PHO LOVER	BT Refund - 2023 Overpayment Taxes - Pho Lovers	01/30/2024	20.32	
001-0000-20101-00	PHO LOVER	BT Refund - 2023 Overpayment Taxes - Pho Lovers	01/30/2024	17.34	

Account Number	Vendor	Description	Date	Amount	PO No
001-0000-20101-00	PHO LOVER	BT Refund - 2023 Overpayment Taxes - Pho Lovers	01/30/2024	16.52	
001-0000-20101-00	PHO LOVER	BT Refund - 2023 Overpayment Taxes - Pho Lovers	01/30/2024	20.00	
001-0000-20101-00	The Knox Airbnb	BT Refund - 2023 Overpayment Taxes - Knox Air BnB	01/30/2024	3.27	
001-0000-20101-00	Tacos & Thai	BT Refund - 2023 Overpayment Taxes - Tacos & Thai	01/30/2024	2.00	
001-0000-20101-00	The Knox Airbnb	BT Refund - 2023 Overpayment Taxes - Knox Air BnB	01/30/2024	1.51	
001-0000-20102-00	Brightspeed	01/24 Service Acct# 304035525	01/30/2024	1,568.79	
Subtotal for Divison: 0000				13,406.31	
001-0105-55800-00	Thompson Electronics Company	Repair of Camera System	12/30/2023	2,265.00	
Subtotal for Divison: 0105				2,265.00	
001-0110-61000-00	Office Specialists, Inc.	Copy Paper	01/30/2024	46.99	
001-0110-61000-00	Office Specialists, Inc.	Copy Paper	01/30/2024	36.51	
001-0110-61700-00	Office Specialists, Inc.	Laptop - EHanson	01/30/2024	2,922.00	
Subtotal for Divison: 0110				3,005.50	
001-0115-51000-00	Knox County Records Office	12/23 - Laredo Service	12/30/2023	22.60	
001-0115-51000-00	SpringbrookSoftware LLC	12/23 Civic Pay	12/30/2023	30.50	
001-0115-55000-00	Galesburg Area Chamber of Commerce	2024 -Galesburg Area Chamber of Commerce Membership - KBenne	01/30/2024	120.00	
001-0115-61000-00	Petty Cash - City Clerk	Facial Tissue, Lint Remover, Bleach	01/30/2024	29.80	
001-0115-61000-00	Office Specialists, Inc.	Paper, Binders	01/30/2024	143.75	
Subtotal for Divison: 0115				346.65	
001-0120-51000-00	GovHR USA, LLC	Classification & Compensation Study	12/30/2023	6,240.00	0000092450
001-0120-55800-00	Engagedly Inc	Engagedly Services	01/30/2024	7,964.00	0000092643
Subtotal for Divison: 0120				14,204.00	
001-0145-51010-00	James M Kelly, Attorney	11/23 Legal Services - Services	12/30/2023	1,341.35	
001-0145-51010-00	James M Kelly, Attorney	11/23 Legal Services - Services	12/30/2023	1,221.00	
001-0145-51010-00	Statham & Long, LLC	11/14/23 - 12/12/23 Legal Fees	12/30/2023	607.50	
001-0145-51010-00	James M Kelly, Attorney	12/23 Legal Services - Services	12/30/2023	9,583.33	
Subtotal for Divison: 0145				12,753.18	
001-0160-47755-00	Mission Square	FY2024 OPEB contribution	01/30/2024	119,105.00	0000092645
001-0160-51000-00	Petty Cash - City Clerk	Knox CO Clerk/Recorder - Recording Fee	12/30/2023	63.00	
001-0160-51000-00	Petty Cash - City Clerk	Knox CO Clerk/Recorder - Recording Fee	12/30/2023	87.00	
001-0160-51000-00	Petty Cash - City Clerk	Knox CO Clerk/Recorder - Recording Fee	12/30/2023	63.00	
001-0160-51000-00	Credit Collection Partners	12/23 Service	12/30/2023	25.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0160-51500-00	Gatehouse Media	Notice to Bidders Acct#857927	12/30/2023	255.24	
001-0160-51500-00	Gatehouse Media	Notice to Bidders Acct#857927	12/30/2023	271.13	
001-0160-59516-00	Jeffrey R Cervantez	12/23 AV Services	12/30/2023	120.00	
001-0160-59520-00	Madison Springer	01/11 - Youth Commission Meeting - MSpringer	01/30/2024	30.00	
001-0160-59520-00	Zakary Warfield	01/11 - Youth Commission - ZWarfield	01/30/2024	30.00	
001-0160-59521-00	Knox County Humane Society	02/24 - Animal Control Contract	01/30/2024	19,510.00	0000092360
Subtotal for Divison: 0160				139,559.37	
001-0205-51000-00	US Sterling Capital Corp., Inc.	Bank Tennessee	01/30/2024	240.66	
001-0205-51000-00	Great Eastern Mgmt., Inc.	International Bank of Chicago	12/30/2023	235.64	
001-0205-51000-00	SpringbrookSoftware LLC	12/23 Civic Pay	12/30/2023	81.75	
001-0205-51000-00	US Sterling Capital Corp., Inc.	City Bank & Trust Co	01/30/2024	339.95	
001-0205-51000-00	US Sterling Capital Corp., Inc.	First National Bank of Moose Lake	01/30/2024	235.64	
001-0205-51000-00	US Sterling Capital Corp., Inc.	Global Bank	01/30/2024	241.32	
001-0205-51000-00	US Sterling Capital Corp., Inc.	Eva Bank	01/30/2024	235.64	
Subtotal for Divison: 0205				1,610.60	
001-0207-55800-00	Office Specialists, Inc.	01/24 - 4/24 Acrobat Pro	01/30/2024	89.00	
001-0207-55800-00	ICC Community Development Solut	03/24 to 12/24 Laserfiche support renewal - City Portion	01/30/2024	10,363.81	0000092644
001-0207-55800-00	Hewlett Packard Enterprise Compan	2024 Annual HP support renewal	01/30/2024	7,137.72	0000092578
Subtotal for Divison: 0207				17,590.53	
001-0305-51500-00	Gatehouse Media	Public Hearing Notice Acct#857927	12/30/2023	71.37	
001-0305-51500-00	Gatehouse Media	Public Hearing Notice Acct#857927	12/30/2023	107.69	
001-0305-61000-00	Office Specialists, Inc.	Glass Cleaner	12/30/2023	6.46	
001-0305-61000-00	Office Specialists, Inc.	Post it Notes	01/30/2024	22.87	
Subtotal for Divison: 0305				208.39	
001-0306-51000-00	Knox County Records Office	12/23 - Laredo Service	12/30/2023	22.60	
001-0306-51000-00	SpringbrookSoftware LLC	12/23 Civic Pay	12/30/2023	5.25	
001-0306-55000-00	ILLOWA	2024 Membership - EHeiden,SGugliotta,RSlagel,Elsbury,Speidel	01/30/2024	125.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Emergency Board UP Services - 1409 E Main St	12/30/2023	418.92	
001-0306-55800-00	City Blue Technologies, Llc	12/23 Service Agreement	12/30/2023	131.25	
Subtotal for Divison: 0306				703.02	
001-0410-51000-00	Knox County Records Office	12/23 - Laredo Service	12/30/2023	22.60	
001-0410-51000-00	SpringbrookSoftware LLC	12/23 Civic Pay	12/30/2023	5.25	
001-0410-55800-00	City Blue Technologies, Llc	12/23 Service Agreement	12/30/2023	131.25	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0410				159.10	
001-0445-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	11.48	
001-0445-55500-00	Valley Distribution Corp.	Core Charge	01/30/2024	20.00	
001-0445-55500-00	Nichols Diesel Service, Inc	State & Fed Tests #152	12/30/2023	57.16	
001-0445-55500-00	Napa Auto Parts	Core Charge #52	01/30/2024	86.43	
001-0445-55500-00	Nichols Diesel Service, Inc	State & Fed Tests #168	12/30/2023	57.16	
001-0445-55500-00	Liberty Tire Recycling Services Iowa	Tire Recycling	01/30/2024	467.99	
001-0445-55500-00	Advance Auto Parts	Core Charge - Battery #52	01/30/2024	54.00	
001-0445-55500-00	Heritage-Crystal Clean, LLC	Used Oil Pickup	12/30/2023	50.00	
001-0445-55500-00	Napa Auto Parts	Core Charge #116	01/30/2024	55.00	
001-0445-55500-00	Supreme Radio Communications, Inc	Instalation of Atennas, Materials for Instalation - #169	12/30/2023	124.74	
001-0445-55500-00	Supreme Radio Communications, Inc	Instalation of Atennas, Materials for Instalation - #162	12/30/2023	124.74	
001-0445-55700-00	Royal Cleaning Services	01/24 Janitorial Services	01/30/2024	292.00	
001-0445-55700-00	IL Oil Marketing Equipment, Inc.	Hose Retractor	01/30/2024	784.46	
001-0445-55700-00	Four Seasons Pest Control	12/23 Service	12/30/2023	20.00	
001-0445-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
001-0445-55700-00	Advance Auto Parts	Fuel Island Filters	01/30/2024	14.20	
001-0445-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	85.68	
001-0445-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	85.68	
001-0445-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	74.86	
001-0445-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	85.68	
001-0445-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	85.68	
001-0445-62500-00	Pomp's Tire - Galesburg	Tires #183	01/30/2024	329.82	
001-0445-62500-00	Pomp's Tire - Galesburg	Tires #150	12/30/2023	236.84	
001-0445-62500-00	Knapheide Truck Equipment	Spreader Bearing #114	01/30/2024	101.55	
001-0445-62500-00	Napa Auto Parts	Brake Pad Kit #183	01/30/2024	118.82	
001-0445-62500-00	Knapheide Truck Equipment	Gas Shock #167	01/30/2024	197.54	
001-0445-62500-00	Martin, Inc	Oil Filter #170	01/30/2024	69.04	
001-0445-62500-00	Ford of Galesburg	Knob #183	01/30/2024	8.46	
001-0445-62500-00	Advance Auto Parts	Filter Kit #183	01/30/2024	36.56	
001-0445-62500-00	Advance Auto Parts	Hardware Kit #183	01/30/2024	23.38	
001-0445-62500-00	Advance Auto Parts	Oil Filter #169	01/30/2024	3.49	
001-0445-62500-00	Ford of Galesburg	Shield #183	01/30/2024	79.19	
001-0445-62500-00	Mutual Wheel Co., Inc.	Tailight #163	01/30/2024	139.48	
001-0445-62500-00	Ford of Galesburg	Return Shield #183	01/30/2024	-68.41	
001-0445-63000-00	Napa Auto Parts	Screw	01/30/2024	6.89	

Account Number	Vendor	Description	Date	Amount	PO No
001-0445-63000-00	Advance Auto Parts	Thread Lock	01/30/2024	25.29	
001-0445-63000-00	Advance Auto Parts	Brake Lube	01/30/2024	9.65	
Subtotal for Divison: 0445				3,994.53	
001-0450-51000-00	Julie Inc	Streets portion of 2024 Annual Assessment for JULIE locate servi	01/30/2024	2,674.82	0000092647
001-0450-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	172.14	
001-0450-55500-00	Nichols Diesel Service, Inc	State & Fed Tests #138	12/30/2023	57.16	
001-0450-55500-00	Koenig Body & Equipment, Inc.	Repair of Plow Side Hitch #114	12/30/2023	571.00	
001-0450-55500-00	Nichols Diesel Service, Inc	State & Fed Tests #142	12/30/2023	57.16	
001-0450-55500-00	Randall's Performance	Diagnostics of Engine Light #140	01/30/2024	330.00	
001-0450-55500-00	Gary Keller	Labor to repair Shoot Truck Spreader Control & Spinner #115	01/30/2024	300.00	
001-0450-55500-00	Nichols Diesel Service, Inc	State & Fed Tests #109	12/30/2023	57.16	
001-0450-55500-00	Pomp's Tire - Galesburg	Repair of Tire #122	12/30/2023	314.62	
001-0450-55700-00	Four Seasons Pest Control	12/23 Service	12/30/2023	40.00	
001-0450-55700-00	Four Seasons Pest Control	12/23 Service	12/30/2023	20.00	
001-0450-55700-00	Hein Construction Co, Inc	Academy Street Sidewalk Replacement	12/30/2023	12,376.12	0000092522
001-0450-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	55.00	
001-0450-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
001-0450-55700-00	Howe Overhead Doors, Inc.	Serviced 3 Doors & Operators, Programmed Remote Controls	01/30/2024	330.00	
001-0450-55700-00	Thompson Electronics Company	Replaced Detector	12/30/2023	265.00	
001-0450-61000-00	Office Specialists, Inc.	Binder	12/30/2023	24.46	
001-0450-61000-00	Office Specialists, Inc.	Copy Paper	01/30/2024	46.99	
001-0450-62500-00	Ford of Galesburg	Turbo #140	01/30/2024	1,227.01	
001-0450-62500-00	Ford of Galesburg	Dipstick #140	01/30/2024	35.85	
001-0450-62500-00	Mutual Wheel Co., Inc.	Tone Ring #108	01/30/2024	24.10	
001-0450-62500-00	Midstate Manufacturing, Inc.	Hose #115	01/30/2024	168.99	
001-0450-62500-00	Ford of Galesburg	Tube #116	01/30/2024	60.67	
001-0450-62500-00	Napa Auto Parts	Alternator #116	01/30/2024	250.39	
001-0450-62500-00	Advance Auto Parts	Brake Rotor Kit #140	01/30/2024	226.82	
001-0450-62500-00	Advance Auto Parts	Fuel Line #108	01/30/2024	29.75	
001-0450-62500-00	Advance Auto Parts	Relay #135	01/30/2024	14.92	
001-0450-62500-00	Advance Auto Parts	Ignition Switch #135	01/30/2024	30.44	
001-0450-62500-00	Advance Auto Parts	Fuel Filter #135	01/30/2024	7.34	
001-0450-62500-00	Galva Iron & Metal Co	Tire Chains #120	01/30/2024	2,325.00	
001-0450-62500-00	Midstate Manufacturing, Inc.	Hose #130	01/30/2024	14.30	
001-0450-62500-00	Mutual Wheel Co., Inc.	Hub Kit #130	01/30/2024	200.14	
001-0450-62500-00	Midstate Manufacturing, Inc.	Hose #107	01/30/2024	13.18	

Account Number	Vendor	Description	Date	Amount	PO No
001-0450-62500-00	Koenig Body & Equipment, Inc.	Carbide Blade Set #110	01/30/2024	850.00	
001-0450-62500-00	Gary Keller	Spinner Motor #115	01/30/2024	286.70	
001-0450-62500-00	Napa Auto Parts	Cable Tie #140	01/30/2024	22.47	
001-0450-62500-00	Koenig Body & Equipment, Inc.	Cutting Edge #120	01/30/2024	542.57	
001-0450-62500-00	Midstate Manufacturing, Inc.	Hoses	01/30/2024	580.58	
001-0450-62500-00	Mutual Wheel Co., Inc.	U Bolt Kit #114	01/30/2024	201.88	
001-0450-62500-00	Nichols Diesel Service, Inc	Axle Hub #108	01/30/2024	547.32	
001-0450-62500-00	Napa Auto Parts	Battery Clamps #135	01/30/2024	15.98	
001-0450-62500-00	Midstate Manufacturing, Inc.	Hose #121	01/30/2024	62.56	
001-0450-62500-00	Koenig Body & Equipment, Inc.	Carbide Blade Set #130	01/30/2024	850.00	
001-0450-62500-00	Midstate Manufacturing, Inc.	Hose #135	01/30/2024	311.33	
001-0450-62500-00	Midstate Manufacturing, Inc.	Hydraulic Hose #121	01/30/2024	62.56	
001-0450-62500-00	Pomp's Tire - Galesburg	Wheels #108	01/30/2024	236.00	
001-0450-62500-00	Truck Centers, Inc	Carrier Bearing #110	01/30/2024	74.03	
001-0450-65000-00	Office Specialists, Inc.	Handle	12/30/2023	10.56	
001-0450-65500-00	Lawson Products, Inc.	Lock Nuts, Washers	01/30/2024	222.66	
001-0450-66500-00	Galesburg Electric, Inc.	Batteries, Electrician's Comb	12/30/2023	264.75	
Subtotal for Division: 0450				27,502.48	
001-0510-51000-00	Secretary of State	Vehicle Registrations - 5 Police Cars	01/30/2024	755.00	
001-0510-51000-00	Bridgeway Training Services	12/06 - Secure Document Destruction 126lb	12/30/2023	31.50	
001-0510-52300-00	West Central FS, Inc	99.3 Gal - Heat LP	01/30/2024	197.61	
001-0510-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	5.74	
001-0510-54500-00	University of Illinois	01/04- Police Tactical Firearms 23-63 -Champaign IL AHardine	01/30/2024	500.00	
001-0510-54500-00	University of Illinois	Basic law enforcement training at PTI for Kristal Palacios	12/30/2023	7,434.00	0000092626
001-0510-54500-00	University of Illinois	01/04- Police Tactical Firearms 23-63 - Champaign IL BCarr	01/30/2024	500.00	
001-0510-54500-00	Matthew Howard	Meals - Accident Recon - Silvis IL - MHoward	12/30/2023	35.00	
001-0510-54500-00	Matthew Howard	Meals - Vehicle Dynamics - Silvis IL - MHoward	12/30/2023	35.00	
001-0510-54500-00	Relentless, LLC	Criminal Interdiction Workshop - Chicago Il - 2 Employees	01/30/2024	1,398.00	
001-0510-54500-00	University of Illinois	Basic law enforcement training at PTI for Tanner Lowe	12/30/2023	7,434.00	0000092626
001-0510-55000-00	Quad Cities Council of Police Chiefs	2024 Annual Dues, Monthly Meeting Fees - Rldle	01/30/2024	300.00	
001-0510-55000-00	Motorola Solutions, Inc	12/23 Service Acct #1035503631-0001	12/30/2023	92.00	
001-0510-55000-00	Motorola Solutions, Inc	04/23 Service Acct #1035503631-0001	12/30/2023	78.00	
001-0510-55000-00	Motorola Solutions, Inc	11/23 Service Acct #1035503631-0001	12/30/2023	92.00	
001-0510-55000-00	Galesburg Area Chamber of Commerce	2024 -Galesburg Area Chamber of Commerce Membership - Rldle	01/30/2024	140.00	
001-0510-55000-00	IL Public Safety Agency Network	01/24 - 06/24 - BULLET, ALECS Services	01/30/2024	4,674.00	
001-0510-55000-00	Motorola Solutions, Inc	09/23 Service Acct #1035503631-0001	12/30/2023	92.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0510-55000-00	Quad Cities Council of Police Chiefs	2024 Annual Dues, Monthly Meeting Fees - KLegate	01/30/2024	300.00	
001-0510-55500-00	Supreme Radio Communications, Inc	02/24 - 04/24 Service	01/30/2024	3,789.75	
001-0510-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
001-0510-55800-00	ICC Community Development Solut	03/24 to 12/24 Laserfiche support renewal - Police portion	01/30/2024	1,129.19	0000092644
001-0510-55800-00	Flock Group Inc	5 Flock LPR cameras and licensing	01/30/2024	11,500.00	0000092593
001-0510-61000-00	Stamp Man Specialties	Notary Stamp - KLegate	01/30/2024	37.35	
001-0510-61000-00	Office Specialists, Inc.	Note Pads, Paper	01/30/2024	66.00	
001-0510-61700-00	CDW Computer Centers, Inc.	Hard Drive	01/30/2024	146.29	
001-0510-62500-00	Ford of Galesburg	Deflector #7	01/30/2024	152.31	
001-0510-62500-00	Ford of Galesburg	Driveshaft #22	01/30/2024	126.82	
001-0510-62500-00	Mutual Wheel Co., Inc.	Light Bar #31	01/30/2024	451.00	
001-0510-62500-00	Ford of Galesburg	Axle Kit #25	01/30/2024	252.27	
001-0510-62500-00	Ford of Galesburg	Nuts #409	01/30/2024	22.00	
001-0510-62500-00	Ford of Galesburg	Driveshaft #20	01/30/2024	125.45	
001-0510-66500-00	Super Smart Shoppers	Methamphetamine Test Kits	01/30/2024	66.97	
001-0510-67500-00	Ray O'Herron Co., Inc.	New Hire Uniform - KMansir, SHayes	01/30/2024	618.05	
001-0510-67500-00	Ray O'Herron Co., Inc.	Body Armor - JHarrison	01/30/2024	630.00	
001-0510-69000-00	Accredited Security	Tasers, Expired Cartridge	01/30/2024	1,160.98	
Subtotal for Divison: 0510				44,408.28	
001-0550-47755-00	Mission Square	FY2024 OPEB contribution	01/30/2024	4,245.00	0000092645
001-0550-55500-00	Supreme Radio Communications, Inc	02/24 - 04/24 Service	01/30/2024	5,061.75	
001-0550-55800-00	ICC Community Development Solut	03/24 to 12/24 Laserfiche support renewal - Dispatch portion	01/30/2024	2,070.94	0000092644
001-0550-61000-00	Office Specialists, Inc.	Labels, Copy Paper, Calendar	01/30/2024	164.02	
001-0550-61000-00	Office Specialists, Inc.	Tape Dispenser	01/30/2024	11.57	
001-0550-67500-00	Midwest Uniform Supply, Inc	Shirts - JHunt	01/30/2024	169.92	
001-0550-67500-00	Midwest Uniform Supply, Inc	Shirts - SSwanson	01/30/2024	142.80	
001-0550-85500-00	Knox County Sheriff's Department	02/24 - Share of Ambulance Service	01/30/2024	674.82	
001-0550-85500-00	Knox County Sheriff's Department	01/24 - Share of Ambulance Service	01/30/2024	674.82	
Subtotal for Divison: 0550				13,215.64	
001-0605-51000-00	Julie Bacon	Tag Engraved - TScott	12/30/2023	5.00	
001-0605-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	97.55	
001-0605-55500-00	Midstate Manufacturing, Inc.	Main Lift Cylinder Repair #51	01/30/2024	820.00	
001-0605-55500-00	Getz Fire Equipment Co., Inc.	Hydrotest Air Cyl SCBA	12/30/2023	218.70	
001-0605-55500-00	Supreme Radio Communications, Inc	02/24 - 04/24 Service	01/30/2024	2,476.50	
001-0605-55700-00	Mechanical Service Inc.	Repair Heater	12/30/2023	289.02	

Account Number	Vendor	Description	Date	Amount	PO No
001-0605-55700-00	Four Seasons Pest Control	12/23 Service	12/30/2023	20.00	
001-0605-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
001-0605-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
001-0605-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
001-0605-55700-00	Four Seasons Pest Control	12/23 Service	12/30/2023	20.00	
001-0605-55700-00	Four Seasons Pest Control	12/23 Service	12/30/2023	20.00	
001-0605-55800-00	ICC Community Development Solut	03/24 to 12/24 Laserfiche support renewal - Fire portion	01/30/2024	566.88	0000092644
001-0605-62500-00	Napa Auto Parts	Starter #52	01/30/2024	467.80	
001-0605-62500-00	Napa Auto Parts	Exhaust Elbow #51	01/30/2024	68.39	
001-0605-62500-00	Mutual Wheel Co., Inc.	Exhaust Kit #51	01/30/2024	189.42	
001-0605-62500-00	Advance Auto Parts	Battery #52	01/30/2024	238.50	
001-0605-62500-00	Advance Auto Parts	Core Return Credit - Battery #52	01/30/2024	-54.00	
001-0605-62500-00	Alexis Fire Equipment Co., Inc.	Bulbs	01/30/2024	122.00	
001-0605-62500-00	Napa Auto Parts	Starter #52	01/30/2024	389.99	
001-0605-65000-00	Office Specialists, Inc.	Paper Towels	12/30/2023	27.82	
001-0605-65000-00	Office Specialists, Inc.	Sponge	01/30/2024	18.15	
001-0605-65000-00	Office Specialists, Inc.	Disinfectant Wipes	01/30/2024	33.20	
001-0605-65000-00	Office Specialists, Inc.	Toilet Cleaner , Paper Towel	12/30/2023	94.63	
001-0605-65000-00	Office Specialists, Inc.	Laundry Detergent	01/30/2024	115.15	
001-0605-65000-00	Office Specialists, Inc.	Fabric Softener	12/30/2023	13.45	
001-0605-65000-00	Office Specialists, Inc.	Paper Towels, Hand Sanitizer	12/30/2023	180.99	
001-0605-65000-00	Office Specialists, Inc.	Spray Bottle	12/30/2023	12.11	
001-0605-65000-00	Office Specialists, Inc.	Laundry Detergent	12/30/2023	143.51	
001-0605-65000-00	Office Specialists, Inc.	Toilet Cleaner	01/30/2024	46.13	
001-0605-65000-00	Office Specialists, Inc.	Laundry Detergent	12/30/2023	58.95	
001-0605-65000-00	Office Specialists, Inc.	Paper Towels	01/30/2024	47.31	
001-0605-65500-00	Municipal Emergency Services, Inc	SCBA Regulator Flow Test, O-Rings, Gasket, Bearings, Regulator	12/30/2023	189.88	
001-0605-65500-00	Municipal Emergency Services, Inc	Repair Fire Pro	01/30/2024	110.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - JSeitz	01/30/2024	60.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - DWells	01/30/2024	158.50	
001-0605-67500-00	Ray O'Herron Co., Inc.	Class A - THanson	01/30/2024	263.51	
001-0605-67500-00	Ray O'Herron Co., Inc.	Class A Dress Coat, Pants - JSaathoff	01/30/2024	263.28	
001-0605-67500-00	Ray O'Herron Co., Inc.	Class A Hat Badge - THanson	01/30/2024	90.99	
001-0605-67500-00	Ray O'Herron Co., Inc.	Class A Hat - HStevenson	01/30/2024	64.79	
001-0605-67500-00	Ray O'Herron Co., Inc.	Rhod Badge Plain Seal - JSaathoff	12/30/2023	90.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - Perry	12/30/2023	39.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirt - Bumphrey	12/30/2023	72.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - JLenz	01/30/2024	102.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - JSeitz	01/30/2024	120.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - Perry	12/30/2023	59.99	
001-0605-68600-00	Office Specialists, Inc.	Gloves	01/30/2024	68.73	
001-0605-68600-00	Office Specialists, Inc.	Gloves	12/30/2023	7.42	
Subtotal for Divison: 0605				8,628.23	
Subtotal for Fund 001				303,560.81	
011-0000-66000-00	Tickle Asphalt Co., Ltd.	High performance patching mix supply for 2023	12/30/2023	87.84	0000092329
011-0000-66000-00	Roanoke Concrete Products Co	2024 Supply of Concrete	01/30/2024	415.50	0000092616
Subtotal for Divison: 0000				503.34	
Subtotal for Fund 011				503.34	
012-0000-83100-00	Hope Cemetery Association of Gales	External Agency Funding 23-4118 - Hope Cemetery	01/30/2024	5,000.00	
Subtotal for Divison: 0000				5,000.00	
Subtotal for Fund 012				5,000.00	
013-0000-20103-00	Hein Construction Co, Inc	Retainage - HT Custer Park Renovations	12/30/2023	-4,125.00	
013-0000-76000-00	Hein Construction Co, Inc	HT Custer Park Renovations	12/30/2023	41,250.00	0000092495
013-0000-76000-00	Farnsworth Group, Inc.	Engineering/Architectural Services - Lancaster Park Renovations	01/30/2024	3,700.00	0000092503
013-0000-83100-00	Bruner, Cooper and Zuck, Inc.	Preparation of Bid Documents and Construction Engineering for Ph	12/30/2023	3,030.91	0000092007
Subtotal for Divison: 0000				43,855.91	
Subtotal for Fund 013				43,855.91	
014-0000-64500-00	Galesburg Electric, Inc.	Loop Wire	12/30/2023	3,108.70	
014-0000-64500-00	Galesburg Electric, Inc.	Bulbs	12/30/2023	14.34	
014-0000-64500-00	Galesburg Electric, Inc.	Duplex Receptacle, Recycle Lights, Bandsaw Blade	12/30/2023	23.42	
014-0000-64500-00	Vulcan, Inc.	Red & Green, Sheeting for Street Signs	12/30/2023	834.00	
014-0000-64500-00	Republic	Telspor Bases	12/30/2023	1,402.00	
014-0000-64500-00	Vulcan, Inc.	Black Sheeting for Street Signs	12/30/2023	417.00	
014-0000-66000-00	Galesburg Electric, Inc.	Marking Flags	12/30/2023	27.50	
014-0000-66000-00	Roanoke Concrete Products Co	Controlled low strength material (CLSM) supply for 2023	12/30/2023	400.50	0000092337
014-0000-66000-00	Roanoke Concrete Products Co	Controlled low strength material (CLSM) supply for 2023	12/30/2023	1,046.50	0000092337
014-0000-66000-00	K-Tech Specialty Coatings Inc	Beet Heet Concentrate Salt Additive	01/30/2024	9,352.30	0000092641

Account Number	Vendor	Description	Date	Amount	PO No
014-0000-66500-00	Winter Equipment Company	PlowGuard CurbCast	01/30/2024	5,246.30	0000092640
		Subtotal for Divison: 0000		21,872.56	
		Subtotal for Fund 014		21,872.56	
015-0000-55800-00	Flock Group Inc	5 Flock LPR cameras and licensing special enforcement portion	01/30/2024	6,950.00	0000092593
		Subtotal for Divison: 0000		6,950.00	
		Subtotal for Fund 015		6,950.00	
018-0000-55500-00	Glass Specialty Inc	Replacement of Windshield #131	12/30/2023	460.00	
018-0000-62500-00	Coe Equipment, Inc	Debris Hose Kit #131	12/30/2023	1,308.87	
018-0000-62500-00	Coe Equipment, Inc	Trash Pump #131	12/30/2023	4,517.32	
018-0000-62500-00	Napa Auto Parts	Air Line #112	01/30/2024	10.36	
018-0000-62500-00	Midstate Manufacturing, Inc.	Hose #112	01/30/2024	140.77	
018-0000-62500-00	Nichols Diesel Service, Inc	Brake Chamber #112	01/30/2024	140.44	
018-0000-62500-00	Mutual Wheel Co., Inc.	Stud Kit #112	01/30/2024	135.60	
018-0000-62500-00	Nichols Diesel Service, Inc	Mirror #112	01/30/2024	147.95	
		Subtotal for Divison: 0000		6,861.31	
		Subtotal for Fund 018		6,861.31	
019-0000-20102-00	Brightspeed	01/24 Service Acct# 304035525	01/30/2024	628.62	
		Subtotal for Divison: 0000		628.62	
019-1905-47755-00	Mission Square	FY2024 OPEB contribution	01/30/2024	7,395.00	0000092645
019-1905-51000-00	Go Van Gogh's	Embroidery Staff Shirts	01/30/2024	48.00	
019-1905-51500-00	WMOI - FM	12/23 Radio Ads	12/30/2023	260.00	
019-1905-51500-00	WGIL/WAAG/WLSR, Inc.	12/23 Radio Ads	12/30/2023	583.00	
019-1905-55800-00	Amilia Technologies USA Inc.	Monthly Software Subscription	01/30/2024	722.76	
019-1905-59528-00	Galesburg Community Foundation	11/23 - 2% Hotel/Motel Taxes	12/30/2023	24,408.15	
019-1905-62500-00	Midstate Manufacturing, Inc.	Hose #574	01/30/2024	53.83	
		Subtotal for Divison: 1905		33,470.74	
019-1910-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	63.12	
019-1910-55700-00	Johnson Controls Fire Protection LP	2024 Annual Agreement - City Hall Acct375-00590290	01/30/2024	2,458.53	
019-1910-55700-00	Four Seasons Pest Control	12/23 Service	12/30/2023	30.00	
019-1910-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	50.00	

Account Number	Vendor	Description	Date	Amount	PO No
019-1910-65000-00	Office Specialists, Inc.	Paper Towels	12/30/2023	33.40	
019-1910-65000-00	Office Specialists, Inc.	Trash Bags, Paper Towels	01/30/2024	106.74	
019-1910-65000-00	Office Specialists, Inc.	Paper Towles, Window Wipes	01/30/2024	149.61	
019-1910-66000-00	Galesburg Electric, Inc.	Light Bulbs	12/30/2023	289.08	
Subtotal for Divison: 1910				3,180.48	
019-1911-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	131.97	
019-1911-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	50.00	
019-1911-55700-00	AMP Companies Inc	Repair of Receptacles - PD	12/30/2023	2,331.30	
019-1911-55700-00	Neil Thomas Plumbing & Heating, I	Repair of Toilet - PSB	12/30/2023	578.20	
019-1911-55700-00	J.P. Benbow, Inc.	Repair of AC - Server Room	01/30/2024	110.00	
019-1911-55700-00	Kone, Inc	Repair of Elevator	01/30/2024	756.94	
019-1911-57500-00	Aramark Uniform Serv. Inc.	08/23 Service	12/30/2023	26.70	
019-1911-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	26.70	
019-1911-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	26.70	
019-1911-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	26.70	
019-1911-57500-00	Johnson Controls Fire Protection LP	2024 Annual Agreement - PSB Acct# 375-00276850	01/30/2024	2,770.35	
019-1911-62510-00	Herr Petroleum Corp	78.5 Gal Diesel #1 Dyed	01/30/2024	236.90	
019-1911-65000-00	Office Specialists, Inc.	Trash Bags	01/30/2024	126.02	
019-1911-65000-00	Office Specialists, Inc.	Toilet Paper	01/30/2024	61.47	
019-1911-65000-00	Office Specialists, Inc.	Paper Towels	01/30/2024	97.34	
019-1911-65000-00	Office Specialists, Inc.	Urinal Mat, Toilet Paper, Paper Towels, Trash Bags, Toilet Clean	01/30/2024	440.25	
019-1911-65000-00	Office Specialists, Inc.	Disinfectant Wipes	01/30/2024	33.20	
019-1911-65000-00	Office Specialists, Inc.	Disinfectant	01/30/2024	85.60	
019-1911-65000-00	Office Specialists, Inc.	Paper Towels	01/30/2024	97.34	
Subtotal for Divison: 1911				8,013.68	
019-1915-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	22.95	
019-1915-55500-00	Martin, Inc	Axle Seal #525	01/30/2024	520.06	
019-1915-55500-00	Nichols Diesel Service, Inc	State & Fed Tests #503	12/30/2023	57.15	
019-1915-55500-00	Midstate Manufacturing, Inc.	Rebuild Snow Plow Cylinder #501	01/30/2024	175.00	
019-1915-55700-00	Johnson Controls Security Solutions	02/24 - 04/24 - Service Cust #01300 115404891	01/30/2024	344.57	
019-1915-55700-00	Royal Cleaning Services	01/24 Janitorial Services	01/30/2024	588.00	
019-1915-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	50.00	
019-1915-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
019-1915-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	74.86	
019-1915-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	74.86	

Account Number	Vendor	Description	Date	Amount	PO No
019-1915-59300-00	UniFirst First Aid Corp	Refill of Medical Supplies	12/30/2023	122.46	
019-1915-62500-00	Midstate Manufacturing, Inc.	Hose #506	01/30/2024	45.28	
019-1915-62500-00	Pomp's Tire - Galesburg	Tires #531	12/30/2023	235.50	
019-1915-62500-00	Gary Keller	Spinner Motor #506	01/30/2024	286.70	
019-1915-62500-00	Gary Keller	Spreader Control #506	01/30/2024	450.00	
019-1915-62500-00	Winter Equipment Company	Curb Shoes for Snow Plows	01/30/2024	1,642.73	
019-1915-62500-00	Martin, Inc	Pipe Kit #522	12/30/2023	152.67	
019-1915-62500-00	Drake Scruggs Equipment, Inc	Rotary Joint #502	12/30/2023	1,794.85	
019-1915-62500-00	Blunier Implement, Inc	Carbide Blade Set #514	01/30/2024	2,278.62	
019-1915-65500-00	Martin, Inc	Screws	01/30/2024	41.52	
019-1915-66000-00	Lacky Monument Co.	Vet Bricks - 6 Bricks	01/30/2024	192.00	
019-1915-66000-00	Xylem Ltd	Xylem Mat	12/30/2023	2,165.40	
Subtotal for Divison: 1915				11,355.18	
019-1920-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	34.43	
019-1920-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
019-1920-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	39.75	
019-1920-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	39.75	
019-1920-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	39.75	
019-1920-63500-00	Advanced Turf Solutions	Flumishield, Aqualock	12/22/2023	1,029.44	
019-1920-63500-00	Advanced Turf Solutions	Credit - Nufarm 2022 Fall EU Rewards	09/26/2023	-1,888.00	
019-1920-63500-00	Advanced Turf Solutions	Foliar-Pak	12/30/2023	4,615.72	
019-1920-63500-00	D & K Products	Fungicide	01/30/2024	4,945.00	
019-1920-63500-00	HERITAGE LANDSCAPE SUPPLY	Fertilizers, Misc Chemicals	12/30/2023	2,219.80	
019-1920-63500-00	HERITAGE LANDSCAPE SUPPLY	Weed Control	12/30/2023	1,431.20	
019-1920-65500-00	Gordon Bannerman Limited	Tine, Slitter Slicer	12/30/2023	1,338.23	
019-1920-66000-00	Lacky Monument Co.	3 Bricks - Bunker Links	01/30/2024	120.00	
Subtotal for Divison: 1920				14,005.07	
019-1935-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	17.21	
019-1935-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	55.00	
019-1935-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
019-1935-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	454.48	
019-1935-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	454.48	
019-1935-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	454.48	
019-1935-65000-00	Office Specialists, Inc.	Toilet Paper, Trash Bags, Paper Towels	01/30/2024	70.00	
019-1935-65000-00	Office Specialists, Inc.	Disinfectant, Toilet Cleaner	01/30/2024	37.16	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 1935				1,582.81	
019-1940-64125-00	Atlantic Coca-Cola	Misc Concesions	01/30/2024	155.75	
019-1940-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	01/30/2024	517.84	
Subtotal for Divison: 1940				673.59	
019-1945-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	28.69	
019-1945-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
019-1945-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	65.00	
019-1945-65000-00	Office Specialists, Inc.	Disinfectant, Toilet Cleaner	01/30/2024	37.16	
019-1945-65000-00	Office Specialists, Inc.	Toilet Paper, Trash Bags, Paper Towels	01/30/2024	61.62	
Subtotal for Divison: 1945				232.47	
019-1955-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	166.40	
019-1955-55700-00	Getz Fire Equipment Co., Inc.	Annual Service, Hydrottest Dry Chemical EXT	01/30/2024	152.57	
019-1955-65000-00	Office Specialists, Inc.	Toilet Paper, Trash Bags, Paper Towels	01/30/2024	78.70	
019-1955-65000-00	Office Specialists, Inc.	Disinfectant, Toilet Cleaner	01/30/2024	37.17	
019-1955-68500-00	Hawkins, Inc	Misc Chemicals	01/30/2024	440.00	
Subtotal for Divison: 1955				874.84	
019-1960-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	57.38	
019-1960-55700-00	Getz Fire Equipment Co., Inc.	Annual Service, Hydrottest Dry Chemical EXT	01/30/2024	152.58	
019-1960-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
019-1960-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
019-1960-65000-00	Office Specialists, Inc.	Disinfectant, Toilet Cleaner	01/30/2024	37.16	
019-1960-65000-00	Office Specialists, Inc.	Toilet Paper, Trash Bags, Paper Towels	01/30/2024	69.95	
Subtotal for Divison: 1960				397.07	
019-1965-51000-00	Lacky Monument Co.	Date of Passing - 1 Person	01/30/2024	200.00	
019-1965-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
019-1965-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
019-1965-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	39.44	
019-1965-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	39.44	
019-1965-57500-00	Aramark Uniform Serv. Inc.	01/24 Service	01/30/2024	39.44	
019-1965-65500-00	Scott Equipment, LLC	Idler Spring, Fusion Blades, Trimmer Line	12/30/2023	421.63	
Subtotal for Divison: 1965				819.95	
019-1975-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	5.74	

Account Number	Vendor	Description	Date	Amount	PO No
019-1975-55500-00	Nichols Diesel Service, Inc	State & Fed Tests #103	12/30/2023	57.15	
019-1975-55500-00	Nichols Diesel Service, Inc	Repair Exhaust System, Intake #103	01/30/2024	172.67	
019-1975-62500-00	Cozadd Diesel Service, Inc	Fiting KIt #106	12/30/2023	153.04	
019-1975-62500-00	Advance Auto Parts	Mud Flaps #106	01/30/2024	46.72	
019-1975-62500-00	Vermeer Sales & Service of Central I	Pocket Kit #143	01/30/2024	46.67	
Subtotal for Divison: 1975				481.99	
019-1980-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	17.21	
Subtotal for Divison: 1980				17.21	
Subtotal for Fund 019				75,733.70	
020-0000-20102-00	Brightspeed	01/24 Service Acct# 304035525	01/30/2024	65.93	
020-0000-51000-00	Secretary of State	Title - Snowblower Attachment	01/30/2024	165.00	
020-0000-55500-00	Nichols Diesel Service, Inc	State & Fed Tests #351	12/30/2023	57.15	
020-0000-55500-00	Supreme Radio Communications, In	Instalation of Antenna, Materials for Antenna #357	12/30/2023	167.10	
020-0000-62510-00	Herr Petroleum Corp	133 Gal Diesel #1	12/30/2023	1,431.33	0000092352
Subtotal for Divison: 0000				1,886.51	
Subtotal for Fund 020				1,886.51	
023-0000-55420-00	Statham & Long, LLC	Title Search 239 S Cherry St	12/30/2023	150.00	
Subtotal for Divison: 0000				150.00	
Subtotal for Fund 023				150.00	
024-0000-51000-00	Bruner, Cooper and Zuck, Inc.	Consulting Services - Galesburg Railyard Structure	12/30/2023	1,250.00	
024-0000-51000-00	Great Eastern Mgmt., Inc.	Newburyport Bank	01/30/2024	299.84	
024-0000-88300-00	Breslin's Floor Covering, Inc	02/24 Parking Lot Lease	01/30/2024	605.05	
Subtotal for Divison: 0000				2,154.89	
Subtotal for Fund 024				2,154.89	
030-0000-20102-00	Brightspeed	01/24 Service Acct# 304035525	01/30/2024	192.04	
Subtotal for Divison: 0000				192.04	
030-0320-47755-00	Mission Square	FY2024 OPEB contribution	01/30/2024	1,650.00	0000092645
030-0320-51500-00	WGIL/WAAG/WLSR, Inc.	12/23 Radio Ads	12/30/2023	200.00	

Account Number	Vendor	Description	Date	Amount	PO No
030-0320-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	17.21	
030-0320-55500-00	Galesburg Communications, Inc.	01/24 - 02/24 - 800 Dispatch - Para Transit	01/30/2024	272.16	
030-0320-55500-00	Nichols Diesel Service, Inc	State & Fed Test 2 Vehicles	12/30/2023	114.00	
030-0320-55500-00	Galesburg Communications, Inc.	2024 MTM Data Service	01/30/2024	1,774.08	
030-0320-55500-00	Galesburg Communications, Inc.	12/23 - 800 Dispatch Fee - Para Transit	12/30/2023	136.08	
030-0320-61000-00	Office Specialists, Inc.	Paper	12/30/2023	20.60	
030-0320-61000-00	Office Specialists, Inc.	Return Envelopes	12/30/2023	-62.77	
030-0320-61000-00	Office Specialists, Inc.	Correction Tape, Paper, Post-It Notes, Envelopes, Facial Tissue	12/30/2023	251.91	
030-0320-61000-00	Office Specialists, Inc.	Envelopes	12/30/2023	12.87	
030-0320-61000-00	Office Specialists, Inc.	Pens	01/30/2024	9.49	
030-0320-61000-00	Office Specialists, Inc.	Calendar	12/30/2023	27.28	
030-0320-61000-00	Office Specialists, Inc.	Pens	01/30/2024	11.57	
030-0320-62500-00	Eastern Iowa Tire	Tires	12/30/2023	2,439.18	
030-0320-62500-00	Napa Auto Parts	Heater Switch	01/30/2024	17.76	
030-0320-62500-00	Napa Auto Parts	Bearing Sets, Bearings, Oil Seals	01/30/2024	93.49	
030-0320-62500-00	Napa Auto Parts	Shocks	01/30/2024	123.38	
030-0320-62500-00	Napa Auto Parts	Hoses	01/30/2024	22.58	
030-0320-62500-00	Napa Auto Parts	Tie Rods, Steering Stabilizer	12/30/2023	303.65	
030-0320-62500-00	Napa Auto Parts	Fleet Pads	01/30/2024	86.74	
030-0320-62500-00	Napa Auto Parts	Fleet Pads, Service Rotors, Radiator, Bolts	01/30/2024	876.36	
030-0320-62500-00	Napa Auto Parts	Dust Cap	12/30/2023	14.38	
030-0320-62500-00	Napa Auto Parts	Fuel Line Hose	12/30/2023	6.36	
030-0320-62500-00	Napa Auto Parts	Fleet Pads	12/30/2023	189.12	
030-0320-62500-00	Napa Auto Parts	Fleet Pads	12/30/2023	81.25	
030-0320-62500-00	Napa Auto Parts	Driveshaft, Bearing	01/30/2024	56.49	
030-0320-62500-00	O'Reilly Auto Parts	Coolant Hose	12/30/2023	6.80	
030-0320-62500-00	Napa Auto Parts	Spark Plugs, Coil on Plug Boots	01/30/2024	85.20	
030-0320-62500-00	Napa Auto Parts	Bearings, Fuel Cap, Tie Rods, Drag Link	12/30/2023	271.61	
030-0320-62500-00	Napa Auto Parts	Blower Motor	01/30/2024	95.19	
030-0320-62500-00	Napa Auto Parts	Brake Pads	12/30/2023	173.48	
030-0320-62500-00	Napa Auto Parts	Shocks	01/30/2024	124.58	
030-0320-62500-00	O'Reilly Auto Parts	Bearing	12/30/2023	28.06	
030-0320-62500-00	Napa Auto Parts	Steering Stabilizer	12/30/2023	44.69	
030-0320-62500-00	Napa Auto Parts	Blower Motor Assy Flan	01/30/2024	77.79	
030-0320-62500-00	O'Reilly Auto Parts	Bolt Kit	12/30/2023	9.55	
030-0320-62500-00	Napa Auto Parts	LEDs	01/30/2024	144.38	
030-0320-62500-00	Napa Auto Parts	AC Heater Switch	01/30/2024	17.76	

Account Number	Vendor	Description	Date	Amount	PO No
030-0320-62500-00	Napa Auto Parts	HTR Hose	12/30/2023	1.39	
030-0320-62500-00	Napa Auto Parts	Blower Switch	12/30/2023	31.99	
030-0320-62510-00	Herr Petroleum Corp	451 Gal Unleaded Ethanol	12/30/2023	1,082.15	0000092348
030-0320-62510-00	Herr Petroleum Corp	336.7 Gal Unleaded Ethanol	01/30/2024	778.31	
030-0320-62510-00	Herr Petroleum Corp	310 Gal Unleaded Ethanol	12/30/2023	736.70	0000092348
030-0320-62510-00	Herr Petroleum Corp	164.1 Gal Unleaded Ethanol	12/30/2023	402.17	0000092348
030-0320-62510-00	Herr Petroleum Corp	275.8 Gal Unleaded Ethanol	12/30/2023	675.91	0000092348
030-0320-62510-00	Herr Petroleum Corp	274 Gal Unleaded Ethanol	12/30/2023	652.80	0000092348
030-0320-62510-00	Herr Petroleum Corp	395.5 Gal Unleaded Ethanol	12/30/2023	1,004.95	0000092348
030-0320-62510-00	Herr Petroleum Corp	336.3 Gal Unleaded Ethanol	01/30/2024	845.16	
030-0320-62510-00	Herr Petroleum Corp	291 Gal Unleaded Ethanol	12/30/2023	739.40	0000092348
Subtotal for Division: 0320				16,775.24	
030-0370-47755-00	Mission Square	FY2024 OPEB contribution	01/30/2024	1,650.00	0000092645
030-0370-51500-00	WGIL/WAAG/WLSR, Inc.	12/23 Radio Ads	12/30/2023	200.00	
030-0370-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	40.17	
030-0370-55500-00	Nichols Diesel Service, Inc	State & Fed Test 2 Vehicles	12/30/2023	115.25	
030-0370-55500-00	Galesburg Communications, Inc.	01/24 - 02/24 - 800 Dispatch - Buses	01/30/2024	254.01	
030-0370-55500-00	Cozadd Diesel Service, Inc	Loaded/Hauled Bus Michigan Ave to Bus Garage	12/30/2023	450.00	
030-0370-55500-00	Galesburg Communications, Inc.	12/23 - 800 Dispatch Fee - Fixed Route Busses	12/30/2023	127.01	
030-0370-55700-00	J F Ahern	Annual Fire Alarm Inspection Monitoring	12/30/2023	550.00	
030-0370-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	55.00	
030-0370-57500-00	Cintas, Inc	12/23 Service	12/30/2023	306.35	
030-0370-57500-00	Cintas, Inc	01/24 - Service	01/30/2024	202.33	
030-0370-62500-00	Thompson Truck & Trailer, Inc	Drum	01/30/2024	356.66	
030-0370-62500-00	Eastern Iowa Tire	Tires, Tire Disposal,	12/30/2023	1,959.00	
030-0370-62500-00	Gillig	Surge Tank Cap, Fill Cap Gasket	01/30/2024	100.15	
030-0370-62500-00	Advance Auto Parts	Heater Hose	01/30/2024	7.43	
030-0370-62500-00	Thompson Truck & Trailer, Inc	Batteries, Drum, Brakes	01/30/2024	1,178.98	
030-0370-62510-00	Herr Petroleum Corp	648.4 Gal Diesel #2, 90 Gal Diesel #1 Winter Fuel Additive	12/30/2023	2,290.89	0000092348
030-0370-62510-00	Herr Petroleum Corp	336.0 Gal Diesel #2, 84 Gal Diesel #1 , Winter Additive	01/30/2024	1,270.21	
030-0370-62510-00	Herr Petroleum Corp	375 Gal Diesel #2 , 93.7 Gal Diesel #1 Winter Fuel Additive	12/30/2023	1,529.08	0000092348
030-0370-65500-00	Napa Auto Parts	Threadlocker	01/30/2024	67.80	
030-0370-65500-00	Napa Auto Parts	Forklift Oil	12/30/2023	56.90	
030-0370-65500-00	Herr Petroleum Corp	Fuel Guage Top	12/30/2023	15.25	
030-0370-65500-00	Airgas Mid America Inc	Argon, CD/AR,FLWGA AR/CO2	11/30/2023	495.16	
030-0370-66500-00	O'Reilly Auto Parts	Valve Tool, TPMS Tool	12/30/2023	6.44	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0370				13,284.07	
Subtotal for Fund 030				30,251.35	
049-0000-51000-00	Klingner & Associates, P.C. - Archit	140-144 E Main St: Demolition, Survey, Architectural, Bidding, &	12/30/2023	234.75	0000092195
Subtotal for Divison: 0000				234.75	
Subtotal for Fund 049				234.75	
053-0000-51000-00	US Sterling Capital Corp., Inc.	Foundation One Bank	01/30/2024	215.68	
053-0000-75000-00	Galesburg Electric, Inc.	Variable Frequency Drive	12/30/2023	549.88	
053-0000-75000-00	Galesburg Electric, Inc.	Wire, Connectors, Splice Kit, Washers	12/30/2023	359.82	
Subtotal for Divison: 0000				1,125.38	
Subtotal for Fund 053				1,125.38	
054-0000-76000-00	Helm Mechanical / Helm Service	Repair of Heater - PSB	12/30/2023	650.00	
054-0000-76000-00	Klingner & Associates, P.C. - Archit	Professional services for HVAC replacement in PSB, 150 S Broad S	01/30/2024	352.00	0000092206
Subtotal for Divison: 0000				1,002.00	
Subtotal for Fund 054				1,002.00	
057-0000-61700-00	Office Specialists, Inc.	Sharon Heiden computer replacement - UPS and USB Hug	01/30/2024	1,377.00	0000092624
057-0000-61700-00	Office Specialists, Inc.	01/24 - 03/24 Adobe Pro - SHeiden	01/30/2024	78.00	
057-0000-61700-00	Office Specialists, Inc.	1/24 - 4/24 - Adobe Pro Subscription - BLuedtke	01/30/2024	78.00	
057-0000-61700-00	Office Specialists, Inc.	Laptop - JCuero	01/30/2024	3,143.00	
057-0000-61700-00	Office Specialists, Inc.	Bobbi Chockley computer replacement - UPS, USB Hub, Scanner	01/30/2024	2,276.00	0000092624
057-0000-61700-00	Office Specialists, Inc.	Laptop - BLuedtke	01/30/2024	2,439.00	
057-0000-61700-00	Office Specialists, Inc.	Carl Knaack computer replacement - UPS and USB hub	01/30/2024	1,377.00	0000092624
057-0000-61700-00	Office Specialists, Inc.	Densie Hensley computer replacement - UPS and USB Hug	01/30/2024	1,377.00	0000092624
Subtotal for Divison: 0000				12,145.00	
Subtotal for Fund 057				12,145.00	
058-0000-51000-00	Great Eastern Mgmt., Inc.	Forbright Bank	12/30/2023	240.66	
Subtotal for Divison: 0000				240.66	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 058				240.66	
059-0000-51000-00	US Sterling Capital Corp., Inc.	Presence Bank	01/30/2024	481.97	
Subtotal for Divison: 0000				481.97	
Subtotal for Fund 059				481.97	
061-0000-10704-00	Sebis Postage	01/24 Postage for UB Bills	01/30/2024	7,500.00	
061-0000-20101-00	RICKY SHUMARD	Refund Check 020571-002, 1041 S SEMINARY ST	01/18/2024	98.44	
061-0000-20101-00	PAUL TAYLOR	Refund Check 061928-000, 891 S WEST ST	01/18/2024	93.26	
061-0000-20101-00	CHRISTOPHER WILCOX	Refund Check 012191-016, 1655 E MAIN ST	01/23/2024	81.05	
061-0000-20101-00	MATTHEW RONNING	Refund Check 065471-000, 1740 MORTON AVE	01/10/2024	33.74	
061-0000-20101-00	ELEANORE KRZEMINSKI	Refund Check 022759-001, 1519 MCKNIGHT ST	01/18/2024	49.11	
061-0000-20101-00	GARRETT MIXON	Refund Check 064885-001, 540 N PRAIRIE ST 4	01/10/2024	30.94	
061-0000-20101-00	THE PHONE AHOLIC	Refund Check 064092-001, 705 E FREMONT ST	01/18/2024	113.00	
061-0000-20101-00	JUSTIFIED 731 LLC	Refund Check 058391-004, 348 S PEARL ST	01/18/2024	112.64	
061-0000-20101-00	JUDY MCDUFFEE	Refund Check 066411-000, 1417 ARCADIA DR	01/23/2024	108.79	
061-0000-20101-00	JANET KREIG	Refund Check 057169-000, 2286 WINDISH DR 16	01/10/2024	40.87	
061-0000-20101-00	JOSHUA JACOBS	Refund Check 059791-001, 973 N FARNHAM ST	01/25/2024	2.68	
061-0000-20101-00	ANGELA KOHL	Refund Check 038439-000, 752 W LOSEY ST	01/18/2024	92.64	
061-0000-20101-00	MEAGAN MARKLEY	Refund Check 051524-003, 435 IOWA AVE	01/18/2024	83.61	
061-0000-20101-00	PATRICIA JOHNSON	Refund Check 064238-000, 808 BROWN AVE	01/10/2024	35.95	
061-0000-20101-00	S MARANVILLE	Refund Check 021450-000, 443 SIXTH AVE	01/18/2024	51.49	
061-0000-20101-00	GORDON HOLMGREN	Refund Check 043208-000, 3129 WINCHESTER CIR	01/18/2024	82.30	
061-0000-20101-00	EDNA CURRY	Refund Check 057201-000, 218 MADISON ST	01/18/2024	105.21	
061-0000-20101-00	WYLIE MILLER JR	Refund Check 025368-000, 721 W SOUTH ST	01/10/2024	63.93	
061-0000-20101-00	LERAY BLEEKER	Refund Check 064983-000, 1545 N KELLOGG ST	01/10/2024	78.36	
061-0000-20101-00	SHIRLEY ARTEAGA	Refund Check 051889-005, 1722 S CHERRY ST	01/11/2024	91.59	
061-0000-20101-00	BETTY ANDERSON	Refund Check 006033-000, 1345 N PRAIRIE ST	01/23/2024	6.37	
061-0000-20101-00	CHRISTOPHER BANNING	Refund Check 005363-002, 1368 SPRUCE AVE	01/18/2024	130.52	
061-0000-20101-00	DEREK ANTOINE	Refund Check 048698-001, 1060 BATEMAN ST	01/18/2024	81.98	
061-0000-20101-00	TAMMIE BROOKS	Refund Check 018185-002, 893 N PRAIRIE ST 1	01/22/2024	95.52	
061-0000-20101-00	ANNA BEEK	Refund Check 065413-000, 550 MONROE ST	01/10/2024	129.69	
061-0000-20101-00	LONNIE BROWN	Refund Check 067371-000, 1945 BAIRD AVE	01/18/2024	35.82	
061-0000-20101-00	CHERYLE CLIFTON	Refund Check 053715-005, 1077 HAWKINSON AVE 6	01/10/2024	147.24	
061-0000-20101-00	ERIC BANK	Refund Check 046870-000, 54 COUNTRY ELMS EST	01/18/2024	72.83	
061-0000-20101-00	PRISTINE CLEAN DETAILING LI	Refund Check 067100-000, 1081 LINCOLN ST	01/18/2024	13.20	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-20101-00	MAKENZIE ROBINSON	Refund Check 066277-000, 925 DAYTON DR 8	01/10/2024	147.24	
061-0000-20101-00	JO WHITLATCH	Refund Check 011422-020, 1212 KLEIN AVE	01/25/2024	73.27	
061-0000-20102-00	Brightspeed	01/24 Service Acct# 304035525	01/30/2024	262.27	
061-0000-47755-00	Mission Square	FY2024 OPEB contribution	01/30/2024	8,205.00	0000092645
061-0000-51000-00	US Sterling Capital Corp., Inc.	Schertz Bank & Trust	01/30/2024	471.93	
061-0000-51000-00	US Sterling Capital Corp., Inc.	Bank Iowa	01/30/2024	220.27	
061-0000-51000-00	US Sterling Capital Corp., Inc.	Charter West Bank	01/30/2024	359.67	
061-0000-51000-00	SpringbrookSoftware LLC	12/23 Civic Pay	12/30/2023	163.50	
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	01/30/2024	412.00	
061-0000-51000-00	Julie Inc	Waters portion of 2024 Annual Assessment for JULIE locate servic	01/30/2024	2,674.81	0000092647
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	12/30/2023	960.00	
061-0000-51000-00	Donohue & Associates, Inc	2023 CONSULTING SERVICES AGREEMENT FOR SCADA MAI	12/30/2023	2,795.65	0000092417
061-0000-51000-00	Knox County Records Office	12/23 - Laredo Service	12/30/2023	22.60	
061-0000-51000-00	ARMARC/MunicipalH2O	MONTHLY MAINTENANCE FEE	12/30/2023	350.00	0000092423
061-0000-51000-00	Aqua Backflow	IEPA Required Surveys	01/30/2024	2,083.40	
061-0000-52300-00	Nicor Gas	12/23 Service Acct# 20-72-70-1000 9	12/30/2023	76.87	
061-0000-52300-00	Nicor Gas	12/23 Service Acct# 14-51-15-5411 6	12/30/2023	3,819.39	
061-0000-52500-00	Galesburg Sanitary Dist.	12/23 Service	12/30/2023	28.69	
061-0000-55500-00	Helm Mechanical / Helm Service	Repair of Heater - Water - Oquawka	12/30/2023	127.00	
061-0000-55700-00	Waste Management, Inc.	01/24 Service Cust Id# 9-06892-63006	01/30/2024	120.51	
061-0000-55700-00	Four Seasons Pest Control	12/23 Service	12/30/2023	30.00	
061-0000-55700-00	American Pest Control Inc	01/24 Service	01/30/2024	40.00	
061-0000-55700-00	AMP Companies Inc	Hooked up Water Service - South Street	12/30/2023	325.20	
061-0000-55700-00	AMP Companies Inc	New Water Service - 1873 E Main St	01/30/2024	204.00	
061-0000-55700-00	Royal Cleaning Services	01/24 Janitorial Services	01/30/2024	536.00	
061-0000-55700-00	Waste Management, Inc.	01/24 Service Cust Id# 64537-23004	01/30/2024	21.54	
061-0000-61000-00	Office Specialists, Inc.	Pens, Correction Tape, Envelope	01/30/2024	85.72	
061-0000-65000-00	Office Specialists, Inc.	Trash Bags, Soap, Paper Towels	01/30/2024	130.66	
061-0000-65000-00	Office Specialists, Inc.	Paper Towels	01/30/2024	23.33	
061-0000-65500-00	Petty Cash - Water Dept.	Napa - Fuse	12/30/2023	5.49	
061-0000-65500-00	Petty Cash - Water Dept.	Menards - Battery	12/30/2023	3.89	
061-0000-66000-00	Roanoke Concrete Products Co	CONTROLLED LOW STRENGTH MATERIAL (CLSM) - DELIVE	01/30/2024	270.75	0000092607
061-0000-66000-00	Roanoke Concrete Products Co	PORTLAND CEMENT CONCRETE, CL PP2 - DELIVERED	01/30/2024	336.63	0000092607
061-0000-66000-00	Lock & Key Shop LLC	Keys	01/30/2024	20.00	
061-0000-66000-00	Core & Main	Flange	01/30/2024	751.98	
061-0000-66000-00	Galesburg Builders Supply, Inc	Premier Cold Mix 4.210 Ton	12/30/2023	652.55	
061-0000-66000-00	Galesburg Builders Supply, Inc	Premier Cold Mix	01/30/2024	567.42	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-66000-00	Core & Main	Return of Box Risers	01/30/2024	-508.85	
061-0000-66000-00	Core & Main	Repair Lid	01/30/2024	47.43	
061-0000-66000-00	Core & Main	Repair Lid	01/30/2024	221.34	
061-0000-66000-00	Core & Main	Bolt & Nut Kit, Flange,	01/30/2024	838.36	
061-0000-66000-00	Core & Main	Box Risers, Screws	01/30/2024	902.35	
061-0000-66500-00	Petty Cash - Water Dept.	Farm King - Grinder Discs	12/30/2023	14.97	
061-0000-67500-00	Robert Hensley	Prescription Safety Glasses - RHensley	01/30/2024	899.00	
061-0000-68500-00	Hawkins, Inc	2023 Liquid Chlorine for Water Division as per bid. This is a b	12/30/2023	6,282.00	0000092306
061-0000-68500-00	Microtech Scientific	Water Sample Bottles	01/30/2024	966.10	
Subtotal for Divison: 0000				46,704.70	
Subtotal for Fund 061				46,704.70	
067-0000-20101-00	WILLIAM MAHNESMITH	Refund Payment Special Refuse Pickup - 169 Arnold St	01/30/2024	39.00	
067-0000-47755-00	Mission Square	FY2024 OPEB contribution	01/30/2024	1,305.00	0000092645
067-0000-51000-00	Knox County Records Office	12/23 - Laredo Service	12/30/2023	22.60	
067-0000-51000-00	SpringbrookSoftware LLC	12/23 Civic Pay	12/30/2023	81.75	
067-0000-59501-00	Knox County Landfill	12/23 Service Acct #121	12/30/2023	27,597.92	
067-0000-59502-00	Waste Management, Inc.	12/23 Service Cust Id# 5-33430-33004	12/30/2023	195,740.92	
Subtotal for Divison: 0000				224,787.19	
Subtotal for Fund 067				224,787.19	
078-0000-51000-00	Resource Management Services, Inc	10/23 - 12/23 EAP Service	12/30/2023	1,239.00	
078-0000-56535-00	OSF Medical Group, Inc.	Workers Comp DOS 10/28/23 Pat # P545124212	12/30/2023	115.44	
078-0000-56535-00	James M Kelly, Attorney	11/23 Legal Services - Services	12/30/2023	762.50	
078-0000-56535-00	OSF St Mary Medical Center	Workers Comp DOS 10/16/23 Pat #11122531200	12/30/2023	687.41	
078-0000-56535-00	Midwest Orthopedic Services	Workers Comp DOS 10/11/23	12/30/2023	1,238.40	
078-0000-56535-00	James M Kelly, Attorney	11/23 Legal Services - Services	12/30/2023	445.50	
078-0000-56535-00	James M Kelly, Attorney	11/23 Legal Services - Services	12/30/2023	445.50	
078-0000-56535-00	James M Kelly, Attorney	11/23 Legal Services - Services	12/30/2023	1,138.50	
078-0000-56535-00	James M Kelly, Attorney	11/23 Legal Services - Services	12/30/2023	973.50	
078-0000-56535-00	James M Kelly, Attorney	11/23 Legal Services - Services	12/30/2023	676.50	
078-0000-56535-00	OSF Medical Group, Inc.	Workers Comp DOS 10/28/23 Pat # P545331492	12/30/2023	241.52	
078-0000-56535-00	James M Kelly, Attorney	11/23 Legal Services - Services	12/30/2023	676.50	
078-0000-56535-00	DUPAGE MEDICAL GROUP	Workers Comp - DOS 05/25/23 Acct# 1274896 Claim#23WC007835	12/30/2023	2,250.00	
078-0000-56535-00	James M Kelly, Attorney	11/23 Legal Services - Services	12/30/2023	495.00	

Account Number	Vendor	Description	Date	Amount	PO No
078-0000-56535-00	Midwest Orthopaedic Center	Workers Comp - DOS 12/19/23 - Pat Acct#186036	12/30/2023	101.52	
		Subtotal for Divison: 0000		11,486.79	
		Subtotal for Fund 078		11,486.79	
085-0000-11390-00	Mission Square	FY2024 OPEB contribution Assessor	01/30/2024	100.00	0000092645
085-0000-11390-00	Mission Square	FY2024 OPEB contribution Library	01/30/2024	200.00	0000092645
085-0000-11390-00	Mission Square	FY2024 OPEB contribution Township	01/30/2024	65.00	0000092645
		Subtotal for Divison: 0000		365.00	
		Subtotal for Fund 085		365.00	
091-0000-20101-00	JO WHITLATCH	Refund Check 011422-020, 1212 KLEIN AVE	01/25/2024	8.98	
		Subtotal for Divison: 0000		8.98	
		Subtotal for Fund 091		8.98	
		Report Total:		797,362.80	

Advance Checks and ACH Payments as of 1/30/2024

Check Date	Check #	Vendor Name	Description	Account #	Amount
1/11/2024	0	66Degrees, LLC	01/24 - Google Workspace Enterprise	001-0207-55800	89.75
1/11/2024	0	Ameren Illinois	11/23 Electricity #01147-55694	018-0000-20102	111.43
1/11/2024	0	Ameren Illinois	11/23 Electricity #01147-55694	001-0000-20102	620.08
1/11/2024	0	Ameren Illinois	11/23 Electricity #01147-55694	019-0000-20102	560.05
1/11/2024	0	Ameren Illinois	11/23 Electricity #01147-55694	024-0000-20102	55.13
1/11/2024	0	Clay Slagel	01/06 - Officiated Basketball - 10 Games	019-1940-51400	300.00
1/11/2024	0	Farmers & Mechanics Bank	12/23 F&M Bank Trust Fees	058-0000-51000	20.79
1/11/2024	0	Farmers & Mechanics Bank	12/23 F&M Bank Trust Fees	061-0000-51000	20.79
1/11/2024	0	Farmers & Mechanics Bank	12/23 F&M Bank Trust Fees	052-0000-51000	81.98
1/11/2024	0	Farmers & Mechanics Bank	12/23 F&M Bank Trust Fees	019-1905-51000	4.14
1/11/2024	0	Farmers & Mechanics Bank	12/23 F&M Bank Trust Fees	001-0205-51000	82.05
1/11/2024	0	Farmers & Mechanics Bank	12/23 F&M Bank Trust Fees	078-0000-51000	40.32
1/11/2024	0	Flexible Benefit Service LLC	12/23 Service	001-0120-56506	75.00
1/11/2024	0	Greenlords Pharms LLC	Minority/ Women Owned Business Startup Incentive Greenlords Phar	054-0000-83100	232.26
1/11/2024	0	Illinois Department of Revenue	12/23 Sales Tax	019-1960-84000	64.00
1/11/2024	0	Illinois Department of Revenue	12/23 Sales Tax	019-1920-84000	237.00
1/11/2024	0	Jonna Lee	Minority/ Woman owned Busines Startup incentive	054-0000-83100	720.00
1/11/2024	0	Jonna Lee	Minority/ Woman owned Busines Startup incentive	054-0000-83100	1,000.00
1/11/2024	0	Kevin Chase	01/06 - Officiated Basketball - 2 Games	019-1940-51400	60.00
1/11/2024	99071	Knox County Recorders Office	4 Water/Sewer/Refuse Lien Filed	061-0000-51000	63.00
1/11/2024	0	Knox-Galesburg Symphony	Tax Increment Financing incentive for improvements approved by C	049-0000-83100	52,035.64
1/11/2024	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
1/11/2024	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	1,000.00
1/11/2024	0	Revize, LLC	2024 - Annual Hosting & Maintenance	001-0160-55800	3,900.00
1/11/2024	0	Stratus Networks, Inc	01/24 - Service Acct# 7483	001-0000-10407	494.38
1/11/2024	0	Trenton Kirgan	01/06 -Officiated Basketball - 10 games	019-1940-51400	300.00
1/12/2024	0	Darrin Clayton	non safety toe boots	001-0605-67500	\$87.88
1/12/2024	0	David Helvey	non safety toe boots	001-0605-67500	\$111.27
1/12/2024	0	Derek Perry	non safety toe boots	001-0605-67500	\$55.99
1/12/2024	0	Donald Brackett	non safety toe boots (remaining amount for 2023)	001-0605-67500	\$5.60
1/18/2024	99106	Central Illinois Fire Chiefs Association	2024 Membership - RHovind	001-0605-55000	10.00
1/18/2024	5134	J W Summy Contracting Corp.	HUD LBPHC at 145 Duffield Apt 2	013-0000-83100	13,800.00
1/18/2024	5134	J W Summv Contracting Corp.	CO#1 HUD LBPHC at 145 Duffield Apt 1 Adding Clean Home for Lead	013-0000-83100	3,200.00
1/18/2024	5134	J W Summy Contracting Corp.	HUD LBPHC at 145 Duffield Apt 1	013-0000-83100	14,300.00
1/18/2024	5134	J W Summy Contracting Corp.	HUD LBPHC at 1115 Beecher Ave	013-0000-83100	48,800.00
1/18/2024	6070	J W Summy Contracting Corp.	HUD Healthy Homes at 145 Duffield Apt 2	013-0000-83100	3,000.00
1/18/2024	6070	J W Summy Contracting Corp.	HUD Healthy Homes at 1873 E Main St	013-0000-83100	5,000.00
1/18/2024	6070	J W Summy Contracting Corp.	HUD Healthy Homes at 1115 Beecher Ave	013-0000-83100	5,000.00
1/18/2024	5134	J W Summy Contracting Corp.	HUD LBPHC at 1873 E Main St	013-0000-83100	15,100.00
1/18/2024	5134	J W Summy Contracting Corp.	HUD LBPHC at 469 Clark St	013-0000-83100	18,615.00
1/18/2024	6070	J W Summy Contracting Corp.	HUD Healthy Homes at 145 Duffield Apt 1	013-0000-83100	4,475.00
1/18/2024	6070	J W Summy Contracting Corp.	HUD Healthy Homes at 469 Clark St	013-0000-83100	4,700.00
1/18/2024	0	James Hartshorn	01/10/24 - Officiated VBall - 3 Games	019-1940-51400	75.00
1/18/2024	0	James Hartshorn	01/17/24 - Officiated VBall - 3 Games	019-1940-51400	75.00
1/18/2024	99107	James Hodiern	Reimbursement Rental Car	078-0000-56534	148.35
1/18/2024	99108	Knox County Clerk	Real Estate Redemption - 1094 W Main St	061-0000-84500	3,350.27
1/18/2024	99109	Knox County Recorders Office	File 19 Weed/Trash/Demo Liens	001-0160-51300	150.00
1/18/2024	0	Mike Hines	01/10 - Officiated VBall - 3 Games	019-1940-51400	75.00
1/18/2024	0	Mike Hines	01/17 - Officiated VBall - 3 Games	019-1940-51400	75.00
1/18/2024	0	Oneida Network Services, Inc	01/24 Internet - Kerzi Acct#1101994	001-0207-54000	50.00
1/18/2024	5135	Western Illinois Regional Council	14H Rehab Admin for LBPHC 19-306001	013-0000-51000	48,782.18
1/18/2024	5135	Western Illinois Regional Council	05P Screen for Lead Paint Poison LBPC 19-306001	013-0000-51000	10,663.93
1/18/2024	5135	Western Illinois Regional Council	14HI Rehab Admin Inspection for LBPHC 19-306001	013-0000-51000	36,477.49
1/18/2024	6071	Western Illinois Regional Council	14HI Admin Expense for DCEO Healthy Homes 19-307001	013-0000-51000	8,140.00
1/21/2024	0	IMRF	12/23 - IMRF Contributions	001-0000-20311	162,815.12
1/21/2024	0	Linwood Cemetery Trust Eastern	40% of Cemetery/Scattering Sales for Fiscal Yr 2023	089-0000-10190	14,411.46
1/21/2024	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
1/21/2024	0	T TECH	12/23 UB ACH Fees	067-0000-51000	394.82
1/21/2024	0	T TECH	12/23 UB ACH Fees	061-0000-51000	789.64
1/24/2024	0	BlueCross BlueShield of Illinois	2/24 - Health Insurance Premiums	078-0000-20315	418,931.72

1/24/2024	0 Dadrian Hoambrecker	01/20 - Officiated Basketball - 11 Games- River to River League	019-1940-51400	330.00
1/24/2024	99117 ILLOWA	Training-Meal- Illowa-Bettendorf-EHeiden,Speidel,RSlagel,Elsbury	001-0306-54500	80.00
1/24/2024	99116 IPOC	IPOC Training Bloomington - EHeiden,Speidel, Elsbury,RSlagel	001-0306-54500	160.00
1/24/2024	0 Jonna Lee	Minority/ Woman owned Busines Startup incentive	054-0000-83100	1,140.00
1/24/2024	99115 Knox County Records Office	2 Water/Sewer/Refuse Lien Filed	061-0000-51000	63.00
1/24/2024	0 Trenton Kirgan	01/20 - Officiated Basketball - 11 Games	019-1940-51400	330.00
1/24/2024	99114 Xylem Ltd	Xylem Mats	019-1915-66000	2,165.40
1/25/2024	0 Ameren Illinois	12/23 Electricity 01147-55694	018-0000-20102	173.60
1/25/2024	0 Ameren Illinois	12/23 Heat 01147-55694	001-0000-20102	2,640.02
1/25/2024	0 Ameren Illinois	12/23 Heat 01147-55694	019-0000-20102	2,966.10
1/25/2024	0 Ameren Illinois	12/23 Electricity 01147-55694	061-0000-20102	39,969.51
1/25/2024	0 Ameren Illinois	12/23 Electricity 01147-55694	001-0000-20102	165.87
1/25/2024	0 Ameren Illinois	12/23 Heat 01147-55694	024-0000-20102	51.77
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0605-47500	216.00
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	067-0000-47500	1.80
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	019-1920-47500	72.00
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0445-47500	36.00
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0450-47500	63.00
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0306-47500	202.50
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	078-0000-47500	10.62
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0205-47500	172.80
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	019-1905-47500	170.40
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0115-47500	72.00
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	018-0000-47500	46.80
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0305-47500	20.70
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	030-0320-47500	54.00
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	017-0000-47500	14.40
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	024-0000-47500	23.85
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	061-0000-47500	208.05
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0410-47500	165.60
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Vision Insurance Premiums	078-0000-20315	3,023.89
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	014-0000-47500	72.00
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	030-0370-47500	54.00
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0550-47500	108.00
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0110-47500	64.80
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	023-0000-47500	5.40
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0210-47500	48.78
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0207-47500	61.20
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	020-0000-47500	7.20
1/25/2024	0 Dearborn National Life Insurance Co.	02/24 Life Insurance Premiums	001-0510-47500	453.60
1/25/2024	0 IMRF	10/23 - 11/23 Contributions - E Cork	001-0000-20311	69.24
1/25/2024	0 Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
1/25/2024	0 Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
1/26/2024	0 Bank of Montreal	Turf Addict - Cup Cutter, Docking Station	019-1920-66500	1,575.00
1/26/2024	0 Bank of Montreal	Gleen Radiator - Alignment #404	001-0510-55500	89.95
1/26/2024	0 Bank of Montreal	The Carriage House - Food for CM Employee Reception	001-0110-58500	312.25
1/26/2024	0 Bank of Montreal	Ameren - 11/23 Service #6022	030-0000-20102	373.73
1/26/2024	0 Bank of Montreal	Zoro - Batteries	001-0605-65500	111.45
1/26/2024	0 Bank of Montreal	Amazon - Speaker - Mobile Playground Toys	019-1940-64000	80.98
1/26/2024	0 Bank of Montreal	Midstate - Filter Kit #107	001-0450-55500	24.00
1/26/2024	0 Bank of Montreal	Cherry Street - JSchlaf & Dept Head Lunch	001-0110-54500	167.51
1/26/2024	0 Bank of Montreal	Carriage House - Cookies - Candyland Ball	019-1940-64000	264.00
1/26/2024	0 Bank of Montreal	Advance Auto - Spark Plugs, Bulbs, Brake Cleaner	001-0450-65500	95.18
1/26/2024	0 Bank of Montreal	AC McCartney - Rim #523	019-1915-62500	209.59
1/26/2024	0 Bank of Montreal	Amazon - Water Filter - Drinking Faucet	001-0510-65500	113.38
1/26/2024	0 Bank of Montreal	Menards - Furnace Filters	019-1915-65500	39.96
1/26/2024	0 Bank of Montreal	Imagine that Graphics - Shirt Order	030-0370-67500	218.00
1/26/2024	0 Bank of Montreal	U of I Crop Science - Pesticide Spray Training -JDevena	061-0000-54500	45.00
1/26/2024	0 Bank of Montreal	National Emergency Training Center - Meal Ticket - Walters	001-0605-54500	347.84
1/26/2024	0 Bank of Montreal	Farm King - Bucket, Air Connector	030-0370-66500	44.57
1/26/2024	0 Bank of Montreal	Amazon - Binder Dividers	001-0306-61000	73.88

1/26/2024	0 Bank of Montreal	Dec 23 CC Charges - ETSB	001-0000-10407	1,297.76
1/26/2024	0 Bank of Montreal	Lowes - Bushings, Street L, Union	019-1915-65500	20.82
1/26/2024	0 Bank of Montreal	Sling - Monthly Fee	001-0550-55800	56.00
1/26/2024	0 Bank of Montreal	AT&T - FirstNet - 11/23 Service	016-0000-20102	13.32
1/26/2024	0 Bank of Montreal	O'reilly - Caddy Organizer	061-0000-62500	23.99
1/26/2024	0 Bank of Montreal	AT&T - FirstNet - 11/23 Service	019-0000-20102	234.21
1/26/2024	0 Bank of Montreal	U of I Crop Science - Pesticide Spray Training - 2 Employees	019-1920-54500	115.00
1/26/2024	0 Bank of Montreal	Erect-A-Tube - Camlocks	020-0000-65500	110.78
1/26/2024	0 Bank of Montreal	Phillips 66 - Fuel	061-0000-62510	92.71
1/26/2024	0 Bank of Montreal	Moore Tires - Tires #33	001-0510-62500	560.40
1/26/2024	0 Bank of Montreal	Carriage House - Intrim CM John Schlaf - Thank You Reception	001-0110-58500	50.50
1/26/2024	0 Bank of Montreal	Amazon - Decorations, Swim Toys - Special Swim	019-1955-64000	133.86
1/26/2024	0 Bank of Montreal	Pekin Life Insurance Company - 01/24 - Police	001-0510-47500	132.00
1/26/2024	0 Bank of Montreal	Firepenny - Akron Brass Hydrant Flow Test Kit	001-0605-66500	1,286.83
1/26/2024	0 Bank of Montreal	Martin One Source - Training Manuals	019-1905-54500	19.00
1/26/2024	0 Bank of Montreal	HyVee - Return of Misc Food Items for Kitchen 23-03	021-0000-68000	(41.94)
1/26/2024	0 Bank of Montreal	Airgas - Torch Refill	019-1915-68500	106.58
1/26/2024	0 Bank of Montreal	Doerr - Repair Brushes Commutator, and Bearings	030-0370-55500	1,055.56
1/26/2024	0 Bank of Montreal	S&S Industrial Supply - Brake Cleaner	001-0445-63000	33.09
1/26/2024	0 Bank of Montreal	Wilson Paper - Urinal Screens	001-0445-63000	25.07
1/26/2024	0 Bank of Montreal	Lowes - Bushings, Pipe Fitting	019-1915-65500	5.34
1/26/2024	0 Bank of Montreal	Menards - Step Ladder, Spray Bottles	001-0450-66500	238.31
1/26/2024	0 Bank of Montreal	Menards - Screws, Magnetic Sweeper, Adapters	019-1920-66000	13.95
1/26/2024	0 Bank of Montreal	Frontier Communications - 12/23 Water Treatment Plant Phones	061-0000-54000	394.78
1/26/2024	0 Bank of Montreal	Phillips 66 - Fuel	061-0000-62510	117.06
1/26/2024	0 Bank of Montreal	Amazon - Games, Toys - Mobile Playground	019-1940-64000	280.35
1/26/2024	0 Bank of Montreal	AT&T - FirstNet - 11/23 Service	030-0000-20102	579.84
1/26/2024	0 Bank of Montreal	Cherry Street - Employee Luncheon - Food Drive Contest	001-0120-58500	68.53
1/26/2024	0 Bank of Montreal	Menards - Headlamp, Storage Straps	061-0000-66500	49.96
1/26/2024	0 Bank of Montreal	Doerr - Repair Brushes Commutator, and Bearings	030-0370-55500	1,030.56
1/26/2024	0 Bank of Montreal	Menards - Bushing, Union, Nipple	019-1975-65500	8.14
1/26/2024	0 Bank of Montreal	Harbor Freight - Misc Tools	030-0370-66500	89.99
1/26/2024	0 Bank of Montreal	HyVee - Coffee for Resale	019-1920-64125	17.96
1/26/2024	0 Bank of Montreal	Menards - Air Hose Reel, Plug Kit	019-1975-66500	135.99
1/26/2024	0 Bank of Montreal	Amazon - Balance Beam - Tumble Tots Program	019-1940-64000	45.72
1/26/2024	0 Bank of Montreal	Ameren - 10/23 Acct #5694	001-0000-20102	2,500.00
1/26/2024	0 Bank of Montreal	Phillips 66 - Fuel	061-0000-62510	95.99
1/26/2024	0 Bank of Montreal	Harbor Freight - Tote, Test Leads, Funnels, Battery Tester	019-1920-66500	209.64
1/26/2024	0 Bank of Montreal	ILACP - 23 - ILEAP Accreditation Tier 2	001-0510-55000	800.00
1/26/2024	0 Bank of Montreal	Midstate - Filter Kit #506	019-1915-55500	24.00
1/26/2024	0 Bank of Montreal	S&S Industrial Supply - Washer Fluid	001-0000-10801	145.02
1/26/2024	0 Bank of Montreal	Amazon - Holiday Lights - Hawthorne Pool	019-1955-64000	16.99
1/26/2024	0 Bank of Montreal	Menards - Hand Warmers, Self Light Torch, Water, Toilet Paper	001-0605-65000	105.27
1/26/2024	0 Bank of Montreal	ICCA - Online Training Seminar	001-0306-54500	50.00
1/26/2024	0 Bank of Montreal	USA BlueBook - Sign Stands, Barrels	061-0000-64500	2,069.18
1/26/2024	0 Bank of Montreal	Amazon - Flex Wipes	061-0000-61000	32.78
1/26/2024	0 Bank of Montreal	IL Fire & Police Commission Association - 2024 Annual Membership	001-0505-55000	400.00
1/26/2024	0 Bank of Montreal	HyVee - Snacks, Water - Michigan Ave Trip	019-1940-64000	15.97
1/26/2024	0 Bank of Montreal	Amazon - Tennis Balls - Tennis League	019-1940-64000	113.56
1/26/2024	0 Bank of Montreal	USA Clean - Floor Scrubber Parts	001-0450-65500	120.39
1/26/2024	0 Bank of Montreal	Menards - Air Hose Reel	019-1915-66500	68.75
1/26/2024	0 Bank of Montreal	Lowes - Tax - JAsbury	019-1915-65500	1.72
1/26/2024	0 Bank of Montreal	Ameren - 11/23 Service #5008	019-0000-20102	448.17
1/26/2024	0 Bank of Montreal	Breeze Courier - Notice to Bidders	019-1905-51500	29.80
1/26/2024	0 Bank of Montreal	Office Specialist - 12/23 Service	067-0000-20102	31.39
1/26/2024	0 Bank of Montreal	Holt Supply - Fittings, Pepe Cleaner	061-0000-66000	113.98
1/26/2024	0 Bank of Montreal	Menards - Shampoo - Central	001-0605-65000	22.94
1/26/2024	0 Bank of Montreal	AT&T - FirstNet - 11/23 Service	061-0000-20102	387.89
1/26/2024	0 Bank of Montreal	IPRA - 2024 IPRA Membership - ABuchen	019-1940-54500	245.00
1/26/2024	0 Bank of Montreal	AT&T - FirstNet - 11/23 Service	001-0000-20102	980.22
1/26/2024	0 Bank of Montreal	IAPD - IPRA Conference Registration - EVarner	019-1905-54500	310.00

1/26/2024	0 Bank of Montreal	SCW - UPS Backup Spare - Water - Oquawka	061-0000-61700	502.57
1/26/2024	0 Bank of Montreal	AT&T - Firstnet - 12/23 Service	001-0510-54000	579.84
1/26/2024	0 Bank of Montreal	Ameren - 10/23 Acct #5694	001-0000-20102	2,500.00
1/26/2024	0 Bank of Montreal	Walmart - Snack Pack Supplies - Michigan Ave Trip	019-1940-64000	61.79
1/26/2024	0 Bank of Montreal	Wilson Paper - Bathroom Cleaners	030-0370-65000	66.41
1/26/2024	0 Bank of Montreal	Joann - Misc Craft Supplies - Candyland Ball	019-1940-64000	71.91
1/26/2024	0 Bank of Montreal	Strictly Tech - Fiber Supplies	059-0000-55700	814.94
1/26/2024	0 Bank of Montreal	Fastenal - Traffic Cones	061-0000-66000	55.00
1/26/2024	0 Bank of Montreal	The Carriage House - Food for CM Public Reception	001-0105-58500	138.00
1/26/2024	0 Bank of Montreal	Lowes - Propane Tank Exchange	001-0450-65500	21.98
1/26/2024	0 Bank of Montreal	Walmart - Supplies for CM Reception	001-0105-58500	16.44
1/26/2024	0 Bank of Montreal	Titanium - Labels for Label Printer	001-0207-61700	150.66
1/26/2024	0 Bank of Montreal	Menards - Nails	019-1915-65500	26.98
1/26/2024	0 Bank of Montreal	Amazon - Tags, Cards	001-0510-61000	39.57
1/26/2024	0 Bank of Montreal	Lowes - Yellow Paint	014-0000-64500	45.66
1/26/2024	0 Bank of Montreal	Harbor Freight - Tool Box, Die Grinder, Oil, Misc Supplies	019-1965-66500	55.24
1/26/2024	0 Bank of Montreal	Kaser Power Equipment - Over Charge - RDarst	019-0000-10407	9.00
1/26/2024	0 Bank of Montreal	Sling - Online Scheduling, Messaging App	019-1905-55800	150.29
1/26/2024	0 Bank of Montreal	Office Specialist - 12/23 Service	078-0000-20102	54.83
1/26/2024	0 Bank of Montreal	InquireHire - Background Check - Bus Driver	001-0120-51000	69.22
1/26/2024	0 Bank of Montreal	Menards - PVC Flanges	061-0000-66000	10.38
1/26/2024	0 Bank of Montreal	AC McCartney - Return Filter Kit #521	019-1915-62500	(214.77)
1/26/2024	0 Bank of Montreal	Ameren - 11/23 Service #7035 , #0034	024-0000-20102	292.90
1/26/2024	0 Bank of Montreal	Strictly Tech - DAC Cables	001-0207-61700	26.00
1/26/2024	0 Bank of Montreal	Vistaprint - Promotional Items, Signs, Table covers, Sign Displa	019-1905-51500	606.86
1/26/2024	0 Bank of Montreal	Comcast - 12/23 Internet	001-0207-54000	454.85
1/26/2024	0 Bank of Montreal	Amazon - Air Barrel - Tumble Tots Program	019-1940-64000	79.99
1/26/2024	0 Bank of Montreal	Lowes - Tubing, Push Connects	001-0510-65500	15.84
1/26/2024	0 Bank of Montreal	Advance Auto - Hand Cleaner	061-0000-66000	39.09
1/26/2024	0 Bank of Montreal	TLO - 11/23 Monthly Bill	001-0510-55800	75.00
1/26/2024	0 Bank of Montreal	EMP - O2 Regulator, Suction Unit, Cases, Oxygen Cylinder	078-0000-67500	2,392.47
1/26/2024	0 Bank of Montreal	Comcast - HD Technology Fee #21-46	021-0000-54000	9.95
1/26/2024	0 Bank of Montreal	Amazon - Squeegees	001-0510-66500	4.79
1/26/2024	0 Bank of Montreal	Sperlins - Meals Fixed Route Driver	030-0320-54500	98.36
1/26/2024	0 Bank of Montreal	Wilson Paper - Brooms	019-1915-65000	116.16
1/26/2024	0 Bank of Montreal	Pekin Life Insurance Company - 01/24 - Fire	001-0605-47500	132.00
1/26/2024	0 Bank of Montreal	Airgas - Acetylene Tank Fill	001-0450-65500	181.12
1/26/2024	0 Bank of Montreal	Imagine that Graphics - Embroidery, Screen Print Charges	030-0370-51000	154.00
1/26/2024	0 Bank of Montreal	Midstate - Filter Cleaning #521	019-1915-55500	8.00
1/26/2024	0 Bank of Montreal	Wagner Sig PTI - PTI training shirts - 2 New Hires	001-0510-67500	176.80
1/26/2024	0 Bank of Montreal	Google - You Tube TV- TV Subscription - Golf Shop	019-1920-55800	72.99
1/26/2024	0 Bank of Montreal	Amazon - Misc Craft Supplies - Candyland Ball	019-1940-64000	69.45
1/26/2024	0 Bank of Montreal	SCW - iPad	001-0410-61700	704.89
1/26/2024	0 Bank of Montreal	Constellix - 11/23 DNS Service	001-0207-55800	5.90
1/26/2024	0 Bank of Montreal	Peplink Pep Wave - 2024 - Internet 8 Vehicles - Paratransit	030-0320-55800	392.00
1/26/2024	0 Bank of Montreal	Imagine that Graphics - Embroidery, Screen Print Charges	030-0320-51000	154.00
1/26/2024	0 Bank of Montreal	Dollar Tree - Season Decorations - Hawthorne Pool	019-1950-64000	29.00
1/26/2024	0 Bank of Montreal	Gannett Newspaper - 2024 Register Mail Subscription	001-0115-55000	344.40
1/26/2024	0 Bank of Montreal	Midstate - Filter Cleaning #106	019-1975-55500	24.00
1/26/2024	0 Bank of Montreal	Welding Direct - Circuit Board	001-0445-66500	328.76
1/26/2024	0 Bank of Montreal	IACP - 2024 Membership Fee	001-0510-55000	190.00
1/26/2024	0 Bank of Montreal	Walmart - Nature Center Supplies - Winter Solstice Supplies	019-1940-64000	50.68
1/26/2024	0 Bank of Montreal	Menards - Tank Sprayer	030-0370-65000	14.99
1/26/2024	0 Bank of Montreal	Strictly Tech - Mice - Elections - OLucero	001-0000-10407	14.90
1/26/2024	0 Bank of Montreal	Ameren - 11/23 Service #5691	061-0000-20102	271.62
1/26/2024	0 Bank of Montreal	USA BlueBook - Lab Supplies	061-0000-68500	1,037.90
1/26/2024	0 Bank of Montreal	Harbor Freight - Floor Jack, Creeper	019-1915-66500	184.98
1/26/2024	0 Bank of Montreal	HyVee - Meal Catering - Candyland Ball	019-1940-64000	1,525.00
1/26/2024	0 Bank of Montreal	Harbor Freight - Lawnmower Lift	019-1965-66500	299.99
1/26/2024	0 Bank of Montreal	Advance Auto - Rust-Oleum Primer/Paint	001-0450-65500	47.81
1/26/2024	0 Bank of Montreal	Best Western - Hotel - Firearms Training - Hardine - Savoy II	001-0510-54500	444.00

1/26/2024	0 Bank of Montreal	Amazon - Table Skirts - Pavilion	019-1935-64000	62.97
1/26/2024	0 Bank of Montreal	Tractor Supply - File,Shop Towels, Oil	061-0000-66000	149.43
1/26/2024	0 Bank of Montreal	Walmart - Cutlery, Plates, Bowls	001-0450-65000	113.92
1/26/2024	0 Bank of Montreal	MC Sports - Jr. Streaks Team Jerseys	019-1940-64000	735.00
1/26/2024	0 Bank of Montreal	EMP - Smart Pads, Flange, Bandage, Test Strips, Tourniquet	001-0605-68600	960.98
1/26/2024	0 Bank of Montreal	HyVee - Misc Food Items for Kitchen 23-03	021-0000-68000	318.59
1/26/2024	0 Bank of Montreal	USPS PO Boxes Online - Annual PO Box 1387 Fee	019-1905-56000	212.00
1/26/2024	0 Bank of Montreal	Lowes - Shleving Units	030-0370-66000	449.00
1/26/2024	0 Bank of Montreal	Menards - Tools for Building Maintenance	019-1910-66500	70.98
1/26/2024	0 Bank of Montreal	Target - Plates, Napkins, Forks, Spoons, Knives	001-0205-61000	25.52
1/26/2024	0 Bank of Montreal	U of I Crop Science - Pesticide Spray Training -BHarter	019-1975-54500	45.00
1/26/2024	0 Bank of Montreal	Walmart - Adapter	030-0370-66500	10.77
1/26/2024	0 Bank of Montreal	Walgreens - United Way Employee Campaign - Gift Card - KNolan	001-0110-58500	106.95
1/26/2024	0 Bank of Montreal	Office Specialist - 12/23 Service	030-0000-20102	100.52
1/26/2024	0 Bank of Montreal	Imagine that Graphics - Shirt Order	030-0320-67500	218.00
1/26/2024	0 Bank of Montreal	Menards - Cleaning Brushes - Central	001-0605-65000	12.28
1/26/2024	0 Bank of Montreal	Airgas - Compressed Oxygen	001-0450-65500	71.19
1/26/2024	0 Bank of Montreal	Menards - Heater	030-0370-61000	34.99
1/26/2024	0 Bank of Montreal	Martin - Dipstick	019-1920-65500	29.81
1/26/2024	0 Bank of Montreal	Moore Memorial - Flowers - Funnral - Orwig	001-0605-58500	85.96
1/26/2024	0 Bank of Montreal	Titanium - USB Bluetooth Adapters for PC - Finance	001-0207-61700	35.68
1/26/2024	0 Bank of Montreal	S&S Industrial Supply - Brake Cleaner	001-0445-63000	99.27
1/26/2024	0 Bank of Montreal	Walmart - Sugar, Creamer, Coffee	019-1910-65000	73.40
1/26/2024	0 Bank of Montreal	Amazon - Water Filter - Ice Machine	001-0510-65500	35.98
1/26/2024	0 Bank of Montreal	HyVee - Snacks - Little Ballers Program	019-1940-64000	28.22
1/26/2024	0 Bank of Montreal	Online - Double Charge Mailbox Sorter -Breakroom	030-0320-61000	(621.96)
1/26/2024	0 Bank of Montreal	Tres Cafe - Holiday Luncheon - PD	001-0510-58500	650.00
1/26/2024	0 Bank of Montreal	Lands End - Tax - GOsborn	001-0000-10407	1.22
1/26/2024	0 Bank of Montreal	Amazon - Office Chair	001-0450-61800	88.75
1/26/2024	0 Bank of Montreal	Harbor Freight - Grinder, Shop Tools	019-1915-66500	169.92
1/26/2024	0 Bank of Montreal	Menards - Toilet Seats	019-1910-66000	89.97
1/26/2024	0 Bank of Montreal	Amazon - Tabletop Riser - Pavilion	019-1935-64000	65.27
1/26/2024	0 Bank of Montreal	Amazon - Horizontal Barre - Tumble Tots Program	019-1940-64000	70.48
1/26/2024	0 Bank of Montreal	HyVee - Misc Food Items for Kitchen 23-03	021-0000-68000	41.94
1/26/2024	0 Bank of Montreal	Amazon - CSO Brooms for Cars	001-0525-67500	38.58
1/26/2024	0 Bank of Montreal	Advance Auto - Wax, Fuel Filter	001-0450-65500	53.33
1/26/2024	0 Bank of Montreal	Gannett - The Register Mail Online Subscription	001-0305-55000	1.99
1/26/2024	0 Bank of Montreal	Office Specialist - 12/23 Service	061-0000-20102	337.18
1/26/2024	0 Bank of Montreal	USPS - Stamps	019-1920-53000	26.40
1/26/2024	0 Bank of Montreal	O'Reilly - Caddy Organizer	061-0000-62500	23.99
1/26/2024	0 Bank of Montreal	SCW - Charg Cable - JWest	001-0410-61700	18.36
1/26/2024	0 Bank of Montreal	Ray O'Herron - Uniform Sweaters	001-0510-67500	233.97
1/26/2024	0 Bank of Montreal	Amazon - Flex Wipes	001-0205-61000	32.78
1/26/2024	0 Bank of Montreal	SCW - iPad Power Adapter - JWest	001-0410-61700	18.36
1/26/2024	0 Bank of Montreal	USPS - Stamps	001-0120-53000	33.00
1/26/2024	0 Bank of Montreal	Menards - Drain Snake	019-1910-66500	29.98
1/26/2024	0 Bank of Montreal	Walmart - Supplies for ERC Holdiay Party	001-0120-58500	10.72
1/26/2024	0 Bank of Montreal	Harbor Freight - Extntion Cords	019-1965-66500	83.47
1/26/2024	0 Bank of Montreal	The Knot - 1/24 -2/24 Online Store/Advertisement	019-1905-51500	765.23
1/26/2024	0 Bank of Montreal	Lands End - Staff Shirt - TBillter	001-0000-10407	19.58
1/26/2024	0 Bank of Montreal	Lowes - Electrical Outlet	019-1915-66500	21.88
1/26/2024	0 Bank of Montreal	Kaser Power Equipment - String Trimmer, Leaf Blower	019-1965-66500	489.98
1/26/2024	0 Bank of Montreal	NAPA - Portable Jump Start Station	019-1965-66500	399.00
1/26/2024	0 Bank of Montreal	Ameren - 10/23 Acct #5694	001-0000-20102	2,500.00
1/26/2024	0 Bank of Montreal	USPS PO Boxes Online - Annual PO Box 1387 Fee	001-0160-56000	212.00
1/26/2024	0 Bank of Montreal	Farm King - Crow Bar	061-0000-66500	59.99
1/26/2024	0 Bank of Montreal	Farm King - Jack Stand	001-0445-66500	56.39
1/26/2024	0 Bank of Montreal	Menards - Parts for Scaffolding	001-0450-66500	59.34
1/26/2024	0 Bank of Montreal	IDPH - EMT - Scott	001-0605-55000	31.00
1/26/2024	0 Bank of Montreal	Otter.AI Mountain View - Notes, Transcription Service	001-0115-55800	30.00
1/26/2024	0 Bank of Montreal	Farm King - Crow Bar, Cake Pan	061-0000-66500	75.98

1/26/2024	0 Bank of Montreal	Ameren - 10/23 Acct #5694	001-0000-20102	2,500.00
1/26/2024	0 Bank of Montreal	Peplink Pep Wave - 2024 - Internet 8 Vehicles - Fixed Route	030-0370-55800	392.00
1/26/2024	0 Bank of Montreal	Menards - PVC Caps	019-1915-66000	31.55
1/26/2024	0 Bank of Montreal	Comcast - 12/23 Internet Refund	019-1965-54000	(58.75)
1/26/2024	0 Bank of Montreal	Strictly Tech - License Renewal - Meraki	001-0207-55800	154.45
1/26/2024	0 Bank of Montreal	Ameren - 10/23 Acct #5694	001-0000-20102	2,500.00
1/26/2024	0 Bank of Montreal	Holt Supply - Filters for Water Plant	061-0000-66000	54.78
1/26/2024	0 Bank of Montreal	Lowes - Electrical Plug Replacement	001-0605-65000	20.48
1/26/2024	0 Bank of Montreal	IDPH - EMT - Lewis	001-0605-55000	21.00
1/26/2024	0 Bank of Montreal	Walmart- Food for Staff Meeting	001-0605-54500	15.45
1/26/2024	0 Bank of Montreal	Best of Signs - Sales Tax on Nameplate - TMiller	001-0000-10407	(0.76)
1/26/2024	0 Bank of Montreal	Ac McCartney - Service Kit #521	019-1915-55500	311.96
1/26/2024	0 Bank of Montreal	SCW - Screen Protector - JWEst	001-0410-61700	25.83
1/26/2024	0 Bank of Montreal	Martin One Source - Training Manuals	019-1920-54500	34.00
1/26/2024	0 Bank of Montreal	Lowes - Hose, Hose Nozzles	001-0450-66500	247.84
1/26/2024	0 Bank of Montreal	L-Com - Adapters	001-0207-61700	78.36
1/26/2024	0 Bank of Montreal	Menards - Sponges, Simple Green, Degreaser	019-1915-65000	33.35
1/26/2024	0 Bank of Montreal	Harbor Freight - Magnetic Parts Tray, Air Blow Gun Sets	019-1975-66500	22.97
1/26/2024	0 Bank of Montreal	Schulte Supply - Marking Flags	061-0000-66000	269.00
1/26/2024	0 Bank of Montreal	Walmart - Candy, Plates, Maracas, Batteries - Candyland Ball	019-1940-64000	141.71
1/26/2024	0 Bank of Montreal	Lowes - Marking Tape, Garden Spades	054-0000-63500	26.39
1/26/2024	0 Bank of Montreal	Ameren - 10/23 Service #6016	019-0000-20102	118.25
1/26/2024	0 Bank of Montreal	Menards - Tool Lube, Electrical Grease , Drain Snake	001-0605-65000	52.96
1/26/2024	0 Bank of Montreal	Comcast - 12/23 Service	001-0630-54000	20.00
1/26/2024	0 Bank of Montreal	Amazon - Storage Bins - Hawthorne Pool	019-1955-64000	62.97
1/26/2024	0 Bank of Montreal	Amtrak - Transportation - IPRA Conference - Buchen,Johnson,Varne	019-1905-54500	125.00
1/26/2024	0 Bank of Montreal	Fastenal - Bolts, Nuts	014-0000-64500	550.00
1/26/2024	0 Bank of Montreal	Lowes - Quick Setting Cement, Mechanics Tool Set	061-0000-66500	50.26
1/26/2024	0 Bank of Montreal	HyVee - Holiday Luncheon - PD	001-0510-58500	141.25
1/26/2024	0 Bank of Montreal	AC McCartney - Filter Kit #521	019-1915-62500	214.77
1/26/2024	0 Bank of Montreal	S&S Industrial Supply - Washer Fluid - MMiller	001-0000-10407	145.02
1/26/2024	0 Bank of Montreal	HOI SHRM - HR Training	001-0120-54500	30.00
1/26/2024	0 Bank of Montreal	Midstate - Filter Cleaning #109	001-0450-55500	24.00
1/26/2024	0 Bank of Montreal	Century Tool - Amp Power Converter	061-0000-66000	52.77
1/26/2024	0 Bank of Montreal	Wilson Paper - Chemicals to Clean Trucks	001-0450-65500	48.45
1/26/2024	0 Bank of Montreal	Event - Lodging -Laserfiche Empower 2024 - Las Vegas -OLucero	001-0207-54500	683.67
1/26/2024	0 Bank of Montreal	Amazon - Tumble Track - Tumble Tots - Pickleball Mobile Courts	019-1940-64000	254.49
1/26/2024	0 Bank of Montreal	The Knot- 12/23 - Website	019-1905-51500	382.62
1/26/2024	0 Bank of Montreal	U of I Crop Science - Pesticide Spray Training - 5 Employees	019-1905-54500	250.00
1/26/2024	0 Bank of Montreal	ASCAP - 2024 Music License Fee	019-1905-55000	434.00
1/26/2024	0 Bank of Montreal	Thompson Electronics - Listen Headset, Listen Talk Transceiver	001-0207-61700	563.93
1/26/2024	0 Bank of Montreal	Southeastern College CDL- Class-CDL Passenger Endorsement-GPutma	030-0370-54500	699.00
1/26/2024	0 Bank of Montreal	IAPD /IPRA - 2024 / IPRA Conference - ABuchen	019-1940-54500	310.00
1/26/2024	0 Bank of Montreal	Gannett - Register Mail Subscription	001-0110-55000	7.99
1/26/2024	0 Bank of Montreal	Advance Auto - Antenna Mast, Fuel Line Hose	001-0450-62500	23.43
1/26/2024	0 Bank of Montreal	Lowes - Shop Tools	030-0370-66500	196.96
1/26/2024	0 Bank of Montreal	Comcast - 12/23 Service	001-0510-54000	19.90
1/26/2024	0 Bank of Montreal	Rilco - Oil, Antifreeze	030-0370-65500	2,529.55
1/26/2024	0 Bank of Montreal	Office Specialist - 12/23 Service	019-0000-20102	178.95
1/26/2024	0 Bank of Montreal	Habor Freight - Floor Jack	019-1975-65500	94.99
1/26/2024	0 Bank of Montreal	MTC Communications - 12/23 Water Treatment Plant - Internet	061-0000-54000	89.95
1/26/2024	0 Bank of Montreal	Zoro - Surge Protector	001-0605-61000	29.89
1/26/2024	0 Bank of Montreal	Menards - Misc Tools	019-1915-66500	455.61
1/26/2024	0 Bank of Montreal	Midwest Orthopaedics - WC IME	078-0000-56535	1,200.00
1/26/2024	0 Bank of Montreal	IPELRA - 2024 Membership Dues	001-0120-55000	230.00
1/26/2024	0 Bank of Montreal	Dec 23 CC Charges - LLibrary	001-0000-10407	5,011.64
1/26/2024	0 Bank of Montreal	Lowes - Impact Wrench, Bits	001-0450-66500	280.53
1/26/2024	0 Bank of Montreal	Galesburg Electric - Ground Rods, Clamps	061-0000-66000	49.75
1/26/2024	0 Bank of Montreal	Office Specialist - 12/23 Service	001-0000-20102	2,436.14
1/26/2024	0 Bank of Montreal	Menards - Fuel Line, Choke, Carb Cleaner	019-1915-65500	17.97
1/26/2024	0 Bank of Montreal	Lowes - Tax -JAsbury	019-1915-65500	(1.72)

1/26/2024	0 Bank of Montreal	IPRA - 2024 Membership	019-1905-54500	245.00
1/26/2024	0 Bank of Montreal	IGFOA - QC Region Lunch & SEC Update GOsborn	001-0205-54500	25.00
1/26/2024	0 Bank of Montreal	Univetristy of IL - Documentation of Contract-RMangieri	001-0410-54500	50.00
1/26/2024	0 Bank of Montreal	Menards - Pallet Jack , Oil Funnel	001-0605-66500	352.98
1/26/2024	0 Bank of Montreal	USPS - Stamps	030-0320-53000	52.80
1/26/2024	0 Bank of Montreal	Farm King - Hand Cleaner	061-0000-66000	15.99
1/26/2024	0 Bank of Montreal	Menards - Drill Bit, Bushing, Coupling, Flange, Conduit	061-0000-66000	58.36
1/26/2024	0 Bank of Montreal	Martin Tractor - Mower Blade	001-0450-65500	62.49
1/26/2024	0 Bank of Montreal	Walmart - Nature Center Supplies - Winter Solstice Supplies	019-1940-64000	101.95
1/26/2024	0 Bank of Montreal	Menards - Bathroom Cleaners	030-0370-65000	19.93
1/26/2024	0 Bank of Montreal	Amazon - Table Skirts, Beverage Dispenser - Pavilion	019-1935-64000	69.73
1/26/2024	0 Bank of Montreal	IPRA Conference - 2024 Conference Registration - HJohnson	019-1905-54500	310.00
1/26/2024	0 Bank of Montreal	EMP - Tape, Glucose Test Strips, Resuscitator Bag W/ Maks, Batte	001-0605-68600	<u>252.24</u>
		Grand Total		\$ 1,035,967.33

**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 5, 2024**

AGENDA ITEM: Amendment to Section 113.043 (C) of Chapter 113 of the Galesburg Municipal Code regarding the limitation on the number of Class C-1 liquor licenses.

SUMMARY RECOMMENDATION: The Liquor Commissioner and the City Clerk recommend approval of the ordinance.

BACKGROUND: Save More (formerly Save-a-Lot) is currently not in operation and therefore this ordinance would remove the license from the City's inventory. Interested parties in the future can make an application to the Liquor Commissioner and City Council to approve a Class C-1 license.

BUDGET IMPACT: None

SUPPORTING DOCUMENTS:

1. Ordinance

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 113.043 (C) OF THE GALESBURG MUNICIPAL CODE
REGARDING THE NUMBER OF CLASS C-1 LIQUOR LICENSES**

WHEREAS, the City of Galesburg is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois constitution of 1970; and

WHEREAS, Article VII, Section 6(a) of the Illinois grants a home rule unit authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the City has adopted certain liquor license regulations designed to protect the health, safety and welfare, which are codified in Chapter 113 of the Galesburg Municipal Code; and

WHEREAS, Section 4-1 of the Illinois Liquor control Act, 235 ILCS 5/4-1, empowers the Mayor and City Council to establish conditions, regulations and restrictions upon the issuance of local liquor licenses not inconsistent with law as the public good and convenience may require; and

WHEREAS, the Mayor and City Council desire to update and revise the Municipal Code to reflect a change in the number of Class C-1 liquor licenses made available.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing recitals are hereby incorporated into this Ordinance as is fully set forth herein.

SECTION TWO: Section 113.043 (C) of the Galesburg Municipal Code is amended in its entirety, and shall hereafter read as follows:

(B) No more than 30 Class C-1 licenses shall be issued.

SECTION THREE: All ordinances or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

SECTION FOUR: This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this _____ day of _____ 2023, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter D. Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 5, 2023**

AGENDA ITEM: Bid recommendation for replacement, and installation of two outdoor pool liners at Lakeside Water Park for the 5 ft pool and waterslide catch pool.

SUMMARY RECOMMENDATION: The City Manager, Director of Parks and Recreation, and Purchasing Agent recommend that the City Council approve the bid submitted by Natare Corporation in the amount of \$147,365.00 for the replacement of outdoor pool liners in the 5 ft. lap pool and waterslide catch pool at Lakeside Water Park.

BACKGROUND: Lakeside “Splashzone” Water Park current pool liners have reached their life expectancy, with the original installation in 2009 by Renosys. It is anticipated the new liner will need to be completed in the spring of 2024 for the outdoor aquatic operations. The liners would be installed on the 5 ft. lap pool (Approximately 45’ x 75’) and the waterslide catch pool (Approximately 20’ x 40’). The pool liner installation will protect the existing concrete pool, minimize need for repair to concrete, and minimize water leakage and waste. New liners will effectively extend the life of the pool. Lakeside Water Park is in immediate need of new pool liners as the current liners have served their purpose.

The bid was advertised in the Galesburg Register Mail, made available on the city website and emails were sent to known pool liner vendors. One bid was received from this request. Natare Corporation submitted a bid in the amount of \$147,365.00 with a 10-year warranty. They can meet the schedule deadline to enable opening of the water park for the 2024 summer season.

BUDGET IMPACT: There are sufficient funds in the Park Fund (1950) for this purchase.

SUPPORTING DOCUMENTS:

1. Bid Tabulation

Bid Results for Replacement of Pool Liners at Lakeside Waterpark

Date: 1/24/24

Time: 11:00 AM

Attended by:

Company	Natare Corporation		
City,State	Indianapolis, IN		
Supply and Install Lakeside Water Park Lap Pool Liner as per specifications	\$110,661.00		
Supply and Install Lakeside Water Park Splash Pad Liner as per specifications	\$36,704.00		
Grand Total	\$147,365.00		
Bid Bond	Yes		
Estimate Start Date	Late March		
Days Required to Complete Project	31		
Warranty	10 Year		

**Bid total does not include the leveling of the scum gutter

**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 5, 2024**

AGENDA ITEM: Urban Agriculture grant for Lipanda Foundation.

SUMMARY RECOMMENDATION: City staff have reviewed the submitted request and recommend approval of the \$25,000 Urban Agriculture Grant.

BACKGROUND: Council approved the creation of the Urban Agriculture Grant program at the February 21, 2022 meeting. The program was created to determine the viability of Urban Agriculture in the City.

Gorette Kupa of Lipanda Foundation applied for the grant.

The Lipanda Foundation will lease a vacant lot formerly known as 2325 E. Main Street from the City for \$1 per year if this agreement is approved.

Two High Tunnel Structures will be erected on the sight, after proper construction drawings are approved and permits are issued. Members of the community will be able to rent plots for \$20 per month. There will be educational workshops, seasonal seedling sales, and a farm to table market to sell excess produce.

The grant funds will be utilized for startup costs such as installing a water service, crops, and equipment.

BUDGET IMPACT: If approved the Urban Agriculture grant will be paid from the Planning Fund (054).

SUPPORTING DOCUMENTS:

1. Aerial map
2. Submitted grant application
3. Grant Agreement



Community Development Department

Community Development Department

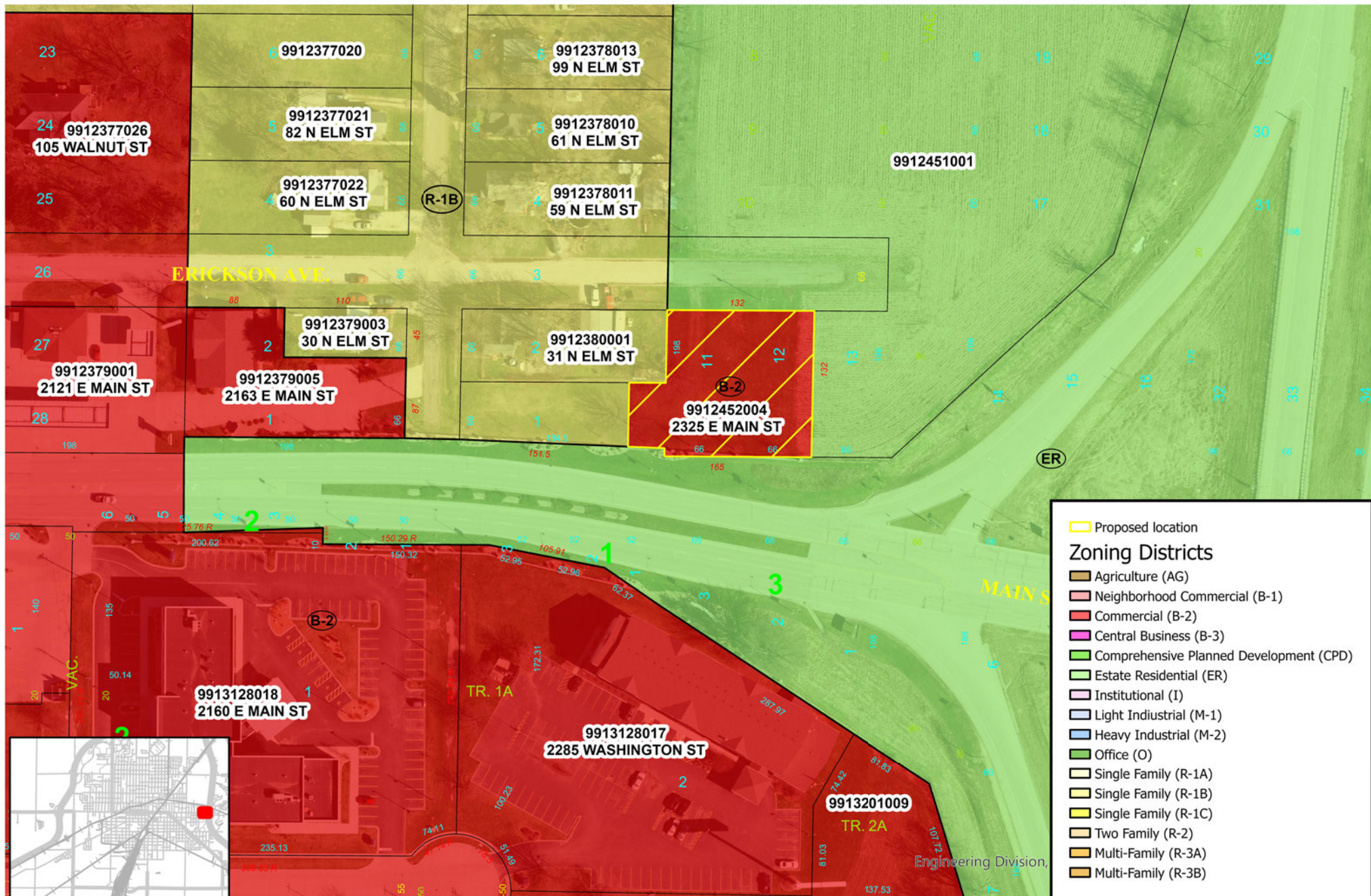
Proposed location for Urban Ag grant project

Site Plan review

[Back to Agenda](#)



90 45 0 90 180 270 Feet



The information included in this map is intended to be advisory only and is NOT designed or intended to be used as a substitute for an accurate field survey, as performed by a Registered Land Surveyor, to determine precise property location

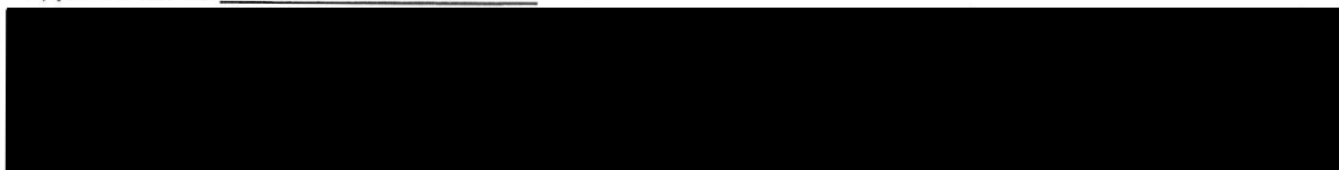
January 22, 2024



Date: Dec 29/2023

Applicant Information

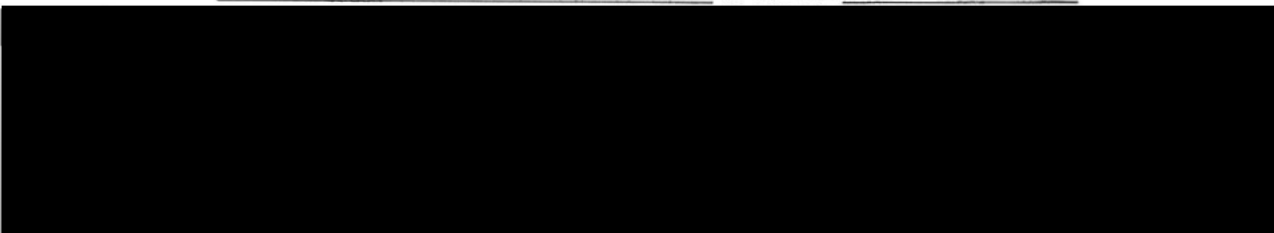
Applicant Name: LIPANDA FOUNDATION



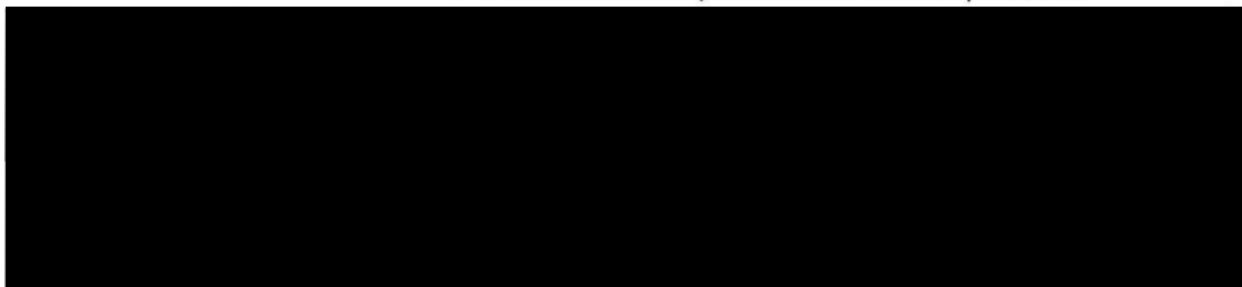
Business Information

Business Name: LIPANDA FOUNDATION

Business Owner: GORETTE KUPA % owned: _____



Legal status: ☐ Corporation ☐ LLC ☐ General Partnership ☐ Limited Partnership ☐ Other



1. The applicant submits this application and all documents/information required under the Submittal Requirements section of this packet to the Community Development Department.
2. The Urban Agricultural Committee will review the applications
3. City Council will consider request
4. If approved, an agreement between the city and business will be executed and your project may begin



Gorette Kupa

info@lipandafoundation.org

144 N Broad Street

Galesburg, IL 61401

Subject: **Grant Proposal for Community Garden Farm.**

Dear Grant Committee,

I am writing to you on behalf of Lipanda Foundation's members, to express our earnest enthusiasm and commitment to a project close to our hearts, the establishment of a Community Garden Farm.

In this changing world, where technology and artificially take precedence over natural, we think it's time to create an alternative that could help our community reconnect with our environment, resume good habits and pass them to the next generation.

The envisioned garden farm represents more than a mere plot of land; it symbolizes an opportunity to foster a haven where individuals from all walks of life can come together to cultivate not just produce but a shared sense of purpose and belonging. It is a space designed to nurture the growth of relationships, promote education on sustainable practices, and instill a deeper appreciation for the natural world.

At the heart of our initiative lies the desire to empower our community with the knowledge and skills to cultivate their own sustenance, to reconnect with the land, and to embrace a more harmonious way of living.

By offering access to plots, educational workshops, and a platform for intergenerational learning, we aspire to sow the seeds of change that will blossom into a sustainable future.

We understand the delicate balance between stewardship and responsibility in seeking grants, and we assure you that every contribution will be meticulously utilized to create a meaningful impact within our community. Your support will not only help realize this project but will also nurture a shared vision of a more vibrant, inclusive, and ecologically conscious community.

We humbly request your kind consideration of our proposal and eagerly anticipate the opportunity to further discuss how our project aligns with your values and goals.

We remain optimistic and grateful for the possibility of collaborating to create a garden farm that enriches lives and embodies the essence of our community spirit.

With heartfelt regards,

Gorette KUPA

Lipanda Foundgion-President



Business Plan:

1. Executive Summary:

Creating a community-focused garden farm to provide a space for individuals and families within the community to grow their own produce. This initiative not only promotes healthy living but also fosters a sense of community engagement and sustainability.

2. Business Description:

The garden farm will offer designated plots where members of the community can cultivate their vegetables, fruits, and herbs. Additionally, it will provide educational workshops, tools, and resources for gardening enthusiasts of all ages and skill levels. The site will also feature storage for the equipment and a picnic area.

3. Organization and Management:

Community Garden Board member:

- GORETTE KUPA: Certified Project manager/community development
- MARIE LAURE NGUNDA: Project assistant, seedling production (herbalist)
- EMERY MBAYA: Agriculture specialist /education (master's in agriculture, farm owner in Africa ,owner of African store in Galesburg)

4. MAINTENANCE TEAM:

Every garden user is responsible for maintaining their plot and a part-time maintenance supervisor position will maintain records and keep the property neat and orderly.



5. OPERATIONAL APPROACH:

The community garden farm will serve as an educational and food production center, sharing agricultural knowledge, promoting sustainable practices, building community connections, and enhancing the overall well-being of the community through increased access to fresh produce and educational trainings. Gardeners will be offered individual garden plots for rent, gardening tools and supplies, workshops on gardening techniques, seasonal seedling sales, and possibly a farm-to-table market to sell surplus produce. This project has significant potential to advance agriculture education and urban agriculture community development in several ways:

1. **Hands-on Learning:** Offering designated plots and educational workshops provides hands-on experience in agriculture. Participants, including children and adults, learn essential gardening skills, understand plant lifecycles, and gain practical knowledge about soil health, water conservation, and organic gardening practices.
2. **Promoting Sustainability:** By emphasizing organic farming methods, composting, and water conservation techniques, the project encourages sustainable agricultural practices. This education in sustainable agriculture extends beyond the garden farm, influencing participants to adopt eco-friendly practices in their homes and communities.
3. **Fostering Community Engagement:** The garden farm serves as a hub for community engagement, bringing diverse groups together. It promotes social interaction, teamwork, and a sense of belonging, fostering relationships among individuals of various ages, backgrounds, and abilities.
4. **Encouraging Healthy Eating Habits:** Through growing their own produce, participants develop a deeper understanding of the food they consume. This hands-on involvement often leads to an increased consumption of fresh fruits and vegetables, contributing to healthier eating habits within the community.
5. **Addressing Food Insecurity:** In urban areas where access to fresh produce might be limited, the garden farm plays a role in addressing food insecurity. It provides an opportunity for individuals or families to grow their own food, supplementing their diet with nutritious, locally grown produce.
6. **Community Empowerment and Skill Development:** Engaging in agriculture education empowers individuals by teaching self-sufficiency and valuable skills. It provides an avenue for personal development, boosts confidence, and potentially creates opportunities for entrepreneurship or future employment in agriculture-related fields. Additionally, this will be a new activity or hobby for



family to spend time together, teach and learn together. It has a huge impact in terms of community bonding, education, and health benefits.

7. Green Space and Environmental Awareness: Creating green spaces within urban environments contributes to improving air quality and enhancing biodiversity. This project promotes environmental awareness and a deeper appreciation for nature.
8. Tree nursery: Growing tree seedlings for use elsewhere in Galesburg. Nut and fruit trees will be a priority—improving access to high quality fresh food throughout the community for years to come.

6. Marketing Strategy

Utilize social media, local events, workshops, and collaborations with schools, churches, and community centers to spread awareness. In these communications, the farm will emphasize the benefits of growing one's food, such as healthier eating, reduced environmental impact, and community bonding.

7. Implementation Plan:

- Setting up infrastructures (water access, plots, irrigation, high tunnels, storage shed, learning lab) (first 6 months)
- Soil tested (nutrients, contaminants)
- Outreach to recruit gardeners & volunteers (ongoing)
- Setup annual calendar (events, workshops, seedling production, harvest, etc....)

8. NEEDS:

1. land 1\$ per year lease EXHIBIT 1 (9912452004 Formerly 2325 E main st city owned lot 18.992 sq ft)
2. Gardening Tools:
 - Shovels
 - Rakes
 - Hoes
 - Trowels
 - Pruners
 - Wheelbarrows
 - Watering cans or hoses
 - Seedling starters (soil block makers)
3. Infrastructure:
 - Water: meter pit installment



- 2 high tunnels (approx. 20'x40' each)
- 2 shipping containers
- Garden plot demarcation materials (wood, stakes, or fences)
- Compost bins and additional composting equipment
- Irrigation system (drip lines, sprinklers)
- Greenhouse or cold frames for seed starting.
- 4. Soil Amendments and Potting Mix:
 - Organic fertilizers - Compost
 - Peat moss - Vermiculite or perlite
 - Soil testing kits
- 5. Seeds, Seedlings, and Plants:
 - A variety of vegetable, fruit, and herb seeds
 - Seed starting trays/pots.
 - Seedling heat mats or grow lights.
 - Tree seedlings (nuts, fruit)
 - Tree wraps
- 6. Safety and Maintenance:
 - Protective gear (gloves, hats, knee pads)
 - First aid kit - Garden shed or storage for tools.
 - Maintenance equipment (lawnmower, trimmers)
- 7. . Educational Resources:
 - Books on gardening techniques
 - Educational materials for workshops
 - Signage for plant identification
- 8. Miscellaneous:
 - Rain barrels or water collection systems
 - Mulch or straw for soil insulation
 - Pest control materials (organic pesticides & deterrents)
 - Registration and insurance for the property.

NOTE: Adapting this list based on the size of the project, specific needs, and available budget will be essential in planning and purchasing the necessary equipment and supplies for the garden farm.

9.FINANCIAL CAPACITY

Garden user membership 20\$ monthly fees and donations will be allocated to maintenance and cleaning of property and other equipment.



10. BUDGET TABLE & NARATIVE

1. Equipment & tools: \$5.000
2. Seeds: \$1500
3. Hight tunnels: 20W*48L*15H: \$6.500
4. Water installation: \$7.000 estimate
5. PPE (safety equipment): \$500
6. Books/educational materials: \$500
7. Shipping containers: \$4,000

The total startup cost for this project is: 25.000\$.



Subject: Endorsement for the Urban Agriculture Pilot Program Award to Lipanda Foundation

Dear Urban Agriculture Program Review Committee,

I am writing this letter to wholeheartedly endorse the Lipanda Foundation as the deserving recipient of the Urban Agriculture Pilot Program award. In my capacity as a horticulture educator with the University of Illinois Extension, I have had the privilege of collaborating with Lipanda's dedicated leaders, Gorette (Gogo) Kupa and Yannick Kapita, in their pursuit of knowledge and passion for gardening in Illinois.

Initiating contact in 2022, Gogo and Yannick expressed a sincere interest in understanding the intricacies of cultivating crops in the diverse climate of Illinois. Hailing from a warmer environment, they were eager to adapt to the seasonal variations, and our discussions covered topics such as the utilization of season extension tools, and the feasibility of growing crops native to their home country in the Illinois climate.

During subsequent meetings, Gogo expanded the engagement by involving additional community members, and our conversations expanded into the vision of establishing a communal space in Galesburg dedicated to gardening and fostering a robust local food system. Yannick remarked how difficult and expensive land is, even in rural Illinois. The inability to access land is a major limitation to supplying locally grown food. Gogo then explained the Galesburg Urban Agriculture Grant, as a means for addressing the need for accessing land. They had already made several contacts with the city and were able to follow up on several of my questions. This illustrates the considerable groundwork already laid by Lipanda. As of our most recent meeting in early December 2023, Lipanda is forming a committee of Galesburg citizens to steer the community garden initiative.

Gogo and Yannick sought further insights into Illinois agriculture. We conducted a visit to a local fruit and vegetable farm in East Galesburg, where they gained firsthand knowledge about season extension, seed starting, irrigation, and observed various crops and cultivation techniques.

I am confident that Gogo and Yannick possess the leadership and dedication needed to ensure the success of the community garden initiative. Recognizing the inherent challenges in food cultivation, I am committed to supporting those utilizing the community garden by developing online vegetable gardening modules in English, French, and Spanish languages.

With meticulously organized thoughts and clearly defined goals, Gogo and Yannick are resolute in providing Galesburg residents with a valuable community resource through the establishment of a community garden. Witnessing their dedication to family, friends, and the Galesburg community, it is my pleasure to express my full support for awarding Lipanda the Urban Ag Grant to establish the envisioned community garden in the city of Galesburg.

Sincerely,



Chris Enroth

Horticulture Educator

University of Illinois Extension



**CARL
SANDBURG
COLLEGE**

sandburg.edu

January 17, 2024

Dear Urban Agriculture Program Review Committee,

I am writing to express my strong support for the Lipanda Foundation as the deserving recipient of the Urban Agriculture Pilot Program award. I understand that the Lipanda Foundation will pursue creating a community-focused garden farm while aiming to provide a space for individuals and families within the community to grow their own produce.

I have known Gorette Kupa for three years, and I am confident that she, and the Lipanda Foundation Community Garden Board, possess the skills and experience necessary to successfully complete this project. The Lipanda Foundation has a proven track record of success in conducting high-quality research and are passionate about this project.

This project is important because [insert reasons]. It will address a significant gap in urban agriculture, and it has the potential to make a real difference in our community. I believe that this project is well-designed and feasible, and I am confident that the Lipanda Foundation Community Garden team will be able to successfully complete it.

I urge you to support this grant proposal. It is a worthy investment that will have a positive impact within our community.

Sincerely,

Anthony H. Law III
Coordinator
Office of Diversity and Inclusion/Cultural Inclusion Center
Advisor
Men of Distinction(MOD)/Women of Character(WOC)/Black Student Association(BSA)/Hispanic-Latino
Student Association(HLSA)/African Student Association(ASA)
alaw@sandburg.edu
309.341.5439 Phone
2400 Tom L. Wilson Blvd.
Room B01
Galesburg, IL 61401

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**GALESBURG ASSISTANCE PROGRAM
GRANT AGREEMENT**

THIS AGREEMENT is made and entered into this 5th day of February, 2024 (the "EFFECTIVE DATE"), by and between the City of Galesburg, an Illinois municipal corporation (hereinafter referred to as "CITY"), and Lipanda Foundation (hereinafter the "GRANTEE").

WHEREAS, the Mayor and City Council desire to advance agricultural education and/or urban agricultural community development in Galesburg; and

WHEREAS, the Mayor and City Council of the CITY approved the Urban Agriculture Pilot Program (hereinafter the "PROGRAM") at their February 21, 2022 meeting to aid in the development of the urban agriculture industry with certain qualifying expenses; and

WHEREAS, the GRANTEE is the owner of a qualifying property located within the CITY and has applied for a grant through the PROGRAM, and the CITY has approved such application.

NOW, THEREFORE, the parties, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

Section 1. Grant Amount. Upon the execution of this Agreement, the CITY shall cause the disbursement of proceeds in an amount not to exceed \$25,000 (the "GRANT").

Section 2. Grant Requirements. GRANTEE agrees that it shall utilize the GRANT solely for purposes in connection with the business located at the Vacant Lot formerly known as 2325 E Main St. Pin Number 99-12-452-004, Galesburg, IL 61401 and as outlined in its funding request previously submitted by the GRANTEE, which is incorporated by reference into this agreement. GRANTEE hereby accepts the funding for the sole purposes listed in its said funding request and agrees that the funds provided by the CITY shall be used for those purposes, and no other. A GRANTEE's request for any modification must be made in writing and approved by CITY before any expenditures differing from the original GRANT award are paid from funds provided by CITY.

Section 3. Representations of GRANTEE. In connection with the GRANT, the GRANTEE represents and warrants that:

- a. It will work with established and/or new community partnerships to leverage resources and/or increase the quality or quantity of services provided; and
- b. Provide for neighborhood communication and participation as well as youth engagement and education; and
- c. The applicant, including all owners with at least 10% ownership, is/are in good standing with the CITY and the State of Illinois (i.e. no outstanding fines or fees, no tax delinquencies, and possess all required licenses); and
- d. Provide progress reports and proof that grant project work has been done by submitting details of each purchase on receipts or invoices and proof vendors have been paid; and
- e. Upon completion of the grant project, submission and approval of a final progress report will be required to receive the final payment.

Section 4. CITY not liable. The parties agree that the CITY is not herein entering into any contract or agreement with any vendors or contractors for the purchase of any goods or services under the PROGRAM. The

parties also agree that the CITY is not in any manner providing any warranties or other assurances about the quality or suitability of any goods or services provided to the GRANTEE for under the PROGRAM. The parties agree further that GRANTEE shall hold the CITY harmless for any damages to persons or property that may occur during or in any manner arising from the PROGRAM.

Section 5. Default. If the CITY determines that any funds have been disbursed for ineligible activities, in violation of the terms of this Agreement, the CITY shall provide written notice of said violation to the GRANTEE. The CITY shall be entitled to terminate this Agreement within five days of said written notice. GRANTEE shall, within 30 days of a written demand made by the CITY, reimburse the CITY for all funds disbursed for said ineligible costs.

The CITY may, at its option, continue further disbursements pursuant to this Agreement after any disbursement for any ineligible activities if the GRANTEE reimburses the CITY for the improper disbursements, or otherwise cures the violation to the CITY's satisfaction.

If the GRANTEE fails to fulfill the obligations specified under Section 3 the City shall provide written notice of default to the GRANTEE, and the GRANTEE shall, within 30 days of a written demand made by the City, reimburse the CITY for all funds provided under this agreement.

In the event the GRANTEE should default under any of the provisions of this Agreement and the City should employ attorneys or incur other expenses for the collection of the payments due under this Agreement or the enforcement of performance or observance of any obligation or agreement on the part of the GRANTEE herein contained the GRANTEE agrees that it will on demand therefore pay to the City the reasonable fees of such attorneys and such other expenses so incurred by the City.

Section 6. Notices. Required notices, as provided herein, shall be mailed by first class mail, and shall be deemed served on the party in question on the date of mailing. Said notices shall be addressed to the pertinent party at addresses listed below.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed as of the day and year first above written.

CITY OF GALESBURG, an Illinois
municipal corporation,

Grantee (Print name of organization)

By: _____
Peter Schwartzman, Mayor

By: _____
Signature of representative

Kelli Bennewitz, City Clerk

Attest: _____
Print name & title

Address: 55 W. Tompkins St
Galesburg, IL 61401

Address: _____

**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 5, 2024**

AGENDA ITEM: Consider moving forward with the demolition process on properties located at 55 Madison Street (residence), 367 Lincoln Street (residence & detached garage), 286 Fulton Street (residence & detached garage), 624 E. Losey Street (residence & garage), 1057 Emery Street (mobile home), and 1911 E. Main Street (residence).

SUMMARY RECOMMENDATION: The City Manager, Director of Community Development, and Code Compliance Supervisor recommend the City Council authorize demolition proceedings for these properties.

BACKGROUND: After an inspection of the properties, the Building Inspector sent the required notification to the owners of the properties requesting compliance. The following are the responses to the violations:

55 Madison St. The City Building Inspector was contacted to look at the foundation of the residence. Upon arrival, he noted multiple issues with structure and condemned the residence. A letter was sent to the listed owner along with a list of local demolition contractors. The owner pulled a permit and demolished the detached garage in March of 2023. However, no further action toward demolition of the residence has taken place. The Inspections Division has had no further contact with the owner. The foundation is dilapidated and crumbling; the sill beams under the front wall are completely rotted through; the front porch was removed leaving openings in the sub shearing allowing for weather infiltration; the majority of the windows on the first and second floor are missing allowing for rodent infestation.

367 Lincoln St. A structure fire in August of 2023 caused extensive damage to the interior of the residence. The damage was estimated to be more than the assessed value of the property. The owner did not have insurance on the home. A letter was sent to the listed owner and no contact has been made.

286 Fulton St. A letter was sent to the listed owner in January of 2023. The owner contacted the Inspections Division in February with a timeline showing repairs to be completed by August 1st. The owner reached back out in July to request a one-year extension. She was informed that only a 90-day extension would be provided, since no progress was made. That extension expired November 1, 2023. A follow-up inspection showed that no attempt had been made to fix the building. There are multiple broken windows; the foundation is failing in multiple areas with missing mortar and loose bricks. There are missing gutters and downspouts that do not allow water to properly get away from the building. There has been no active water service since 2019.

624 E Losey St. A letter was sent to the listed owner in September of 2023. A follow-up inspection noted that no attempt had been made to fix the building. This property has been cited for multiple nuisance violations resulting in \$2,460 in unpaid fees. The property has not had active water service since 2018. The roof is dilapidated allowing weather to infiltrate the structure; the attached garage roof has collapsed, and the walls are leaning in; the rear gable is open allowing for rodent infestation.

1057 Emery St. A letter was sent to the listed owner in April of 2022. The owner reached out stating they intended to demolish the home. A list of demolition contractors was provided to them at that time. In August of 2023, the property was again inspected, and an additional letter was sent to the owner. A reinspection noted that no attempt had been made to fix or demolish the home. The roof is dilapidated above the deck entrance; windows are broken or missing; skirting is missing around the base allowing for rodent entry; trees and vegetation are overtaking the unit. There has been no active water service to the property since 2010.

1911 E Main St. A letter was sent to the listed owner in October of 2023. The owner made contact with the inspections division and provided a timeline for repairs to be completed by November 15, 2023. The owner also contacted WIRC to apply for weatherization assistance but was turned down due to the dilapidated condition of the house. A follow up inspection noted that one window had been repaired. No further contact has been made with the property owner. The soffit and fascia are missing and open to the roof cavity; siding is dilapidated and falling off the structure allowing for weather penetration; the foundation is crumbling and needs to be replaced.

The request before the Council tonight is to approve moving forward with the demolition process. If approved, the following steps still need to be taken:

- A title search is being conducted and if it is found that there are any other parties with ownership interest, staff will send additional notices.
- If there are no responses, the City Legal Department pursues all necessary steps to obtain an order for demolition.
- Once an order is received, staff can order an asbestos inspection of the property.
- Staff requests utilities be terminated at the property.
- Staff then drafts demolition specifications, and the demolition is put out for bid.
- Bids are taken to the City Council for approval.
- The selected demolition contractor schedules the demolition into their calendar and completes the demolition.

BUDGET IMPACT: The demolition costs are estimated to be:

- 55 Madison (Residence)- \$14,000- \$16,000
- 367 Lincoln (Residence & Garage)- \$13,000- \$15,000
- 286 Fulton (Residence & Garage)- \$13,000- \$15,000
- 624 E Losey (Residence & Garage)- \$15,000- \$17,000
- 1057 Emery (Mobile Home)- \$7,000- \$10,000
- 1911 E Main (Residence)- \$15,000- \$18,000

SUPPORTING DOCUMENTS:

1. Fifteen-day notices and photos
2. 367 Lincoln Fire Report



Demolition Notice

09/20/2023

████████████████████
1060 Spoder Lane
GALESBURG IL 61401,

Re: 55 MADISON ST, GALESBURG IL 61401,
PIN #: 9912354016
Legal Description: OLOF HAWKINSON S ADDN LOT 5 BLK 3

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 55 MADISON ST in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

Foundation dilapidated and crumbling ,structure completely rotted sill beams gone under front wall,porch removed and openings through sub shearing open to weather allowing for weather infiltration, majority window open or missing on first and second floor allowing for entrance and rodent infiltration.

The list is based upon a visual inspection was performed on 09/20/2023. This property will be re-inspected on 10/05/2023. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

55 Madison





Demolition Notice

11/09/2023

██████████
367 LINCOLN ST
GALESBURG IL 61401,

Re: 367 LINCOLN ST, GALESBURG IL 61401,
PIN #: 9911332002
Legal Description: SANTA FE ADDN LOT 4 BLK 8

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 367 LINCOLN ST in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

Repair all damage done by structure fire, replace all broken and missing windows. Accessory building roof showing signs of delapidation and sheeted with osb sheeting which is not a weather proof material

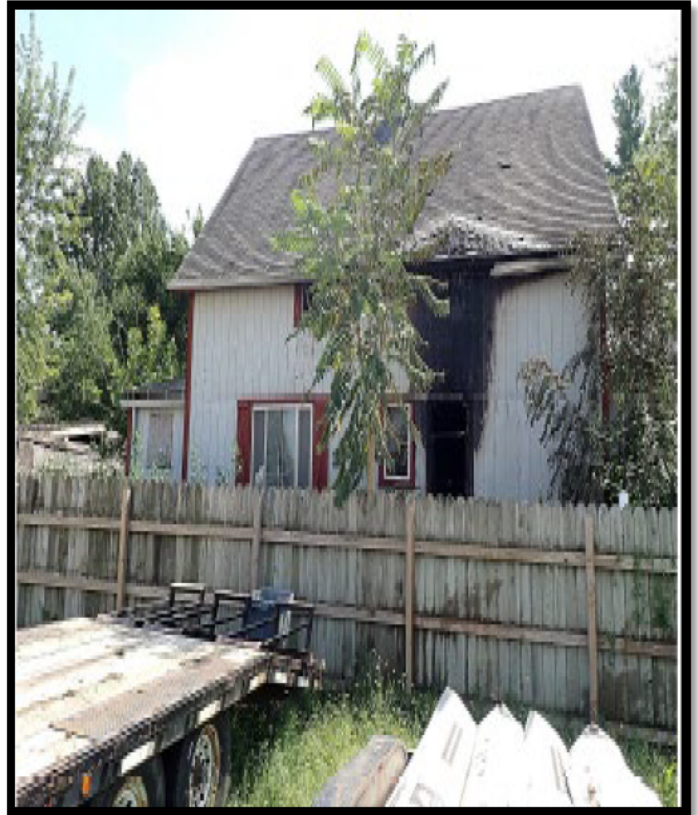
The list is based upon a visual inspection was performed on 11/09/2023. This property will be re-inspected on 11/24/2023. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

367 Lincoln





CITY OF GALESBURG ILLINOIS

[Back to Agenda](#)

NFIRS Report

Printed On: 09/05/23 14:37

Basic

Incident# : 23-007000 **Report By** : farr872-Farrell, David **Report Date** :
Incident Date/Time : 08/23/2023 12:53 **Incident Location** : 367 Lincoln St
CSZ : Galesburg, IL61401

B. Location ☐ Address Provided on Wildland Form

Address : 367 Lincoln St
CSZ : Galesburg, IL 61401
Location Type : Street address
Cross Street/Directions :
Census Tract :

C. Incident Type

Incident Type : 111-Building fire

D. Aid Given or Received

Aid Type : None
Incident# :
State :
Their FDID :

F. Action Taken

Action Taken1 : Extinguishment by fire service personnel
Action Taken2 :
Action Taken3 :

G1. Resources

	Apparatus	Personnel
Suppression : 4		11
EMS : 0		0
Other : 1		1

G2. Estimated Dollar Losses and values

Property Value : \$0.00 **Property Loss** : \$0.00
Content Value : \$0.00 **Content Loss** : \$0.00

H1. Casualties ☒ None

	Deaths	Injuries
Fire Service : 0		0
Civilian : 0		0

H2. Detector

Detector :

I. Mixed Use Property

Mixed Property Use :

J. Property Use

Property Use : 1- or 2-family dwelling, detached, manufactured home, mobile home not in transit, duplex.

K1-K2 Person/Entity Involved and Owner

NFIRS	Name	Address	Phone#	DOB	Activity	K2 Owner
☒	Sherman, Ashley	367 Lincoln St,	M:(309) 351-0580	08/29/1987	Owner	☐
☒	Sherman, Patrick	367 Lincoln St,	M:(309) 335-6797		Owner	☐

M. Member Information

Member Making Report : farr872-Farrell, David
Position or Rank : Battalion Chief
Assignment :
Report Date :

M. Officer Information

Officer in Charge : farr872-Farrell, David
Position or Rank : Battalion Chief
Assignment :
Date :

Attachment

Date	File Name	Category	Remarks	File Size
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CITY OF
GALESBURG
ILLINOIS



[Back to Agenda](#)

NFIRS Report

Printed On: 09/05/23 14:37

FOIA

08/31/23 23-7000 Lincoln St Fire FOIA - red.pdf FOIA

0.171 MB

Remarks

Fire Units 51, 52, 53, and 58 initially responded to a fire at 367 Lincoln with dispatch stating an electrical problem in a wall. 52 arrived and announced the smoke and flames were showing from the structure and they were pulling a 1.75" pre-connect hose line to be "Attack" crew. They attacked fire from outside the structure that had vented itself out a window in the Alpha/Bravo corner (NW). 58 arrived with 872 assuming command. A 360 degree of the structure was performed as well as talking to owner of the home who stated all occupants and her 2 dogs were out of the structure. 51 was asked to provide supply line from Hydrant to 52. 53 arrived and were requested to turn off electrical utilities in basement which they did and also did a primary search there. 51 and 53 drivers were advised they were RIT and placed a ladder for a 2nd means of egress to 2nd floor porch roof. RIT also turned off gas at meter to the home. A call back was requested of Second Shift. A second pre-connect hose line was pulled. "Attack" transitioned to interior of the structure to continue to extinguish the fire. 50 arrived on scene. 51's and 53's crew later assisted inside with continuing primary search as well as overhaul for hotspots that had gotten into void spaces. A deceased cat was found and Knox County Humane Society was called to remove cat from the scene. A complete all clear and under control were announced. 886 arrived and became Safety Officer. 53 cleared. 3 additional callback crew members came to the scene to assist in overhaul and provided "Lost Stopped".

Board Up arrived on scene and assisted victims making contact with Red Cross as well as Salvation Army. Board Up also assisted in providing a motel room for the victims as well as clean up supplies. Owner stated they had just paid off the house they had bought on contract. Owner stated she was asleep and woken up by smoke and fire coming from an outlet in the NW Corner room of the house where an AC was plugged in. She stated she was the only one home but a total of 8 people lived in the home. She stated they did not have any insurance on the home. 801 arrived in 56 to do fire investigation. 51, 52, and 58 cleared with 56 remaining on scene with 2 of the call back crew members. After investigation, they cleared also.



CITY OF GALESBURG ILLINOIS

[Back to Agenda](#)

NFIRS Report

Printed On: 09/05/23 14:37

Fire

Incident# : 23-007000 **Report By** : farr872-Farrell, David **Report Date** :
Incident Date/Time : 08/23/2023 12:53 **Incident Location** : 367 Lincoln St
CSZ : Galesburg, IL61401

B. Property Detail

B1.#Residential Units : 1 ☐ **Not Residential**
B2.#Buildings Burned : ☐ **Building Not Involved**
B3.#Acres Burned : ☐ **None** ☐ **Less Than One Acre**

C. On Site Materials ☐ **On Site Materials None**

Material Description	Storage
----------------------	---------

D. Ignition

☐ **Confined to Object**

D1.Area Fire Origin : Bedroom - < 5 persons; included are jail or prison **D2.Heat Source** : Undetermined
D3.Item First Ignited : Undetermined **D4.Material First Ignited** :

E. Cause & Factors

E1.Cause of Ignition : Cause under investigation
E2.Factors Contributing 1 : Electrical failure, malfunction, other
E2.Factors Contributing 2 :
E3. Human Factors ☒ **None**

☐ Asleep	☐ Possibly impaired by alcohol or drugs
☐ Unattended or unsupervised person	☐ Possibly mentally disabled
☐ Physically disabled	☐ Multiple persons involved
☐ Age was a factor	

F. Equipment Involved in Ignition

F1.Equipment Involved :	F1.Equipment Brand :
F1.Equipment Model :	F1.Year :
F1.Serial Number :	F2.Equipment Power :
F3.Portability :	

G. Fire Suppression Factors

Suppression Factors 1 :
Suppression Factors 2 :
Suppression Factors 3 :

H. Mobile Property Involved

H1.Mobile Property :	H2.Mobile Property Type :
H2.Mobile Property Make :	H2.Plate#/State :
H2.VIN# :	H2.Property Model :
H2.Year :	



NFIRS Report

Printed On: 09/05/23 14:37

Structure

Incident# : 23-007000 **Report By** : farr872-Farrell, David **Report Date** :
Incident Date/Time : 08/23/2023 12:53 **Incident Location** : 367 Lincoln St
CSZ : Galesburg, IL61401

Structure Information

I1.Structure Type : Enclosed building	I2.Building Status : In Normal use
I3.Stories Above Grade# : 2	I3.Stories Below Grade# : 1
I4.Floor Area :	I4.Floor Length : 32
I4.Floor Width : 24	
J1.Story of Fire Origin : 1 ☐	
J2.Fire Spread : Confined to building of origin	

K. Material Contributing To Spread

Item Contributing :	Material Contributing :
----------------------------	--------------------------------

L. Detectors Information

L1.Presence : None present	L2.Type :
L3.Power Supply :	L4.Operation :
L5.Effectiveness :	L6.Failure Reason :

M. Automatic Extinguishing System Information

M1.Presence : None Present	M2.Type :
M3.Operation :	M4.No. of Sprinkler Heads :
M5.Failure Reason :	



January 31, 2023



ReferenceProperty:286 Fulton St.

PIN#:9911380023

Legal Description: BURGLAND & JOHNSON S SD W 1/2 10 A LOT 6 E 129 FT LOT 1

This is to advise you that the building and accessory buildings owned by you, or in which you claim interest, located at 286 Fulton St. in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31).

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

- 1.) Repair/replace all broken and open windows
- 2.) Foundation failures visible areas in need of reconstruction, bricks appear loose and no mortar joints visible, brick repair done on northside of home appears to have many areas of no mortar in joints and will need to be dissembled and re-laid.
- 3.) Openings in brick foundations allow for water and rodent infiltration.
- 4.) No gutters on lower roofs attached to downspouts or way to direct water away from the building foundation.
- 5.) Accessory structure signs of dilapidation to exterior, service door appears to be sagging and possibly not even functionable. Openings in the structure allowing weather and rodent infiltration.

The list is based upon a visual inspection was performed on January 27, 2023. This property will be re-inspected on February 15, 2023. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen-day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,
Inspections Division
City of Galesburg, Il.

286 Fulton





Demolition Notice

09/13/2023

████████████████████
624 E LOSEY ST
GALESBURG IL 614010000,

Re: 624 E LOSEY ST, GALESBURG IL 61401,
PIN #: 9911305013
Legal Description: SECT: 11 TWP: 11 RANGE: 1 SUBDIV PECK HEIRS LOT 4

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 624 E LOSEY ST in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

Roof delapidated, attached garage roof appears to be collapsing walls leaning in, rear of structure open at gable vent possible rodent entry, east side of rear storage structure collapsing, west side of rear open under home allowing for rodent entry

The list is based upon a visual inspection was performed on 09/13/2023. This property will be re-inspected on 09/28/2023. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

624 E Losey





Community Development Department

August 16, 2023

[REDACTED]
835 - 5th Ave.
Moline, IL. 61265

Reference Property: 1057 Emery St.

PIN#: 9916384010

Legal Description: JAMES QUALLS SUB DIV SD LTS 246 & 247 & W1/2 VAC ALLEY E & ADJ IN LAWNVIEW ADDN LOT 1

This is to advise you that the building and accessory buildings owned by you, or in which you claim interest, located at 1057 Emery St. in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31).

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

1. Roof appears dilapidated area above deck entrance
2. Window broken and open fully on west end of trailer home
3. Skirting missing in areas around base allowing for rodent entry
4. Trees and vegetation grown up against mobile home allowing for rodent access and moisture to be trapped on and against structure
5. Storage shed in dilapidated state

The list is based upon a visual inspection was performed on April 12, 2022. This property was re-inspected on April 28, 2022, a person named Deanna Rivera reached out to me and asked for a list of Demo Contractors and I complied through Email. This property has been reinspected today August 16 and will be reinspected on September 7, 2023. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,
Inspections Division
City of Galesburg, IL.

1057 Emery





Demolition Notice

10/25/2023

[REDACTED]
1911 E Main St
GALESBURG IL 61401,

Re: 1911 E MAIN ST, GALESBURG IL 61401,
PIN #: 9912354037
Legal Description: OLOF HAWKINSON S ADDN S D 1904 LOTS 1 2 3 & 4 BLK 3 LOT 35

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 1911 E MAIN ST in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

Dilapidated soffit and Fascia missing and collapsed open to roof cavity allowing for rodent entry, Windows missing and busted not properly boarded and allowing for weather to infiltrate the structure, siding dilapidated and falling off structure allowing for weather to penetrate into structure, foundation crumbling needs to be replaced and or rebuilt

The list is based upon a visual inspection was performed on 10/25/2023. This property will be re-inspected on 11/09/2023. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

1911 E Main



**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 05, 2024**

AGENDA ITEM: 2024 Classification and Salary Schedule for Exempt Salaried and Non-Represented Hourly Personnel.

SUMMARY RECOMMENDATION: The City Manager and HR Manager recommend approving the 2024 Classification and Salary Schedule for Exempt Salaried and Non-Represented Hourly Personnel.

BACKGROUND: The attached 2024 Classification and Salary Schedule reflects the following changes:

- A 4.0% Cost-of-Living Adjustment for Exempt Salaried and Non-Represented Hourly Personnel.
- Reinstates the position of Executive Assistant (Range 17EX).

BUDGET IMPACT: As the cost-of-living adjustment was budgeted for 5% in the FY 2024 budget, this is 1% (\$65,000) below the budgeted cost. The Administration Department has sufficient funds to reinstate the Executive Assistant position.

SUPPORTING DOCUMENTS:

1. 2024 Classification and Salary Schedule
2. Updated job description for Executive Assistant position



CITY OF GALESBURG

ILLINOIS, USA

2024

Administration
55 West Tompkins Street
Galesburg, IL 61401

Classification & Salary Schedule

City of Galesburg, IL
Classification & Salary Schedule
Effective January 1, 2024 (Pages 5-7, Pages 3-4 Exempt Staff)
Effective January 01, 2023 (Page 2, 3-4 Represented Staff)

Approved by City Council on February 05, 2024

Table of Contents

Page	Group
2	AFSCME
3	Police
4	Fire
5	Exempt
6	Non-Represented Hourly
7	Temporary, Seasonal, Part Time, Other

1/1/2023

**Employees represented by the American Federation of
State County & Municipal Employees Local 1173**

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
7A	14.23	14.58	14.94	15.32	15.71	16.10	16.50	16.91	17.33	17.77	18.21
9 A	15.70	16.08	16.49	16.91	17.33	17.76	18.20	18.66	19.13	19.60	20.09
10 A	16.49	16.91	17.33	17.76	18.20	18.66	19.13	19.60	20.09	20.57	21.08
11 A	17.31	17.74	18.18	18.64	19.11	19.58	20.06	20.56	21.07	21.61	22.15
12 A	18.17	18.63	19.10	19.57	20.05	20.55	21.06	21.60	22.14	22.70	23.26
13 A	19.09	19.56	20.04	20.54	21.05	21.56	22.12	22.67	23.24	23.82	24.42
14 A	20.03	20.53	21.03	21.55	22.10	22.66	23.23	23.81	24.41	25.01	25.63
15 A	21.02	21.54	22.09	22.64	23.22	23.80	24.39	25.00	25.61	26.25	26.92
16 A	22.08	22.63	23.21	23.78	24.38	24.98	25.60	26.24	26.91	27.58	28.26
18 A	24.35	24.95	25.57	26.21	26.88	27.55	28.23	28.93	29.66	30.39	31.17
19 A	25.56	26.20	26.87	27.53	28.21	28.91	29.64	30.38	31.15	31.91	32.72
20 A	26.87	27.53	28.21	28.91	29.64	30.38	31.15	31.91	32.72	33.54	34.38

Pay Ranges and Classification Titles	
Range	Title
7 A	Custodian I Transit Dispatcher
9 A	Secretary I
11 A	Handivan Driver Public Safety Clerk Transit Clerk
12 A	Account Clerk I Bus Driver Custodian II Recreation Activity Specialist Relief Driver
13 A	Junior Accountant
14 A	Information Systems Technician Utility Maintenance Community Service Officer Property Compliance Officer

Pay Ranges and Classification Titles	
Range	Title
15 A	Communications Dispatcher/Clerk II
16 A	Engineering Technician I Maintenance Worker
18 A	Community Service Supervisor Heavy Equipment Operator PSB IS Tech Transit Technician Water Meter Shop Foreman
19 A	Crew Foreman Engineering Technician II Mechanic
20 A	Transit Shop Foreman

1/1/2024

Sworn Employees in the Galesburg Police Department

Personnel Represented by the Public Safety Employees' Organization

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I
19 P	28.67	29.39	30.12	30.86	31.64	32.43	33.23	34.07	34.92

Pay Ranges and Classification Titles	
Range	Title
19 P (hourly base wage)	Police Patrol Officer

Sworn Exempt Personnel in the Galesburg Police Department

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
22 EXP	68,433.42	70,136.60	71,895.58	73,682.50	75,525.26	77,423.88	79,350.38	81,332.74	83,370.96	85,437.08	87,586.96
24 EXP	75,190.23	77,060.89	78,987.42	80,969.78	82,980.06	85,074.11	87,196.08	89,373.91	91,607.55	93,897.02	96,242.37
28 EXP	91,116.11	93,394.01	95,728.86	98,122.09	100,575.13	103,089.50	105,666.76	108,308.41	111,016.11	113,791.52	116,636.30
32 EXP	110,090.97	112,827.22	115,675.10	118,550.93	121,510.52	124,553.86	127,680.97	130,863.93	134,130.63	137,483.90	140,921.02

Pay Ranges and Classification Titles	
Range	Title
22 EXP	Police Sergeant
24 EXP	Police Lieutenant
28 EXP	Police Deputy Chief
32 EXP	Police Chief

1/1/2024

Sworn Employees in the Galesburg Fire Department

Sworn Personnel Represented by I.A.F.F. Local No. 555

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G
19 F (80)*	26.39	27.71	29.10	30.57	32.08	33.69	35.39
19 F (106)	19.43	20.40	21.42	22.49	23.62	24.77	26.04
21 F (80)*	29.10	30.57	32.08	33.69	35.39	37.14	39.00
21 F (106)	21.42	22.49	23.62	24.77	26.04	27.34	28.71
24 F (106)	N/A	N/A	N/A	N/A	N/A	N/A	33.24

*includes 2.5% staff position incentive

Pay Ranges and Classification Titles	
Range	Title
19 F (80)	Firefighter (80)
19 F (106)	Firefighter (106)
21 F (80)	Fire Captain (80)
21 F (106)	Fire Captain (106)
24 F (106)	Fire Battalion Chief (106)

Note: For the ranges above, Step F requires a Fire Science Certificate and Step G an Associate Degree in Fire Science

Sworn Exempt Personnel in the Galesburg Fire Department

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
27 EX	82,741.13	84,791.00	86,920.77	89,103.77	91,313.39	93,602.88	95,945.63	98,341.59	100,790.83	103,319.94	105,902.25
31 EX	99,912.30	102,414.77	104,970.48	107,579.44	110,294.86	113,036.93	115,858.87	118,760.66	121,742.32	124,777.23	127,891.99

Pay Ranges and Classification Titles	
Range	Title
27 EX	Fire Deputy Chief
31 EX	Fire Chief

1/1/2024 Exempt Salaried Personnel (EX)											
Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
15 EX	47,041.03	48,212.42	49,437.01	50,661.62	51,939.48	53,217.33	54,548.45	55,906.16	57,317.12	58,754.71	60,218.92
17 EX	51,620.02	52,924.50	54,228.98	55,586.70	56,971.04	58,408.63	59,872.84	61,363.67	62,907.74	64,478.45	66,075.77
18 EX	54,095.86	55,453.59	56,837.93	58,248.89	59,713.09	61,203.93	62,721.40	64,292.08	65,889.41	67,539.96	69,243.79
19 EX	56,731.44	58,169.05	59,606.60	61,097.45	62,641.53	64,185.61	65,809.55	67,433.49	69,137.29	70,867.71	72,624.78
20 EX	59,393.65	60,884.47	62,401.92	63,972.62	65,569.94	67,193.88	68,871.08	70,601.49	72,358.56	74,168.84	76,032.38
21 EX	62,322.07	63,866.13	65,463.44	67,114.03	68,791.18	70,495.02	72,278.68	74,062.35	75,925.91	77,816.04	79,759.45
22 EX	65,250.47	66,874.43	68,551.60	70,255.41	72,012.46	73,822.77	75,659.66	77,549.83	79,493.24	81,463.26	83,513.14
23 EX	68,391.89	70,095.69	71,852.72	73,636.40	75,473.31	77,363.49	79,306.88	81,276.92	83,326.80	85,403.30	87,533.08
24 EX	71,693.01	73,476.67	75,313.59	77,203.74	79,120.53	81,117.17	83,140.44	85,216.98	87,346.73	89,529.72	91,765.98
25 EX	75,277.66	77,150.50	79,079.27	81,063.93	83,076.55	85,173.03	87,297.46	89,477.82	91,714.06	94,006.20	96,354.28
26 EX	78,801.08	80,771.10	82,794.37	84,844.25	86,974.00	89,157.01	91,366.63	93,656.13	95,998.87	98,394.86	100,870.70
27 EX	82,741.13	84,791.00	86,920.77	89,103.77	91,313.39	93,602.88	95,945.63	98,341.59	100,790.83	103,319.94	105,902.25
28 EX	86,878.15	89,050.10	91,276.36	93,558.26	95,897.22	98,294.64	100,752.02	103,270.80	105,852.57	108,498.88	111,211.36
29 EX	90,866.14	93,139.66	95,450.47	97,835.78	100,295.64	102,792.80	105,364.48	107,973.43	110,694.20	113,452.23	116,284.81
31 EX	99,912.30	102,414.77	104,970.48	107,579.44	110,294.86	113,036.93	115,858.87	118,760.66	121,742.32	124,777.23	127,891.99
32 EX	104,970.46	107,579.44	110,294.86	113,036.93	115,858.87	118,760.66	121,742.32	124,777.23	127,891.99	131,089.31	134,366.55
33 EX	110,218.98	112,958.42	115,809.62	118,688.78	121,651.82	124,698.70	127,829.45	131,016.09	134,286.60	137,643.77	141,084.87
34 EX	115,418.27	118,297.44	121,260.47	124,257.00	127,466.04	130,568.85	133,839.37	137,193.72	140,631.94	144,126.09	147,732.04
35 EX	121,189.19	124,212.32	127,323.50	130,469.84	133,839.35	137,097.29	140,531.34	144,053.41	147,663.54	151,332.40	155,118.64

Pay Ranges and Classification Titles	
Range	Title
15 EX	Deputy City Clerk
17 EX	Executive Assistant
18 EX	Staff Accountant
20 EX	General Inspector Golf Professional Purchasing Agent Recreation Supervisor
22 EX	Associate Planner 9-1-1 Coordinator Garage Superintendent Junior Systems Administrator PSB Junior Systems Administrator Transit Operations Supervisor
23 EX	GIS Analyst Project Manager I

Pay Ranges and Classification Titles	
Range	Title
24 EX	Administrative Services Manager Benefits & Risk Manager Code Compliance Supervisor Grants & Programming Coordinator Human Resource Manager Park Superintendent
26 EX	Assistant Finance Director IT Manager Project Manager II Senior Systems Administrator Transit Manager
27 EX	Water Superintendent
29 EX	Director of Parks and Recreation
31 EX	City Engineer Director of Community Development Director of Finance & Information Systems
32 EX	City Attorney
35 EX	Director of Public Works

1/1/2024

Non-Represented Hourly (NRH) Overtime Eligible											
Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
15 NRH	22.61	23.19	23.75	24.36	24.96	25.58	26.24	26.89	27.57	28.25	28.95
19 NRH	27.28	27.96	28.66	29.38	30.11	30.87	31.63	32.43	33.24	34.06	34.92
20 NRH	28.56	29.28	30.00	30.74	31.51	32.31	33.11	33.95	34.81	35.68	36.57
21 NRH	29.96	30.70	31.48	32.27	33.07	33.91	34.77	35.64	36.48	37.40	38.36

Pay Ranges and Classification Titles	
Range	Title
15 NRH	Secretary II Transit Assistant
19 NRH	Greenkeeper Water Lab Supervisor
20 NRH	Arborist Water Distribution Supervisor Water Operations Supervisor Water Production Supervisor
21 NRH	Maintenance Supervisor Traffic Supervisor

1/1/2024

Temporary, Seasonal and Part-Time Hourly Employees

Range	Step A	Step B	Step C	Step D	Step E	Step F
1 TT	12.00	n/a	n/a	n/a	n/a	n/a
1 T	14.00	n/a	n/a	n/a	n/a	n/a
3 T	14.00	14.50	15.00	15.50	n/a	n/a
4 T	15.00	15.50	16.00	16.50	17.00	n/a
5 T	16.00	16.50	17.00	17.50	18.00	18.50
6 T	17.50	18.00	18.50	19.00	19.50	20.00
7 T	18.50	19.00	19.50	20.00	20.50	21.00

Pay Ranges and Classification Titles			
Range	Title	Range	Title
1 TT Teen Range	Building Attendant	5 T	Administrative Assistant
	Clerk		Building Services Worker
	Data Entry Clerk		Campground Attendant
	Maintenance Worker		Community Serv Officer
3 T	School Crossing Guard		Equipment Operator
	Concessions		ETSB Assistant
	Maintenance Worker		Food Manager
	Recreation Attendant		Head Lifeguard/WSI
	Scorekeepers		Project Specialist
	Summer Camp Counselor		Public Safety Data Entry Clerk
4T	Tennis Instructor		Recreation Specialist
	Water Plant Maintenance		Special Projects Coordinator
	Account Clerk		Specialist Instructor
	Building Attendant		Transit Building Services Worker
	Clerk		Transit Dispatcher
	Crew Supervisor		Water Collection Clerk
	Custodian		Water Safety Instructor
	Data Entry Clerk	6 T	Handivan Driver
	Engineering Aide	7 T	Recreation Coordinator
	Equipment Operator		Bus Driver
	Golf Starter/Marshall		
	Head Crossing Guard		
	Lifeguard/Swim Instructor		
	School Crossing Guard		
	Wading Pool Maintenance		

Other Positions

Title	Annual Salary
Board of Fire & Police Chairman	\$660.00
Board of Fire & Police Commissioners	\$300.00
College Intern	Weekly Stipend \$100.00



DATE: February 2024

POSITION TITLE: Executive Assistant
DEPARTMENT: Administration
REPORTS TO: Administrative Services Manager
SALARY RANGE: 17EX

GENERAL DESCRIPTION

Performs highly responsible and complex administrative work. Supports the efforts of the administration department in a highly professional environment. Daily functions may include staffing the administration front desk in a professional manner, assisting with communications, providing clerical support for the administrative adjudication system, scheduling meetings, preparation of presentations, responding to citizens inquiries, and preparing correspondence.

ESSENTIAL FUNCTIONS

Screens visitors and phone calls for the administration department, resolves problems and/or makes proper referrals to other city officials as required, composes correspondence, letters, and memos, maintains confidentiality.

Provides administrative support to the administration department and provides information and assistance to the general public by phone, email, and in person.

Maintains a high level of confidentiality while performing a variety of office routines, assembles confidential material according to instructions, prepares summaries of confidential documents, and maintains a variety of sensitive information and files.

Assists with the implementation of the administrative court system, including data entry, creation of documents and reports, scanning, mailing, and filing. Ensures all files are up to date, accurate, and uploaded to the electronic file maintenance system. Receives, processes, and files administrative court system paperwork. Manages the docket at hearings as needed, utilizing court system software to prepare and populate needed paperwork, as well as track, record, and distribute all hearing outcomes.

Assists with communications, including maintenance of the city website, social media, and other forms of communication, under the guidance of the Administrative Services Manager. Duties may include posting notices, distribution of meeting notices and press releases. The Executive Assistant may draft content, materials, and reports. Assists with effective communication with the public, partners, and internally through a variety of formats.

Receives and disburses "contact us" emails from the city's website. Reviews and determines the appropriate department that should respond and ensures that staff responds to the individual.

Composes and types correspondence for City Manager or Mayor's signature, types miscellaneous reports or memos, maintains confidentiality of matters relating to City matters and schedules appointments for the City Manager and Mayor.

Schedules use of public meeting spaces including the Erickson Conference Room, Administration Conference Room, City Council Chambers and City Hall Basement. Assists with room and AV preparations for meetings and scheduled events as needed.

Processes administration department incoming mail and is the backup for morning mail distribution. Requisitions office supplies. Processes invoices and assists with maintenance of files for the City Manager and City Attorney. Provides administrative support as needed including drafting and filing a variety of administrative and legal documents. Assists with record keeping and reporting on a variety of administration department functions. Maintains and updates records of grant funds applied for and received by the City of Galesburg and generates summary information from those records as needed.

Leads or participates in internal committees as requested by the City Manager or Administrative Services Manager. Processes designated data for reports and records according to specific instructions. Operates a variety of standard office machines such as computers, copy machines, and other office equipment.

Assists with projects as requested, and performs other duties as assigned.

EDUCATION

High school diploma or equivalent is required.

Bachelor's degree in business or public administration, accounting, finance, economics or similar field is preferred.

WORK EXPERIENCE REQUIRED

Minimum of five years progressively responsible administrative work experience, preferably in an administrative, municipal government, or legal setting.

Thorough knowledge of electronic document management, computers, and technology.

Thorough knowledge of business English and administrative procedures and practices.

Thorough knowledge of office management practices and procedures.

Through knowledge of communications, website maintenance, and social media.

PERSONAL QUALIFICATIONS AND ABILITY

Ability to maintain confidentiality.

Ability to exercise courtesy, tact, and diplomacy.

Ability to develop and maintain effective working relationships with city employees, elected officials and the general public.

Ability to gather and classify data, prepare and maintain electronic documents.

Highly skilled in the operation of computers and software.

Ability to communicate effectively through strong written and verbal skills.

Must be able to learn and adhere to City's safety policies and procedures.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

Must be able to sit for long periods of time.

Must be able to see and work behind a computer monitor for several hours per day.

The employee is also required to stand, walk, use hands, reach with hands and arms; talk and hear.

The employee may occasionally be required to lift up to 25 pounds.

The work environment is an office setting. The noise level in the work environment is usually moderate.

**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 05, 2024**

AGENDA ITEM: Intergovernmental Cooperation Agreement with Sangamon Mass Transit District for providing transit vehicle repairs outside of capabilities of the transit shop.

SUMMARY RECOMMENDATION: The City Manager, Director of Community Development, and Transit Manager recommend approval of the intergovernmental agreement with Sangamon Mass Transit District.

BACKGROUND: Galesburg Public Transportation is funded annually with grants from both the Federal and State Governments. As a result, transportation is subject to many stringent rules that may make sense in an urban setting; but do not necessarily translate to a rural setting. An example can be specialty repairs to the city buses/ paratransit vehicles. If city staff have exhausted their resources to complete a repair or do not have the specialty equipment necessary to complete a repair, they must go to an outside source. Often, this can involve the equipment having to be towed hundreds of miles to be completed. Further, the quotes for repair and towing must then be submitted to IDOT for review/approval, which further delays the process of getting the equipment repaired and back on the road. IDOT, being cognizant of this dilemma for rural agencies, has two approved centers where repairs can be made without going through this cumbersome process, Sangamon Mass Transit District (SMTD) and Rockford Mass Transit District (RMTD). This helps streamline that process.

Currently, the City is working with IDOT to obtain a “new to us” paratransit vehicle from another grant funded organization. The vehicle body is in good shape. However, it does need a new engine. In an attempt to utilize COVID grant funds to pay for this repair, we must enter into an agreement with the organization with which we intend to complete the repair. In addition, we have a full sized Gillig bus that needs repairs outside the scope of what can be performed in house.

Given these two repair needs, City Transportation staff have reached out to SMTD to coordinate scheduling the necessary repairs. In order for SMTD to complete the repairs, an intergovernmental agreement must be in place. This agreement would remain in force until June 30, 2024 when the State Fiscal Year ends. A new agreement would then be presented for consideration should future repairs be required.

BUDGET IMPACT: The City will agree to pay SMTD for repairs completed on equipment sent for repairs. The City would be reimbursed utilizing annual Federal/State grant funds, Covid funds, or a combination thereof.

SUPPORTING DOCUMENTS:

1. Intergovernmental Cooperation Agreement

INTERGOVERNMENTAL COOPERATION AGREEMENT

BETWEEN

THE SANGAMON MASS TRANSIT DISTRICT

AND

CITY OF GALESBURG

FOR VEHICLE REPAIR AND MAINTENANCE SERVICES

(REGIONAL MAINTENANCE PROGRAM)

THIS AGREEMENT, made and entered into as of the 5th day of FEBRUARY, 2024, by and between THE SANGAMON MASS TRANSIT DISTRICT, a local Mass Transit District existing under and by virtue of the Local Mass Transit District Act, 70 ILCS 310/1 *et seq* (hereinafter for convenience referred to as the “SMTD”), and CITY OF GALESBURG, in the State of Illinois, a unit of local government under the laws of the State of Illinois (hereinafter for convenience referred to as the “Agency”).

W I T N E S S E T H:

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois of 1970 permits and expressly authorizes the SMTD to participate in cooperative activities with associations and corporations in any manner not prohibited by law or by ordinance; and

WHEREAS, the SMTD also has the authority to participate in cooperative programs and share services with other governmental entities pursuant to Section 3 of the Intergovernmental Cooperation Act, 5 ILCS 220/3; and

WHEREAS, cooperative agreements between government and not-for-profit entities concerning public transportation equipment and services is contemplated and encouraged in Section 2705-215 of the Civil Administrative Code, 20 ILCS 2705/2705-215 and Section 2-2.05 of Downstate Public Transportation Act, 30 ILCS 740/2-2.05; and

WHEREAS, the SMTD is a regional maintenance center designated by the Illinois Department of Transportation for the maintenance and repair of, among others, specialized equipment used on paratransit vehicles; and

WHEREAS, SMTD has the authority to provide repair and maintenance with respect to the Agency’s vehicle(s) services pursuant to Section 5(d) of the Local Mass Transit District Act, 70 ILCS 3610/5(d); and

WHEREAS, the Agency requires maintenance and repair service for its paratransit vehicle(s); and

WHEREAS, SMTD has the capability to provide such maintenance and repair service, and is willing to provide such maintenance and repair service for the paratransit vehicle(s) of the Agency; and

WHEREAS, SMTD also has a loaner paratransit vehicle for Agency's use during maintenance/repair work on Agency's paratransit vehicle(s), and desires to specify the terms upon which Agency shall be entitled to use it; and

WHEREAS, SMTD and the Agency desire to enter into this Agreement to establish the terms and conditions upon which such maintenance and repair service, and loaner vehicle, shall be provided by SMTD; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. Incorporation. The preamble "Whereas" findings set forth hereinabove are hereby declared to be adopted by the SMTD and the Agency as part of this Agreement, as if said preamble findings were expressly set forth verbatim in the body of this Intergovernmental Cooperation Agreement.

2. Scope of Services. The primary purpose of this Agreement is to provide non-routine maintenance and repair services not generally available in the private sector for paratransit vehicles due to their specialized characteristics. However, the SMTD will provide routine maintenance and repair services for items identified during the courtesy inspection, if desired by the Agency.

3. Service Appointments. Advance appointments for service are required, to enable the SMTD to ensure adequate staffing to provide prompt repair service, and to enable better scheduling for use of the loaner vehicle.

4. Courtesy Inspection. When the Agency vehicle is brought in, the SMTD will perform a check-in courtesy inspection of the vehicle to assess its overall condition with particular attention to any problems(s) identified by the Agency. However, the SMTD shall not be responsible for detecting any problem(s) not identified by the Agency. The Agency hereby grants the SMTD and its employees permission to operate the Agency vehicle(s) on streets, highways or elsewhere as may be reasonably necessary for purposes of testing and/or inspection. The SMTD will then prepare an estimate of the cost for any required or recommended repairs and/or maintenance items, including routine items, specifying whether each item was identified by the SMTD or the Agency. The cost estimate will include labor, parts and shop supplies.

5. Authorization for Work. The SMTD will complete repairs and/or maintenance items, upon authorization by the Agency for all such repair work, including installation of necessary parts, materials and equipment, as may be reasonably necessary to alleviate the problems(s) identified and/or complete the identified repair and/or maintenance items. The SMTD will require a release from the Agency for any suggested repair and/or maintenance items not approved by the Agency. The SMTD will obtain prior approval from the Agency before

proceeding with any work if actual charges are more than 110% of the cost estimate previously approved.

6. Cost of Repairs. The Agency will pay the SMTD for the work completed from the date of this contract through June 30, 2024 at a rate of \$ 60.00 per hour for labor, plus the cost of all parts and shop supplies at cost plus 10%. Hourly labor rates will be determined on an annual basis and new rates will become effective as of July 1 of each year. The SMTD will inform the Agency of the new rate each year when determined.

7. Prompt Payment. The Agency will make full payment to the SMTD for repairs within 30 days of the invoice date. All amounts unpaid for more than 30 days shall bear interest at the rate of 1 ½ % per month (18% per annum), or the highest rate permitted by law, if lower, and in the event the Agency fails to pay any such amount due to the SMTD, the SMTD is also entitled to collect its reasonable costs of collection, including attorneys' fees. The SMTD reserves the right to deny further service to the Agency until past due payments are received. An express mechanic's lien is hereby acknowledged on the vehicle to secure the cost of the repairs.

8. Disclaimer of Warranties. The SMTD hereby disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the SMTD neither assumes nor authorizes any other person to assume for it any liability in connection with the repair of the Agency's vehicle(s).

9. Casualty. The Agency agrees that the SMTD is not responsible for loss or damage to the Agency vehicle or articles left therein in case of fire, theft or any other cause beyond the control of the SMTD, nor for any delays caused by the unavailability of parts or delays in parts shipments by the supplier or transporter.

10. Documentation and Insurance. The Agency will provide the SMTD with documentation from the Agency's governing body authorizing the SMTD to make repairs to Agency vehicles under this program, agreeing to pay for such repairs in a timely manner, and agreeing to provide casualty and general liability insurance covering the loaner vehicle and the passengers and operator(s) thereof while it is being used by the Agency. Insurance will be provided at not less than the minimum levels required by the State of Illinois from time to time, and shall be provided by an insurance company with an A.M. Best rating of at least IX.

In addition, the Agency shall provide to SMTD the following terms and conditions of Insurance coverage by certificate as follows:

- Name SMTD as additional insured to the Commercial General Liability policy with a limit no less than \$1,000,000 per occurrence and \$2,000,000 aggregate. Require Waiver of Subrogation and Primary Non-Contributory endorsements in favor of SMTD in reference to the General Liability policy.
- Name SMTD as additional insured to the commercial Auto Liability policy with a limit no less than \$1,000,000 CSL.

- Name SMTD as additional insured to the Workers Compensation policy with a waiver of subrogation in favor of the SMTD. Required minimum limits of \$500,000/\$500,000/\$500,000
- Name SMTD as additional insured to the Commercial Liability Umbrella/Excess policy with a limit no less than \$5,000,000.

11. Loaner Vehicle. The SMTD has a loaner vehicle which may be used by the Agency, while repairs are being made on an Agency vehicle, on a first-come, first-serve basis. There will be a charge of \$30 per day, \$150 per week or \$600 per month. Proof of insurance covering the loaner vehicle must be provided to the SMTD before the vehicle will be released to the Agency. The loaner vehicle will be provided with a full fuel tank when it is released to the Agency. The Agency agrees to return the vehicle to SMTD with a full fuel tank, and will pay a refueling charge of the most recent purchase cost to SMTD per gallon if the loaner is not returned with a full tank. The Agency will ensure that only its properly licensed, trained and authorized employees are allowed to operate the loaner vehicle, and will fully indemnify, release and save harmless the SMTD from and against any claims or liability of any nature whatsoever (including attorneys' fees) arising during or as a result of the Agency's use of the loaner vehicle. The Agency will be responsible for the cost of any loss or damages sustained by the loaner vehicle while the Agency is using the vehicle. The loaner shall be returned promptly upon request of the SMTD. The SMTD reserves the right to deny use of the loaner vehicle at any time upon improper use or abuse of the vehicle by the Agency.

12. Immunities Retained. The SMTD and the Agency and all employees, agents, and volunteers thereof shall in all circumstances, both inside and outside the corporate limits of the SMTD, possess, retain, and to the extent that may be necessary, transfer all of their common law and statutory immunities and defenses from liability for civil actions, including, but not limited to, all such defenses and immunities contained in the "Local Governmental and Governmental Employees Tort Immunity Act", 745 ILCS 10/1-101 *et seq.*, to the end that the Agency, the SMTD, and all employees, agents and volunteers thereof shall fully enjoy and benefit from all such common law and statutory defenses and immunities.

13. Approval of Agreement. This Intergovernmental Cooperation Agreement shall not become effective until first approved by appropriate ordinance or resolution of the governing bodies of the SMTD and the Agency. Approval of this Intergovernmental Cooperation Agreement shall constitute the termination of any and all previous agreements between the SMTD and the Agency. Upon approval, copies of this Intergovernmental Cooperation Agreement shall be filed with the Clerk of the SMTD and the Secretary of the Agency.

14. Termination. Upon approval of the governing bodies of the SMTD and the Agency, this Intergovernmental Cooperation Agreement shall remain in full force and effect until it expires on **6-30-2024** or it is terminated by action of the governing body of either party upon thirty (30) days written notice to the other, with or without cause.

IN WITNESS WHEREOF, the SMTD and the Agency have approved this Intergovernmental Cooperation Agreement as of the date and year first above written.

City of Galesburg, IL

Agency

By: _____
Peter Schwartzman

Its Mayor _____

ATTEST:

By: _____
Kelli Bennewitz

Its City Clerk _____

Sangamon Mass Transit District

Municipal Agency, in State of Illinois

By: _____
Steve Schoeffel, Managing Director

ATTEST:

By: _____

Its _____

THE SANGAMON MASS TRANSIT DISTRICT
REGISTRATION FORM
FOR VEHICLE REPAIR AND MAINTENANCE SERVICES
(REGIONAL MAINTENANCE PROGRAM)

(PRINT OR TYPE)

Agency Information

Legal Name of Agency City of Galesburg, IL

Mailing Address 55 W Tompkins St

City & State & Zip Galesburg, IL 61401

Primary Contact Person & Title Kraig D. Boynton, Transit Manager

Phone 309-345-3642 Cell Phone 309-221-1479 E-mail kboynton@ci.galesburg.il.us

DBA – Doing Business As - Please list any other agency names that may appear on your vehicles.
This is to help us identify and match buses with service contracts.

Galesburg Pubic Transportation, Galesburg Transit

Contracting Officer or Authorized Signatory & Their Contact Information– Please list the individual within the Agency or on the governing board who has authority to obligate Agency funds.

Name & Title Eric Hanson, City Manager

Phone 309-345-3627 Cell Phone N/A E-mail ehanson@ci.galesburg.il.us

Additional Information, Special Instructions or Comments

List of current Transit Vehicles owned by the City are attached. This agreement should include vehicles that the City of Galesburg may have transferred in from other agencies for transit use; but not included in our current vehicle listing. Kraig Boynton, Transit Manager will be the main point of contact for authorizing repairs.

FY2024

GRANTEE NAME: CITY OF GALESBURG**EXHIBIT J**

**FTA, State, & Local Funded Transit
REVENUE VEHICLE INVENTORY SUMMARY**

01/01/24

VIN	TITLE HOLDER OWNER	OPERATOR	BUS FLEET #	CHASSIS YEAR	CHASSIS MANUF.	Vehicle Type	Seating Capacity	VEH LENGTH	12/1/2023 CURRENT MILEAGE	CURRENT VEH CONDITION
Paratransit Vehicles: Acct 320										
1FDEE4FL1EDA86284	City of Galesburg	Gburg-paratransit	461	2014	Ford	Medium duty	14	24'	145,126	Fair
1FDDE4FSXBDA45580	City of Galesburg	Gburg-paratransit	462	2011	Ford	Medium duty	14	24'	191,963	Poor
1FDEE3FS2JDC36379	City of Galesburg	Gburg-paratransit	463	2018	Ford	Medium duty	14	22'	88,626	Excellent
1FDDE4FS0GDC53622	City of Galesburg	Gburg-paratransit	464	2016	Ford	Medium duty	14	22'	123,386	Poor
1FDEE3FS5HDC77812	City of Galesburg	Gburg-paratransit	465	2017	Ford	Medium duty	14	19'	95,650	Excellent
1FDEE4FL1EDA86303	City of Galesburg	Gburg-paratransit	468	2014	Ford	Medium duty	14	22'	143,588	Fair
1FDDE4FS6KDC65413	City of Galesburg	Gburg-paratransit	467	2019	Ford	Medium duty	14+1	22	66,028	Excellent
1FDDE4FS8KDC65414	City of Galesburg	Gburg-paratransit	469	2019	Ford	Medium Duty	14+1	22	56,359	Excellent
1FDDE4FS4GDC04245	City of Galesburg	Gburg-paratransit	459	2016	Ford	Medium Duty	14+1	22	74,368	Good
Fixed Route Vehicles: Acct 370										
15GGE291041090783	City of Galesburg	Gburg Fixed Route	401	2004	Gillig	Heavy Duty	29	30'	589,914	Poor
15GGE291441090785	City of Galesburg	Gburg Fixed Route	405	2004	Gillig	Heavy Duty	29	30'	624,814	Poor
To replace #1108 1FDEE3FS4KDC65366	City of Galesburg	Gburg Fixed Route	2001	2019	Ford	Light Duty	12+1	22	102,449	Excellent
15GGE2715D1092273	City of Galesburg	Gburg Fixed Route	1301	2013	Gillig	Heavy Duty	29	30'	356,438	Fair
15GGE301XH3093123	City of Galesburg	Gburg Fixed Route	1701	2017	Gillig	Heavy Duty	29	30'	217,033	Good
15GGE3011H3093124	City of Galesburg	Gburg Fixed Route	1702	2017	Gillig	Heavy Duty	29	30'	229,674	Good
1FDDE4FS9GDC57085	City of Galesburg	Gburg Fixed Route	470	2016	Ford	Medium Duty	14+1	22	58,402	Good
1GBE5V1909F406151	City of Galesburg	Gburg Fixed Route	2002	2009	Chevy	Super-Med-Du	22	30	37,493	Fair
ARRA Vehicles:										
15GGE2719B1092323	City of Galesburg	Gburg Fixed Route	1107	2011	Gillig	Heavy Duty	29	30'	396,041	Fair

**COUNCIL LETTER
CITY OF GALESBURG
FEBRUARY 5, 2024**

AGENDA ITEM: Approval of an agreement with Farnsworth Group for construction administration services for Lancaster Park.

SUMMARY RECOMMENDATION: The City Manager, Director of Parks and Recreation, City Engineer, and Purchasing Agent recommend approval of an agreement with Farnsworth Group to provide construction administration services for Lancaster Park.

BACKGROUND: On July 17, 2023, the City Council approved architectural and engineering services agreement with Farnsworth Group for the Lancaster Park Renovation Project. The City of Galesburg was awarded an OSLAD grant to complete these renovations, which include a shelter, playground, walking path, parking lot improvement and a ½ court basketball. The architectural and engineering services are now concluded for the design development, construction documents, and bidding services for the project. Farnsworth Group was selected for the Architectural and Engineering based on their prior experience with similar park projects, proposed approach to the work and ability to meet the project schedule.

City staff is now recommending Farnsworth Group continue with the provision of construction administration services for Lancaster Park renovations.

BUDGET IMPACT: Sufficient funds are budgeted with the OSLAD grant requiring a 50% local match. The total construction administration services costs by Farnsworth Group is not to exceed \$21,650.00 and will be paid from the Grant Fund (Fund 13).

SUPPORTING DOCUMENTS:

1. Construction Administration Services Agreement



PROJECT SERVICES AGREEMENT

Lancaster Park Renovation Construction Administration

City of Galesburg

January 28, 2024



100 Walnut Street, Suite 200
Peoria, Illinois 61602
p 309.689.9888

www.f-w.com

January 28, 2024

Mr. Aaron Gavin, PE
City Engineer
City of Galesburg
55 W. Tompkins St.
Galesburg, IL 61401

RE: Project Services Agreement for Lancaster Park Renovation Construction Administration

Dear Aaron:

Farnsworth Group, Inc. ("Farnsworth Group") is pleased to present this Project Services Agreement ("Agreement") to City of Galesburg ("Client") to provide landscape architectural and engineering design services for the Lancaster Park Renovation Construction Administration located in Galesburg, Illinois. We have prepared this Agreement to match the scope of the work as we understand it and identified herein.

Please let me know if there are any questions regarding the scope as we've outlined above. The following pages provide more specific details regarding the scope of work, project approach, project team, etc. Please indicate your acceptance of this Agreement, including the attached Schedule of Charges and General Conditions, by signing and returning one copy for our records. We appreciate your consideration and look forward to working with you on this project.

Sincerely,

FARNSWORTH GROUP, INC.

A handwritten signature in black ink that reads "Amy L. Wilson".

Amy L. Wilson, PLA|ASLA
Senior Project Landscape Architect

PROJECT OVERVIEW /

Our understanding of the project is based on the following documents and communications:

- Lancaster Park Renovation Bid Documents, dated 12/13/2023.

SCOPE OF PROFESSIONAL SERVICES / SCOPE OF WORK

The scope of work includes the services generally described as follows:

- Prepare and facilitate execution of AIA Contract between Owner and Contractor.
- Attend Pre-Construction Meeting to review contract documents, construction schedule, submittal procedures, payment, communication methods, etc.
- Attend weekly construction progress calls during active period of construction. Estimated .5 hour per call, (13) calls.
- In-Progress Construction Site visits, number of total visits and frequency to be determined by Owner and Landscape Architect based on total length of construction and/or milestones established. Visits shall be documented with a Site Visit Report (SVR) and photos. Estimated 4 hours per visit, (6) visits.
- Review and respond to all RFIs and shop drawing submittals.
- Review and approve monthly Contractor AIA Applications for Payment.
- Prepare and facilitate change orders upon receipt of Contractor proposal.
- Prepare ASIs as needed.
- Conduct a Substantial Completion punch list to determine outstanding issues to be addressed prior to issuance of Final Completion. FGI Electrical Engineer, Civil Engineer and Landscape Architect attending, estimated 4 total hours.
- Issue Certificate of Substantial Completion.
- Conduct one Final walk through with Owner and Contractor to determine Substantial completion punch list has been addressed and construction is fully completed. FGI Electrical Engineer, Civil Engineer and Landscape Architect attending, estimated 4 total hours.
- Ensure all closeout documents have been submitted prior to Issuance of Certificate of Final Completion and retainage released.

DELIVERABLES

The scope of work includes the deliverables generally described as follows:

- AIA Contract between Owner and Agreement for Execution
- Approved AIA Monthly Pay Applications
- Site Visit Report for each site observation visit.
- Substantial Completion Punch List.
- Final Completion Punch List.

MAIN POINT OF CONTACT /

The Main Point of Contact with Farnsworth Group for this project will be:

Amy Wilson, PLA|ASLA
Sr. Project Landscape Architect
awilson@f-w.com
D 309.429.6676
C 309.202.9658

DESIGN TEAM

The Design Team selected for this project includes the following members:

Principal:	Caius Jennison	Farnsworth Group, Inc.
Landscape Architectural Manager:	Bruce Brown	Farnsworth Group, Inc.
Landscape Architect:	Amy Wilson	Farnsworth Group, Inc.
Civil Engineer:	Laura Tobben	Farnsworth Group, Inc.
Electrical Engineer:	Ben Sammis	Farnsworth Group, Inc.

PROFESSIONAL FEES /

Farnsworth Group proposes to provide the described services for a Time & Materials (T&M) fee, based on an hourly basis per the attached Schedule of Charges, including normal reimbursable expenses and mileage, Not to Exceed (NTE), of **\$21,650.00 (Twenty-one thousand six hundred fifty dollars)**. Additional details regarding payment terms and related policies are included in the attached General Conditions.

PROJECT TIMELINE /

We understand the timeline of the project to be as follows:

- Construction Start April 1, 2024
- Substantial Completion October 1, 2024
- Final Completion November 1, 2024

CLIENT RESPONSIBILITIES /

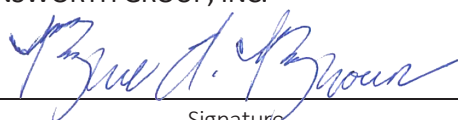
The following services or items are required to be provided by you to allow Farnsworth to complete the scope of services outlined above:

- Lead contact for General Contractor for day-to-day operations.
- Perform regular site visits to observe and/or inspect construction.
- OSLAD Administrative Requirements

[Signatures on Following Page]

AGREEMENT /

FARNSWORTH GROUP, INC.



Signature

Bruce A. Brown

Typed Name

Sr. Landscape Architectural Manager

Title

January 28, 2024

Date

CITY OF GALESBURG

Signature

Typed Name

Title

Date



GENERAL CONDITIONS

Date: January 28, 2024
Client: City of Galesburg
Project: Lancaster Park Renovation Construction Administration

Standard of Care: Services performed by Farnsworth Group under the Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee, is included or intended in the Agreement, or in any report, opinion, document, or otherwise.

Entire Agreement: These General Conditions and the signed document to which they are attached constitute the entire Agreement between Client and Farnsworth Group and are referred to hereinafter collectively as the "Agreement". The Agreement supersedes all prior communications, understandings and agreements, whether written or oral. Both parties have participated fully in the preparation and revision of the Agreement, and each party and its counsel have reviewed the final document. Any rule of contract construction regarding ambiguities being construed against the drafting party shall not apply in the interpreting of the Agreement, including any Section Headings or Captions.

Precedence: All purchases of Services are expressly limited to and conditioned upon acceptance of this Agreement. The Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding Farnsworth Group's services. Any additional or conflicting terms or conditions contained in any purchase order, statement of work, or other document issued by Client will not be binding upon Farnsworth Group and are expressly rejected by Farnsworth Group.

Fee Schedule: Where lump sum fees have been agreed to between the parties, they shall be so designated in the signed document attached hereto and by reference made a part hereof. Where fees are based upon hourly charges for services and costs incurred by Farnsworth Group, they shall be based upon the hourly fee schedule annually adopted by Farnsworth Group, as more fully set forth in a Schedule of Charges attached hereto and by reference made a part hereof. Farnsworth Group. Such fees in the initial year of the Agreement shall be those represented by said Schedule of Charges, and these fees will annually change at the beginning of each calendar year after the date of the Agreement.

Opinions of Cost: Farnsworth Group's opinions of probable Project cost or construction cost for the Project will be based solely upon its own experience with construction. Since Farnsworth Group has no control over the cost of labor, materials or equipment, or over a contractor's method of determining prices, or over competitive bidding or market conditions, Farnsworth Group cannot and does not guarantee that proposals, bids, or the construction cost will not vary from its opinions of probable cost. If Client wishes greater assurance as to the construction cost, Client should employ an independent cost estimator.

Invoices: Client will pay Farnsworth Group the fees set forth in the Agreement (the "Fees"). Charges for services will be billed at least as frequently as monthly, and at the completion of Project. Client shall compensate Farnsworth Group for any sales or value added taxes which apply to the services rendered under the Agreement or any amendment thereto. Client shall reimburse Farnsworth Group for the amount of such taxes in addition to the compensation due for services. Payment of invoices shall not be subject to any discounts or set-offs by Client unless agreed to in writing by Farnsworth Group. Invoices are delinquent if payment has not been received within thirty (30) days from date of invoice. Amounts outstanding more than thirty (30) days will accrue interest at the rate of 1.5% per month (compounded), or if lower, the maximum rate permitted by applicable law. Should a past due amount exceed sixty (60) days, Farnsworth Group shall have the right to suspend all Services, without liability of any kind to Client, until full payment is received. All time spent and expenses incurred (including attorney's fees) in connection with collection of any delinquent amount will be paid by Client to Farnsworth Group per Farnsworth Group's then current

Schedule of Charges. Client will reimburse Farnsworth Group at the rate of cost plus 10% for reasonable meals and travel expenses incurred in connection with travel requested by Client outside the metropolitan area in which the individual employee or contractor of Farnsworth Group normally works.

Confidentiality: Each party shall retain as confidential all information and data furnished to it by the other party which are designated in writing by such other party as confidential at the time of transmission and are obtained or acquired by the receiving party in connection with the Agreement, and said party shall not reveal such information to any third party. However, nothing herein is meant to preclude either disclosing and / or otherwise using information (i) when the information is actually known to the receiving party before being obtained or derived from the transmitting party; or (ii) when the information is generally available to the public without the receiving party's fault at any time before or after it is acquired from the transmitting party; or (iii) where the information is obtained or acquired in good faith at any time by the receiving party from a third party who has the same in good faith and who is not under any obligation to the transmitting party in respect thereof; or (iv) is required by law or court order to be disclosed.

Compliance with Law: In the performance of services to be provided hereunder, Farnsworth Group and Client agree to comply with applicable federal, state, and local laws and ordinances and applicable lawful governmental or quasi-governmental order, rules, and regulations.

Modification to the Agreement: Client or Farnsworth Group may, from time to time, request modifications or changes in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of Farnsworth Group's compensation, to which Client and Farnsworth Group mutually agree shall be incorporated in the Agreement by a written amendment to the Agreement.

Notice: All notices required or permitted under this Agreement must be written and will be deemed given and received (a) if by personal delivery, on the date of such delivery, (b) if by electronic mail, on the transmission date if sent before 4:00 pm U.S. central time on a business day or, in any other case, on the next business day, (c) if by nationally recognized overnight courier, on the next business day following deposit for next business day delivery, or (d) if by certified mail, return receipt requested with postage prepaid, on the third business day following deposit. Notice must be addressed at the address or electronic mail address shown below for, or such other address as may be designated by notice by such Party:

If to Client:
 City of Galesburg
 Attn: Aaron Gavin
 City Engineer
 City of Galesburg
 55 W. Tompkins St.
 Galesburg, IL 61401
 E-mail: agavin@ci.galesburg.il.us

If to Farnsworth Group:
 Farnsworth Group, Inc.
 Attn: Amy Wilson
 100 N. Walnut St., Ste. 200
 Peoria, IL 61602
 E-mail: awilson@f-w.com

With a copy (which will not constitute notice) to:
 Farnsworth Group, Inc.
 Attn: Ryan Perras
 5613 DTC Parkway, Suite 1100

Greenwood Village, CO 80111
E-mail: rperras@F-W.com

Facsimile; PDF Signatures. Execution and delivery of this Agreement by delivery of a facsimile or portable document format ("PDF") copy bearing the facsimile or PDF signature of any party hereto shall constitute a valid and binding execution and delivery of this Agreement by such party. Such facsimile and PDF copies shall constitute enforceable original documents.

Force Majeure: Obligations of either party under the Agreement, other than payment obligations, shall be suspended, and such party shall not be liable for damages or other remedies while such party is prevented from complying herewith, in whole or in part, due to contingencies beyond its reasonable control, including, but not limited to strikes, riots, war, fire, acts of God, injunction, compliance with any law, regulation, or order, whether valid or invalid, of the United States of America or any other governmental body or any instrumentality thereof, whether now existing or hereafter created, inability to secure materials or obtain necessary permits, provided, however, the party so prevented from complying with its obligations hereunder shall promptly notify the other party thereof.

Assignment: Client shall not transfer or assign any rights under or interest in the Agreement, without the written consent of Farnsworth Group.

Dispute Resolution: In an effort to resolve any conflicts that arise during the performance of professional services for the Project or following completion of the Project, Client and Farnsworth Group agree that all disputes shall first be negotiated between senior officers of Client and Farnsworth Group for up to thirty (30) days before being submitted to mediation. In the event negotiation and mediation are not successful, either Client or Farnsworth Group may seek a resolution in any state or federal court that has the required jurisdiction within 180 days of the conclusion of mediation.

Timeliness of Performance: Farnsworth Group will begin work under the Agreement upon receipt of a fully executed copy of the Agreement. Client and Farnsworth Group are aware that many factors outside Farnsworth Group's control may affect its ability to complete the services to be provided under the Agreement. Farnsworth Group will perform these services with reasonable diligence and expediency consistent with sound professional practices.

Suspension: Client or Farnsworth Group may suspend all or a portion of the work under the Agreement by notifying the other party in writing if unforeseen circumstances beyond control of Client or Farnsworth Group make normal progress of the work impossible. Farnsworth Group may suspend work in the event Client does not pay invoices when due, and Farnsworth Group shall have no liability whatsoever to Client, and Client agrees to make no claim for any delay or damage as a result of such suspension. The time for completion of the work shall be extended by the number of days work is suspended. If the period of suspension exceeds ninety (90) days, Farnsworth Group shall be entitled to an equitable adjustment in compensation for start-up, accounting and management expenses.

Termination: If either party defaults in performing any of the terms or provisions of the Agreement, and continues in default for a period of fifteen (15) days after written notice thereof, the party not in default shall have the right to immediately terminate the Agreement. The non-defaulting party shall be entitled to all remedies under Illinois law at the time of breach, including, without limitation, the right to recover as an element of its damages, reasonable attorney's fees and court costs.

Reuse of Documents: All documents including reports, drawings, specifications, and electronic media prepared by Farnsworth Group and / or any subconsultant pursuant to the Agreement are instruments of its services for use solely with respect to this Project. Farnsworth Group and / or any subconsultant shall be deemed the authors and Clients of their respective instruments of service and shall retain all common law, statutory and other reserved rights, including copyrights. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any reuse without specific written verification or adaptation by Farnsworth Group will be at Client's sole risk, and without liability to Farnsworth Group, and Client shall indemnify and hold harmless Farnsworth Group or any subconsultant from all claims, damages, losses and expenses including court costs and attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle Farnsworth Group to further compensation at rates to be agreed upon by Client and Farnsworth Group.

Subcontracting: Farnsworth Group shall have the right to subcontract any part of

the services and duties hereunder without the consent of Client.

Third Party Beneficiaries: Nothing contained in the Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or Farnsworth Group, except as expressly provided herein. Farnsworth Group's services under the Agreement are being performed solely for Client's benefit, and no other party or entity shall have any claim against Farnsworth Group because of the Agreement; or the performance or nonperformance of services hereunder; or reliance upon any report or document prepared hereunder. Neither Farnsworth Group nor Client shall have any obligation to indemnify each other from third party claims, except as expressly provided herein. Client and Farnsworth Group agree to require a similar provision in all contracts with construction contractors and subconsultants, vendors, and other entities involved in the Project to carry out the intent of this provision.

Right of Entry: Client shall provide for Farnsworth Group's and / or any subconsultant's right to enter property owned by Client and / or others in order for Farnsworth Group and / or any subconsultant to fulfill the scope of services for this Project. Client understands that use of exploration equipment may unavoidably cause some damage, the correction of which is not part of the Agreement unless explicitly so provided.

Recognition of Risk: Client acknowledges and accepts the risk that: (1) data on site conditions such as geological, geotechnical, ground water and other substances and materials, can vary from those encountered at the times and locations where such data were obtained, and that this limitation on the available data can cause uncertainty with respect to the interpretation of conditions at Client's site; and (2) although necessary to perform the Agreement, commonly used exploration methods (e.g., drilling, borings or trench excavating) involve an inherent risk of contamination of previously uncontaminated soils and waters. Farnsworth Group's and / or any subconsultant's application of its present judgment will be subject to factors outlined in (1) and (2) above. Client waives any claim against Farnsworth Group and / or any subconsultant, and agrees to indemnify and hold Farnsworth Group and / or any subconsultant harmless from any claim or liability for injury or loss which may arise as a result of alleged contamination caused by any site exploration. Client further agrees to compensate Farnsworth Group and / or any subconsultant for any time spent or expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Authority and Responsibility: Client agrees that Farnsworth Group and any subconsultant shall not guarantee the work of any construction contractor or construction subconsultant, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site, or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms, or other work aids.

Electronic Files Transfer.

(a) Farnsworth Group may prepare electronic files which contain machine-readable information or certain information for a project ("Project Files"). Client may request Project Files to facilitate Client's understanding of the project. The Parties recognize that the Project Files are subject to alteration, either intentionally or unintentionally, due to, among other causes, transmission, conversion, media degradation, software error or human error. The Parties further understand that the transfer of Project Files from the system and format used by Farnsworth Group to an alternate system or format cannot be accomplished without the introduction of anomalies and / or errors.

(b) Upon request, Farnsworth Group will supply Project Files to Client upon the express terms and conditions set forth herein:

(i) The Project Files may not be used for any purpose not related specifically to the Client's project. Use of these files for development of other projects; additions to the project, or duplication of the project at any location is expressly prohibited.

(ii) The Project Files are provided for information purposes only and are not intended as an end product. The Project Files may be a work in process, and Farnsworth Group is under no obligation to provide Client with any updated version(s) of the Project Files.

(iii) Client acknowledges and understands that the Project Files may not reflect all data contained in the contract documents, addenda, or other pertinent contract-related documents. Client acknowledges and understands that the Project Files may contain data which is not included in the contract documents.

(c) **BIM Digital Files.** With regard to the transfer of Building Information Model (BIM) digital files, both Parties agree as follows:

(i) Farnsworth Group will provide only those BIM files created for Client's project. There is no representation the BIM files are comprehensive or comprise a complete model of the building.

(ii) The level of development of the model will be defined consistent with AIA Document G202-2013, as agreed by the parties. After reviewing and verifying the accuracy of the information contained within Farnsworth Group's BIM files, Client is authorized to develop its own model to a higher level of development for its own uses, but, in doing so, expressly agrees to assume all risks associated therewith.

Utilities: Client shall be responsible for designating the location of all utility lines and subterranean structures within the property line of the Project. Client agrees to waive any claim against Farnsworth Group and / or any subconsultant, and to indemnify and hold harmless from any claim or liability for injury or loss arising from Farnsworth Group and / or any subconsultant or other persons encountering utilities or other man-made objects that were not called to Farnsworth Group's attention or which were not properly located on documents furnished to Farnsworth Group. Client further agrees to compensate Farnsworth Group and / or any subconsultant for any time spent or expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Samples: All samples of any type (soil, rock, water, manufactured materials, biological, etc.) will be discarded sixty (60) days after submittal of Project deliverables. Upon Client's authorization, samples will be either delivered in accordance with Client's instructions or stored for an agreed charge.

Discovery of Unanticipated Hazardous Substances or Pollutants: Hazardous substances are those so defined by prevailing Federal, State, or Local laws. Pollutants mean any solid, liquid, gaseous, or thermal irritant or contaminant including smoke, vapor, soot, fumes, acids, alkalis, chemicals and waste. Hazardous substances or pollutants may exist at a site where they would not reasonably be expected to be present. Client and Farnsworth Group and / or any subconsultant agree that the discovery of unanticipated hazardous substances or pollutants constitutes a "changed condition" mandating a renegotiation of the scope of services or termination of services. Client and Farnsworth Group and / or any subconsultant also agree that the discovery of unanticipated hazardous substances or pollutants will make it necessary for Farnsworth Group and / or any subconsultant to take immediate measures to protect human health and safety, and / or the environment. Farnsworth Group and / or any subconsultant agree to notify Client as soon as possible if unanticipated known or suspected hazardous substances or pollutants are encountered. Client encourages Farnsworth Group and / or any subconsultant to take any and all measures that in Farnsworth Group's and / or any subconsultant's professional opinion are justified to preserve and protect the health and safety of Farnsworth Group's and / or any subconsultant's personnel and the public, and / or the environment, and Client agrees to compensate Farnsworth Group and / or any subconsultant for the additional cost of such measures. In addition, Client waives any claim against Farnsworth Group and / or any subconsultant, and agrees to indemnify and hold Farnsworth Group and / or any subconsultant harmless from any claim or liability for injury or loss arising from the presence of unanticipated known or suspected hazardous substances or pollutants. Client also agrees to compensate Farnsworth Group and / or any subconsultant for any time spent and expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, with such compensation to be based upon Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy. Further, Client recognizes that Farnsworth Group and / or any subconsultant has neither responsibility nor liability for the removal, handling, transportation, or disposal of asbestos containing materials, nor will Farnsworth Group and / or any subconsultant act as one who owns or operates an asbestos demolition or renovation activity, as defined in regulations under the Clean Air Act.

Job Site: Client agrees that services performed by Farnsworth Group and / or any

subconsultant during construction will be limited to providing observation of the progress of the work and to address questions by Client's representative concerning conformance with the Contract Documents. This activity is not to be interpreted as an inspection service, a construction supervision service, or guaranteeing the construction contractor's or construction subconsultant's performance. Farnsworth Group and / or any subconsultant will not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs. Farnsworth Group and / or any subconsultant will not be responsible for construction contractor's or construction subconsultant's obligation to carry out the work according to the Contract Documents. Farnsworth Group and / or any subconsultant will not be considered an agent of Client and will not have authority to direct construction contractor's or construction subconsultant's work or to stop work.

Shop Drawing Review: Client agrees that Farnsworth Group and / or any subconsultant shall review shop drawings and / or submittals solely for their general conformance with Farnsworth Group's and / or any subconsultant's design concept and general conformance with information given in the Contract Documents. Farnsworth Group and / or any subconsultant shall not be responsible for any aspects of a shop drawing and / or submittal that affect or are affected by the means, methods, techniques, sequences, and procedures of construction, safety precautions and programs incidental thereto, all of which are the construction contractor's or construction subconsultant's responsibility. The construction contractor or construction subconsultant will be responsible for dimensions, lengths, elevations and quantities, which are to be confirmed and correlated at the jobsite, and for coordination of the work with that of all other trades. Client represents that the construction contractor and construction subconsultant shall be made aware by Client of the responsibility to review shop drawings and / or submittals and approve them in these respects before submitting them to Farnsworth Group and / or any subconsultant.

LEED Certification and Energy Models: Client agrees that Farnsworth Group and / or any subconsultant do not guarantee the LEED certification of any facility for which Farnsworth Group and / or any subconsultant provides commissioning, LEED consulting or energy modeling services. The techniques and specific requirements for energy models used to meet LEED criteria have limitations that result in energy usage predictions that may differ from actual energy usage. Farnsworth Group and / or any subconsultant will endeavor to model energy usage very closely to actual usage, but Client agrees that Farnsworth Group and / or any subconsultant will not be responsible or liable in any way for inaccurate budgets for energy use developed from the predictions of LEED-compliant energy models. LEED certification and the number of LEED points awarded for energy efficiency are solely the responsibility of the U.S. Green Building Council and Green Building Certification Institute.

Environmental Site Assessments: No Environmental Site Assessment can wholly eliminate uncertainty regarding the potential for Recognized Environmental Conditions in connection with a Subject Property. Performance of an Environmental Site Assessment is intended to reduce, but not eliminate, uncertainty regarding potential for Recognized Environmental Conditions in connection with a Subject Property. In order to conduct the Environmental Site Assessment, information will be obtained and reviewed from outside sources, potentially including, but not limited to, interview questionnaires, database searches, and historical records. Farnsworth Group is not be responsible for the quality, accuracy, and content of information from these sources. Any non-scope items provided in the Phase I Environmental Site Assessment Report are provided at the discretion of the environmental professional for the benefit of Client. Inclusion of any non-scope finding(s) does not imply a review of any other non-scope items with the Environmental Site Assessment investigation or report. The Environmental Site Assessment report is prepared for the sole and exclusive use of Client. Farnsworth Group does not intend, without its written consent, for the Phase I Environmental Site Assessment Report to be disseminated to anyone beside Client, or to be used or relied upon by anyone beside Client. Use of the report by any other person or entity is unauthorized and such use is at their sole risk.

Consequential Damages: Notwithstanding any other provision of the Agreement, and to the fullest extent permitted by law, neither Client nor Farnsworth Group, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for incidental, indirect, or consequential damages arising out of or connected in any way to the Project or Services performed under this Agreement. This mutual waiver of consequential

damages shall include, but not be limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict and implied warranty. Both Client and Farnsworth Group shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in Project.

Personal Liability: It is intended by the parties to the Agreement that Farnsworth Group's services in connection with the Project shall not subject Farnsworth Group's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, Client agrees that as Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and / or asserted only against "Farnsworth Group, Inc., an Illinois corporation," and not against any of Farnsworth Group's individual employees, officers or directors.

General Insurance and Limitation: Farnsworth Group is covered by commercial general liability insurance, automobile liability insurance and workers compensation insurance with limits which Farnsworth Group considers reasonable. Certificates of all insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from any loss, damage or liability arising directly from any negligent act by Farnsworth Group. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

Professional Liability Insurance and Limitation: Farnsworth Group is covered by professional liability insurance for its professional acts, errors and omissions, with limits which Farnsworth Group considers reasonable. Certificates of insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from loss, damage or liability arising from errors or omissions by Farnsworth Group that exceed the industry standard of care for the services provided. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act, error or omission by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

ADDITIONAL LIMITATION: IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE PROJECT TO BOTH CLIENT AND FARNSWORTH GROUP, THE RISKS HAVE BEEN ALLOCATED SUCH THAT CLIENT AGREES THAT FOR THE COMPENSATION HEREIN PROVIDED, FARNSWORTH GROUP CANNOT EXPOSE ITSELF TO DAMAGES DISPROPORTIONATE TO THE NATURE AND SCOPE OF FARNSWORTH GROUP'S SERVICES OR THE COMPENSATION PAYABLE TO IT HEREUNDER. THEREFORE, TO THE MAXIMUM EXTENT PERMITTED BY LAW, CLIENT AGREES THAT THE LIABILITY OF FARNSWORTH GROUP TO CLIENT FOR ANY AND ALL CAUSES OF ACTION, INCLUDING, WITHOUT LIMITATION, CONTRIBUTION, ASSERTED BY CLIENT AND ARISING OUT OF OR RELATED TO THE NEGLIGENT ACTS, ERRORS OR OMISSIONS OF FARNSWORTH GROUP IN PERFORMING PROFESSIONAL SERVICES SHALL BE LIMITED TO TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) OR THE TOTAL FEES PAID TO FARNSWORTH GROUP BY CLIENT UNDER THE AGREEMENT, WHICHEVER IS GREATER ("LIMITATION"). CLIENT HEREBY WAIVES AND RELEASES (I) ALL PRESENT AND FUTURE CLAIMS AGAINST FARNSWORTH GROUP, OTHER THAN THOSE DESCRIBED IN THE PREVIOUS SENTENCE, AND (II) ANY LIABILITY OF FARNSWORTH GROUP IN EXCESS OF THE LIMITATION. IN CONSIDERATION OF THE PROMISES CONTAINED HEREIN AND FOR OTHER SEPARATE, VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, CLIENT ACKNOWLEDGES AND

AGREES THAT (I) BUT FOR THE LIMITATION, FARNSWORTH GROUP WOULD NOT HAVE PERFORMED THE SERVICES, (II) CLIENT HAS HAD THE OPPORTUNITY TO NEGOTIATE THE TERMS OF THE LIMITATION AS PART OF AN "ARMS-LENGTH" TRANSACTION, (III) THE LIMITATION AMOUNT MAY BE LESS THAN THE AMOUNT OF PROFESSIONAL LIABILITY INSURANCE REQUIRED OF FARNSWORTH GROUP UNDER THE AGREEMENT, (IV) THE LIMITATION IS MERELY A LIMITATION OF, AND NOT AN EXCULPATION FROM, FARNSWORTH GROUP'S LIABILITY AND DOES NOT IN ANY WAY OBLIGATE CLIENT TO DEFEND, INDEMNIFY OR HOLD HARMLESS FARNSWORTH GROUP, (V) THE LIMITATION IS AN AGREED REMEDY, AND (VI) THE LIMITATION AMOUNT IS NEITHER NOMINAL NOR A DISINCENTIVE TO FARNSWORTH GROUP PERFORMING THE SERVICES IN ACCORDANCE WITH THE STANDARD OF CARE.

Subpoenas: Client is responsible, after notification, for payment of time charges and expenses resulting from the required response by Farnsworth Group and / or any subconsultant to subpoenas issued by any party other than Farnsworth Group and / or any subconsultant in conjunction with the services performed under the Agreement. Charges are based on fee schedules in effect at the time the subpoena is served.

Statutes of Repose and Limitation: All legal causes of action between the parties to the Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completion. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose of limitation begin to run any later than the date Farnsworth Group's services are completed or terminated.

Severability: If any term or provision of the Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of the Agreement shall remain in full force and effect.

Waiver: No waiver by either party of any breach, default, or violation of any term, warranty, representation, agreement, covenant, condition, or provision hereof shall constitute a waiver of any subsequent breach, default, or violation of the same or any other term, warranty, representation, agreement, covenant, condition, or provision hereof. All waivers must be in writing.

Survival: Notwithstanding completion or termination of the Agreement for any reason, all rights, duties, obligations of the parties to the Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

Governing Law: The Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois without regard to conflict of law principles.



Schedule of Charges – January 1, 2024

Engineering / Surveying / Commissioning Professional Staff	Per Hour
Administrative Support / Project Controls	\$ 100.00
Environmental Scientist I	\$ 110.00
Environmental Scientist II	\$ 120.00
Engineering Associate I / Cx Specialist I / Process Associate I / Env. Scientist III	\$ 145.00
Engineering Associate II / Cx Specialist II / Process Associate II / Env. Scientist IV	\$ 155.00
Engineer / Land Surveyor / Sr. Cx Specialist / Sr. Env. Scientist	\$ 165.00
Sr. Engineer / Sr. Land Surveyor / Cx Project Manager / Sr. Env. Scientist III.....	\$ 175.00
Project Engineer / Project Land Surveyor / Sr. Cx Project Manager / Process Engineer/ Env. Manager I	\$ 185.00
Sr. Process Engineer.....	\$ 195.00
Sr. Project Engineer / Sr. Project Land Surveyor / Cx Manager / Process Project Engineer/ Env. Manager II	\$ 205.00
Sr. Process Project Engineer	\$ 220.00
Engineering Manager / Land Surveying Manager / Sr. Cx Manager / Process Engineering Manager.....	\$ 230.00
Sr. (Process) Engineering Manager / Sr. Land Surveying Manager / Sr. Cx Director	\$ 250.00
Principal / Vice President.....	\$ 265.00
Process Director of Engineering	\$ 290.00
Process Principal / Process Vice President	\$ 320.00
Technical Staff	Per Hour
Technician I / Env. Specialist I	\$ 102.00
Technician II / Env. Specialist II	\$ 125.00
Sr. Technician / Cx Technician / Env. Specialist III	\$ 135.00
Chief Technician / Env. Specialist IV	\$ 155.00
Designer / Computer Specialist / Lead Technician / Process Designer I	\$ 165.00
Sr. Designer / Process Designer II	\$ 170.00
Project Designer / Project Technician / Process Designer III.....	\$ 185.00
Sr. Project Designer / Systems Integration Manager / Sr. Process Designer I / Sr. Project Technician	\$ 205.00
Design Manager / Grants Manager / Program Manager	\$ 210.00
Technical Manager / Program Director.....	\$ 220.00
Sr. Process Designer II	\$ 230.00
Sr. Process Designer III / Process Design Manager	\$ 235.00
Sr. Technical Manager/ Sr. Program Director.....	\$ 245.00
Sr. Process Design Manager	\$ 255.00
Architecture / Landscape Architecture / Interior Design Professional Staff	Per Hour
Architectural Associate I / Landscape Associate I / Interiors Associate I	\$ 130.00
Architectural Associate II / Landscape Associate II, Interiors Associate II / Interior Designer	\$ 140.00
Architect / Architectural Associate III / Landscape Associate III / Interior Associate III	\$ 155.00
Project Coordinator / Urban Planner I / Sr. Interior Designer	\$ 155.00
Sr. Architect / Sr. Project Coordinator/ Urban Planner II / Interior Design Manager	\$ 165.00
Project Architect / Project Manager	\$ 180.00
Sr. Project Architect / Sr. Project Manager / Sr. Urban Planner.....	\$ 195.00
Architectural Manager / Sr. Urban Planner Manager.....	\$ 210.00
Sr. Architectural Manager / Sr. Urban and Community Planner	\$ 225.00
Architecture Principal / Vice President.....	\$ 265.00



Schedule of Charges – January 1, 2024

Units

Expert Testimony.....	2.0x bill rate
Software/CAD/Revit Station.....	\$15.00 / hr.
ATV & Trailer	\$17.50 / hr.
Field Vehicle	\$27.00 / hr.
Automobile mileage	IRS Rate
Handheld GPS.....	\$15.00 / hr.
GPS Unit (each).....	\$25.00 / hr.
Environmental GPS Data Collector.....	\$80.00 / day
Utility Locator / Robotic Total Station.....	\$29.00 / hr.
Stationary Scanner (low res) High-Def Scanner / UAV	\$315 / day \$525 / day
Subconsultants & Other Reimbursable Expenses Related to Project*	Cost+ 10%

*Includes the actual cost of prints / copies, supplies, travel charges, testing services, conferencing services, and other costs directly incidental to the performance of the above services.

CHARGES EFFECTIVE UNTIL JANUARY 1, 2025 UNLESS OTHERWISE NOTIFIED

ENGINEER | ARCHITECTS | SURVEYORS | SCIENTISTS

TOWN OF THE CITY OF GALESBURG

Date: February 5, 2024

Agenda Number: 24-9001

TOWN FUND	<u>\$174.66</u>
GENERAL ASSISTANCE FUND	<u>\$3,501.29</u>
IMRF FUND	<u></u>
SOCIAL SECURITY/MEDICARE FUND	<u></u>
LIABILITY FUND	<u>\$4,094.85</u>
AUDIT FUND	<u></u>
TOTAL	<u>\$7,770.80</u>

TOWN of the City of Galesburg - TOWN
TOWN Payment Due Report
January 9 2024 - January 22 2024

[Back to Agenda](#)

Type	Date	Num	Name	Memo	Amount
OSI					
Bill	12/28/2023	12282023	OSI	10121 Invoice #1153639-0	174.66
Total OSI					174.66
TOTAL					174.66

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Advance Payment Report
 January 9 2024 - January 22 2024

Date	Num	Name	Memo	Paid Amount
Expense				
602 - Gen Assistance - Rent				
01/16/2024	24830		G16660 Shelter Assist	305.00
01/17/2024	24831		G16666 Shelter Assist	425.00
01/17/2024	24832		G16665 Shelter Assist	425.00
01/17/2024	24833		G16667 Shelter Assist L	190.72
01/18/2024	24835		G16674 Shelter Assist	300.00
01/18/2024	24837		G16670 Shelter Assist	109.00
01/18/2024	24838		G16681 Laundry Assist	10.00
01/18/2024	24839		G16678 Shelter Assist	54.00
01/19/2024	24840		G16688 Shelter Assist	325.00
Total 602 - Gen Assistance - Rent				2,143.72
603 - Gen Assistance - Utilities				
01/11/2024	24829	City WATER Galesburg	021730-000 G16661 Utilities Assist	120.00
01/22/2024	24841	AMEREN PLEDGE	Acct # 8477617141 Utility Assist	174.67
Total 603 - Gen Assistance - Utilities				294.67
612 - Gen Assistance - Misc/Lndry/Tra				
01/10/2024	24823	IL Secretrary of State	G16655 Other Assist DL	0.00
01/18/2024	24834	IL Secretrary of State	G16674 Other Assist Drivers License	30.00
01/18/2024	24836	LL KCHA Laundry	G16673 Laundry Assis	10.00
01/22/2024	24842	Farmers Insurance	G16694 other assist Insurance	81.96
Total 612 - Gen Assistance - Misc/Lndry/Tra				121.96
Total Expense				2,560.35
Net income				-2,560.35

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Payment Due Report
 January 9 2024 - January 22 2024

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Type	Name	Num	Date	Memo	Amount
Jan 9 - 22, 24					
Bill	Courtney & Aldrich, LLC	7238	01/17/2024	12/31/2024 Consulting Services	300.00
Bill	Hy-Vee Main St # 1216	G16584	01/16/2024	G16584 Food Assist	81.36
Bill	Hy-Vee Main St # 1216	G16635	01/16/2024	G16635 Food Assist	93.48
Bill	Hy-Vee Main St # 1216	G16620	01/16/2024	G16620 Food Assist	49.30
Bill	Hy-Vee Main St # 1216	G16618	01/16/2024	G16618 Food Assist	99.99
Bill	Hy-Vee Main St # 1216	G16566	01/16/2024	G16566 Food Assist	100.00
Bill	Hy-Vee Main St # 1216	G16605	01/19/2024	G16605 Food Assist	100.00
Bill	Hy-Vee Main St # 1216	G16662	01/22/2024	G16662 Food Assistance	48.58
Bill	OSI	1156229-0	01/22/2024	10254 1156229-0 1156229-0	31.98
Bill	OSI	1155961-0	01/22/2024	10254 1155961-0 Name	36.25
Jan 9 - 22, 24					940.94

TOWN of the City of Galesburg - LIAB
LIABILITY FUND PAYMENT DUE REPORT

January 9 2024 - January 22 2024

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Type	Date	Num	Name	Memo	Split	Amount
109 - Cash - CBI F&M LIAB FUND						
Liability ...	01/16/2024	1706214448	Director of Employment S...	0808072	218 - SUTA Payable	-135.85
Liability ...	01/16/2024	24362223	FEDERAL TAX_IRS	37-6006998	-SPLIT-	-3,959.00
Total 109 - Cash - CBI F&M LIAB FUND						-4,094.85
TOTAL						-4,094.85